

Courthouse Security and Facilities Minutes 3/2/16

The Courthouse Security and Facilities Committee met on Wednesday, March 2, 2016, in the Small Courtroom, Room 301 of the Richland County Courthouse at 181 W. Seminary St., Richland Center, WI.

The meeting was attended by Avery Manning, Sheriff Jim Bindl, DA Jennifer Harper, Court Commissioner Debra Schwarze, Sue Triggs, Jason Marshall, Barbara Scott, Julie Keller, Gaylord Deets (from the County Board), Sue Kaderavek, and Stacy Kleist.

1. Call to order

Jennifer Harper called the meeting to order at 3:37 p.m., presiding over the meeting in the absence of Judge Andrew Sharp who was ill.

2. Proof of notification

It was noted that the meeting was properly posted.

3. Approval of minutes

Minutes from the last meeting were approved with no corrections, additions or deletions.

4. Reports of any recent threats or incidents

And

7. Having a Security Officer in the Courtroom (this item placed on the agenda following Judge Sharp's concerns over absence of a court officer)

Harper discussed threats by CV, inmate of the jail. She also reported on a recent court case that resulted in unhappy individuals; that incident almost resulted in arrests outside of the building. Stacy Kleist reported on a recent divorce case that gave cause for concern in the Clerk of Court office due to the husband's phone calls to the office and contact with court staff outside of the office; the individual involved ended up committing suicide in January. Deb Schwarze discussed that she has had to call for security four to five times since our last meeting. She asked the committee for direction. Sheriff Bindl said "Call us. We'll get somebody up here. If you don't have that loving feeling, call us."

Sheriff Bindl reported on a divorce case (2015-filed case involving BK and BK) that was monitored by law enforcement due to restraining orders that were in effect on one of the parties.

Sheriff Bindl and Jason Marshall stated that they will also be talking with Vince Frawley about manually checking the duress alarms but they first need to alert the security company before that happens. (Frawley was the officer formerly in charge of testing

duress alarms with the old system. Since the new system has been in place, on-site testing has not occurred. Judge Sharp has asked that on-site testing resume.)

5. Any updates on plans for Courthouse renovations

And

6. Setting up security vestibules and windows for the current offices

Gaylord Deets reported that the property subcommittee on renovations has been meeting. Barb Scott noted that minutes from the most recent meeting were online. Gaylord said that a meeting was held this morning (March 2nd) and the committee voted to pay \$4500 to the engineers to do the drawings.

8. Results of surveys from other counties

Kleist recently forwarded results of a courthouse security survey that was conducted by the Winnebago County Clerk of Court. Barb Scott said she thoroughly read the survey and it appears that Richland is the least prepared with our present security measures. Harper suggested that these survey results be forwarded to the Property Committee. The committee elected Kleist to compile the data into spreadsheet format so that the committee can better digest the details.

9. Recommendations for new business/issues at next meeting

Sue Triggs and Julie Keller inquired as to whether any group notification messages are sent when concerns arise in the building such as those reported on in the threat/incident part of the meeting. Marshall questioned who would give the order for such notification or group text message. It was suggested that this be an item for the next meeting.

10. Adjourn

With no quorum or question as to whether the group had a quorum this date, Harper stated that no motion was needed to adjourn.

The next meeting date was set for Wednesday, July 6th at 3:30 p.m., Small Courtroom, Richland County Courthouse.

The March 2nd meeting adjourned at 4:16 p.m.

Minutes taken by Susan Kaderavek and compiled by Stacy Kleist.