

## **UW-RICHLAND COMMITTEE**

July 13, 2015

The UW-Richland Committee met on Monday, July 13, 2015, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Carol Clausius, Dave Turk and Lewis Van Vliet.

Others present included: Victor Vlasak, County Clerk; Dr. Patrick Glenn Hagen, Campus Executive Officer and Dean; Tom Waalkens, Building and Grounds Superintendent; Angie Arneson, Food Services Supervisor; and Barb Scott, MIS Director.

Committee Chairman Bellman called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Van Vliet, second by Clausius that the agenda be approved. Motion carried.

Motion by Brewer, second by Turk that the printed copies of the minutes for the June 8<sup>th</sup> meeting be approved. Motion carried.

Dean Hagen reported the following:

- Summer programs include College for Kids and Middle School University.
- The platted easement document for the Symons solar panel project has been completed and submitted to the Vice Chancellor.
- State budget cuts to the University of Wisconsin Colleges will be 250 million dollars. UW Colleges and UW-Extension Chancellor Cathy Sandeen will be announcing changes that will affect the administrative structure of the 13 UW college campuses.
- Revenue based budgeting on the UW-Richland campus for the last four fiscal years has resulted in a reserve of one million dollars.
- \$50,000 has been invested in new computers.

Tom Waalkens reported on a meeting that will take place with a representative from a committee charged with exploring alternatives to building and grounds maintenance on the 13 UW college campuses.

Angie Arneson reported that revenues for the last month from the Nutrition Program have not been received because discrepancies in counts from the Viola meal site resulted in approval for the payments not getting to the Health and Human Services Board in time for their last meeting. The available cash balance for Food Service as of June 30<sup>th</sup> is \$29,808.73.

Angie addressed the Committee requesting approval to accept debit and credit cards and to open a checking account into which the revenues from the cards would be deposited. Angie is recommending The Square as the credit card vendor and the Community First Bank as the depository. Motion by Van Vliet, second by Turk to approve the proposal and the recommendation. Motion carried.

Tom Waalkens made the following Building and Grounds Superintendent's Report:

- The supplementary boiler installation is nearing completion. The boiler has an outdoor air temperature sensor which heats the water hotter as the outside air temperature colder gets colder. The boiler has the ability to be shut off at preset outdoor temperature.
- Mainstage is working on the rigging and replacement of the ropes. The pulley system and battens are being repaired. The electrical work has been completed.
- A new pump coupler was purchase from Chitwood Electric for one of the hot water circulating pumps in the Science Building.
- Inline fuses for lighting fixtures were purchased from Viking Electric.
- An expansion value was purchased from Dakota Supply Group and installed in one of the air conditioning units in the Library.
- Payment is due for the new coil purchased from Thermo Dynamics and installed in the Gymnasium air handler.
- Floor tile and mastic were purchased from Badgerland Flooring for use in replacing deteriorated flooring in the library building entrance lobby
- A vibration isolator was fabricated by Thermo dynamics for a leaking isolator in the Gymnasium reheat loop.
- Plants were purchased from Walsh's Ace Hardware and Gordy's Market for the ongoing landscaping project.

Invoices totaling \$1,388.68 were reviewed. Motion by Brewer, second by Clausius to approve payment of the invoices from the Outlay budget. Motion carried.

No new information was available on the Classroom Building Remodeling.

Copies of the Outlay budget report were distributed to Committee members.

Motion by Brewer, second by Turk to adjourn to Monday, August 10<sup>th</sup> at 1:00 p.m.  
Motion carried.

Victor V. Vlasak  
Richland County Clerk