

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**September 14, 2016 - 9:00 a.m.**  
**Room 713, Extension Office, East Hall, UW-Richland**

Present: Brewer, Kinney, Marshall, Sebranek, Williamson, Hady, Craddock, Sander, and Richard Rasmussen.

- I. Meeting was called to order by Chairperson Brewer at 9:00 a.m.
- II. Hady gave proof of notification
- III. Motion by Kinney, seconded by Sebranek, to approve the agenda. Motion carried.
- IV. Motion by Kinney, seconded by Sebranek, to approve the minutes from the previous meeting. Motion carried.
- V. There was no Public Input.
- VI. Unfinished Business
  - a. Hady presented the talking points from the nEXT Generation. There will be a change in UW-Extension leadership as of November 1. Dean and Director, Rick Klemme, has been replaced by Karl Martin, CNRED State Program Director, on a 3-year interim basis. The UW-Extension Office will be responsible for disseminating communications regarding the nEXT Generation process to all county board members. A meeting will be held on October 7 in La Crosse with the other proposed area counties to begin the process of identifying needs/priorities that will shape UW-Extension programming. Hady, Brewer, Kinney, and Kirkpatrick plan on attending.
  - b. Hady presented the 2017 budget and will go to Finance Committee on September 23 at 10:15 a.m. Motion by Sebranek to approve the budget, seconded by Kinney. Motion carried.
- VII. New Business
  - a. Swine Educators Conference – Hady requested permission to attend the Swine Educators Conference in St. Louis, September 27-29. Costs will be covered by the National Pork Board. Motion made by Sebranek to grant permission, second by Williamson. Motion carried.
  - b. Translation/Interpretation Services– Hady requested a standing approval for translation/interpretation services in order for UW-Extension to meet Title IX requirements. Motion by Sebranek, second by Marshall, to grant permission to hire translation/interpretation services as needed. Motion carried.
- VIII. Out of County Requests - Motion by Kinney, seconded by Williamson, to approve out of county requests. Motion carried.
- IX. No purchases over \$1,000.

- XI. Office, Agent, Soils, Program and Pesticide accounts – Motion by Williamson, seconded by Marshall, to recommend payment of all accounts. Motion carried.
- XII. Agent Report – Sander presented information on nutrition education at the Richland County food pantries. Richland and Riverdale Food Pantry clients receive direct education through 10-15 minute lessons, while Lone Rock and Viola Food Pantries receive written educational materials due to limited space and pantry distribution methods. Lessons focus on food budgeting techniques, increasing fruits, vegetables, and whole grains, and reducing consumption of sugar-sweetened beverages. The majority of learners are willing to implement lesson strategies by setting behavior change goals
- XIII. Next meeting date is Wednesday, October 12, 2016 at 9 a.m.
- XIV. Motion to adjourn by Marshall and seconded by Kinney. Motion carried.

Minutes submitted by: Danielle Sander