## County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak County Clerk Administrative Coordinator

Courthouse – P.O. Box 310 Richland Center, Wisconsin 53581 (608) 647-2197 (fax) (608) 647-6134 victor.vlasak@co.richland.wi.us

August 2, 2016

## **NOTICE OF MEETING**

The Richland County Property, Building and Grounds Committee will be meeting on Wednesday, August 3, 2016, at 3:00 p.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

- 1. Call to Order
- 2. Proof of Notification
- 3. Agenda Approval
- 4. July 13th Minutes Approval
- 5. Courthouse Closed Circuit Cameras System Replacement Proposals
- 6. Richland Center Tax Deed Parcel # 276-2100-1781
  - a. Report on Previous Owner's Personal Property Removal and Storage or Disposal
  - b. Structure Removal to Prepare Lot for Sale
- 7. Sidewalk Repair Cost Proposals East Side Sidewalk towards Park Apartments
- 8. First Floor Water Fountain Replacement
- 9. First Floor Stairway Door Handle Replacement
- 10. Courthouse Grounds Improvements Recommendations
- 11. Jewell Associates Engineers, Inc. Professional Services Agreement
- 12. Maintenance Supervisor's Update
- 13. Start Time of Next Meeting
- 14. Courthouse Maintenance Supervisor and Courthouse Custodian Job Descriptions
- 15. Adjourn

Sincerely,

Victor V. Vlasak Richland County Clerk

Note: Agenda item # 14 added.

Copies to: Property Committee Members

Jeanetta Kirkpatrick, County Board Chairman

Richland Observer Fruit Broadcasting, LLC

Bulletin Board

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