

U W-RICHLAND COMMITTEE
September 14, 2015

The UW-Richland Committee met on Monday, September 14, 2015, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Lewis Van Vliet, Marty Brewer, Carol Clausius, and David Turk.

Others present included: Jeffrey C. Harrison, Deputy County Clerk; Dr. Patrick Glenn Hagen, Campus Executive Officer and Dean; Tom Waalkens, Building and Grounds Superintendent; and Angie Arneson, Food Service Supervisor.

Committee Chairman Bellman called the meeting to order.

The meeting notice had been properly posted on the Courthouse Bulletin Board. Copies were mailed to all Committee members, a copy was faxed to the Richland Observer and a copy was sent by email to WRCO.

Motion by Clausius, second by Brewer to approve the agenda. Motion carried.

Motion by Brewer, second by Van Vliet to approve the printed copies of the minutes for the meeting held on August 10, 2015. Motion carried.

Dean Patrick Hagen gave the following report:

- Enrollment is 429 (on and off campus) with 331 on campus students
- FTE 285.6, which is 88.5% of last year's numbers
- Recruitment will be a major focus in upcoming year
- There are 54 foreign students enrolled
- Regionalization of UW campuses has begun; a new regional dean will be named in October, with support staff to follow
- Maintenance will be regionalized, with a part-time employee at each campus

Angela Arneson reported the kitchen garbage disposal broke and will be fixed by Martin Brothers. Ms. Arneson served a free lunch to students to introduce them to the meal ticket program—meal ticket sales were up 38% from last year. Meal site revenue is up 21%. Credit card machinery for the Food Service is not installed as yet.

Tom Waalkens presented a document detailing repairs and maintenance.

Invoices totaling \$1,604.75 were presented for payment. Motion by Van Vliet, second by Turk to approve payment of the invoices from the UW-Outlay budget. Motion carried.

Dean Hagen stated that Mr. Waalkens' crew had recently completed a repair job that was quoted at \$8,000.00 for \$800.00. Dr. Hagen pointed out that this was one of many ways the maintenance crew had saved the campus money, but with regionalization most jobs will be contracted.

Waalkens reported on the current state of the UW-Outlay budget.

Waalkens presented a document detailing the 2016 UW-Outlay budget request. The total budget request is \$164,570.00. He noted \$100,000.00 for needed repairs to the Wallace Student Center canopy to prevent passersby from being stuck by ice falling from the roof. The figure comes from an estimate by Strang's.

The next meeting is scheduled for October 12, 2015 at 1:00 p.m.

Motion by Clausius, second by Turk to adjourn. Motion carried. The meeting adjourned at 1:45 p.m.

Jeffrey C. Harrison
Deputy County Clerk