

UW-RICHLAND COMMITTEE

December 14, 2015

The UW-Richland Committee met on Monday, December 14, 2015, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Carol Clausius, Dave Turk and Lewis Van Vliet.

Others present included: Victor Vlasak, County Clerk; Dr. Patrick Glenn Hagen, Campus Executive Officer and Dean; Dundee McNair, Assistant Campus Dean for Administrative and Financial Services; Tracy White, Associate Dean for Academic Affairs/Campus Administrator, UW-Richland; and Angie Arneson, Food Services Supervisor.

Committee Chairman Bellman called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Van Vliet, second by Clausius that the agenda be approved. Motion carried.

Motion by Van Vliet, second by Brewer that the minutes for the November 9th meeting be approved. Motion carried.

Dean Hagen noted that this would be his last meeting with the UW-Richland Committee as Dean of the UW-Richland. He thanked the Committee for the opportunity to serve.

Dean Hagen introduced Tracy White, Associate Dean for Academic Affairs/Campus Administrator for the UW-Richland. Ms. White addressed the Committee.

Dean Hagen reported that roughly one hundred people have worked on the transition to the regional model. While the changes have made cuts to management and how the students will be served, there have been no cuts to academic programs.

Dean Hagen reported that the Honeywell ESG Project of \$500,000 + dollars to replace the gymnasium lights and increase energy efficiency did not go to the Regents at their December meeting.

McNair reported that effective January 1st he will be the Associate Dean for Administration and Finance/Campus Administrator, UW-Baraboo/Sauk County. Until a Regional Director of Facilities is selected, McNair will be assuming those duties for the Richland Campus.

Dean Hagen reported that applications are up 8.5% for the fall. 180 students are registered for the spring semester. 136 of the registrants are freshman. Sophomore registrations are down.

Dean Hagen reported on Southwest Partners Career Education Cooperative. The Cooperative exposes high school students as apprentices to potential careers in manufacturing.

Arneson presented a report of year end Food Service cash balances for the past ten years.

The pool table Lease Agreement for September 2015 through May 2016 with Badger Amusement, Inc. was discussed. Chairman Bellman noted that the Agreement was reviewed by Corporation Counsel Southwick. The cost of the lease per month is \$80.00. Motion by Turk, second by Brewer to accept the Lease agreement. Motion carried.

The Committee discussed the cost of meals provided by the Meal Service for the Nutrition Program. Arneson is recommending that the cost per meal be increased to \$3.35. Motion by Clausius, second by Turk to approve increasing the cost to \$3.35 per meal. Motion carried.

McNair reported on emergency roofing repairs made to the west end of Melvill Hall by Interstate Roofing. Holes found in the copper roof were welded shut. Holes were also found around the perimeter after the ballast was removed. The areas were cleaned and repaired and the ballast was then redistributed. The total cost of the repairs was \$1,808.63. Replacement ceiling tile for the areas where the tile was damaged by the leaks is estimated to cost \$800.00.

McNair reported that three auto operated door openers were purchased from and installed by Quality Door and Hardware at a cost of \$3,309.00. Mark Bowell was paid \$750.00 to finish the concrete work in the back of the Classroom building where the drainage area was put in. William Moore, Eco Woodland Management, was paid \$367.69 for services and materials for seeding and erosion abatement adjacent to the campus bridge footings. Alan Eggers was paid \$1,532.50 for the patio from Highway 14 funds and to complete some of the rip rap work on the bridge and soil placement. Motion by Van Vliet, second by Clausius to approve payment of the invoices totaling \$8,541.64 from the Outlay budget. Motion carried.

McNair presented a proposal for professional services from Woodland Consultants, Inc. that was received at the direction of Chairman Bellman. The scope of the project is to develop plans to control snow and ice that falls at four building exits on the campus. McNair indicated that funding for the services should not come from the Outlay budget if the County decides to proceed. The estimated professional services costs are as follows:

- Project 1 - \$3,400.00 – West exits from the Student Center
- Project 2 - \$3,500.00 – North exit from the Gymnasium
- Project 3 - \$2,800.00 – Southeast and Southwest exits from the Gymnasium

If a decision is made to proceed with the preliminary phase work for Projects 1 and 2 the fee would be reduced to \$6,000.00 plus miscellaneous expenses. If a decision is made to proceed with the preliminary phase for all three projects, the fee would be reduced to \$7,000.00 plus miscellaneous expenses. Miscellaneous expenses include blueprints, copies and shipping.

McNair distributed copies of the Outlay budget.

Motion by Turk, second by Van Vliet to adjourn. Motion carried. The meeting adjourned at 1:52 p.m.

Victor V. Vlasak
Richland County Clerk