

UW-RICHLAND COMMITTEE

February 9, 2015

The UW-Richland Committee met on Monday, February 9, 2015, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Marty Brewer, Carol Clausius, Dave Turk and Lewis Van Vliet. Bob Bellman was absent.

Others present included: Victor Vlasak, County Clerk; Dr. Patrick Glenn Hagen, Campus Executive Officer and Dean; Dundee McNair, Assistant Campus Dean for Administrative and Financial Services; Tom Waalkens, Building and Grounds Superintendent; and Angie Arneson, Food Services Supervisor.

Committee Vice Chairman Van Vliet called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Clausius, second by Brewer that the agenda be approved. Motion carried.

Motion by Turk, second by Brewer that the printed copies of the minutes for the January 12th meeting be approved. Motion carried.

Dean Hagen made the following report:

- A new office in the Woodman Learning Center of the Library was built for a professional writing tutor. The grand opening will take place April 7th at noon.
- Spring enrollment is at 320. That number is 85% of enrollment numbers at the same time last spring. The drop in enrollment was anticipated as the 2012 class was very large. Fall applications are up 8%. Last fall 52 international students were enrolled. Work will be done to increase the international student population.
- It is budget time for the biennium. Budget cuts to the campus last year totaled \$60,000 plus \$40,000 in cuts in other areas. The proposed cuts will amount to a couple hundred thousand dollars this time.
- Cliff Cavanaugh, the Physics department professor, will be retiring in May after 36 years at the campus. The physicist position will be shared with the Baraboo campus.
- Dorothy Thompson, Marketing and Communications will be retiring in July after 30 years at the campus. Plans are to rehire to fill Dorothy's position.
- The Honeywell project for the gym is still at the Department of Administration. It is hoped that the project will go to the Board of Regents in February.
- Van Ferguson, who taught science at Ridgeway for 25 years, has left \$75,000 to the Foundation for an annual scholarship for freshman.

Angie Arneson presented the Meal Service financial reports as of January 31st. The Meal Service has started providing meals for the Viola Nutrition Site. With Head Start and the Viola meal site, 143 meals were sent out today. The temperature of the meals for the Viola site are checked when they leave the Meal Service and when they arrive at the Viola site. The Meal Service will be providing meals for the Get Real Program and Garden Expo in March and the High School art exhibit in April.

Tom Waalkens presented the following Building and Grounds Superintendent Report:

- The exterior lighting control equipment for the Science Building could no longer be programmed and did not maintain existing programming. Both timers were replaced with new mechanical timers purchased from Walsh's Ace Hardware.
- The floor drain in Meal Service backed up last week. The grease interceptor needed to be cleaned and repaired. The waste drain was augured. The repair materials were purchased from Walsh's Ace Hardware.
- Repairs were made to the Science Building heating system. An automatic system air vent was leaking and could not be repaired and had to be replaced. A vibration was occurring when the # 1 boiler was online. It was found that the inducer fan had become out of balance. A new fan was installed. Both items were purchased from First Supply.
- A blower in Melvill Hall and a blower in East Hall failed. Both fans were replaced and two spare fans were purchased to have on hand. The motors were purchased from Chitwood Electric.

Invoices totaling \$1,840.94 were reviewed. Motion by Turk, second by Clausius to approve payment of the invoices from the Outlay Budget. Motion carried.

There was nothing to report regarding the Classroom Building Remodeling.

A resolution will be presented to the County Board for approval of the proposed projects that are being funded by the donation from the Symons Charitable Trust.

McNair presented the report on the 2015 Outlay budget.

The next meeting is scheduled for March 9th at 1:00 p.m.

Motion by Clausius, second by Turk to adjourn. Motion carried. The meeting adjourned at 1:33 p.m.

Victor V. Vlasak
Richland County Clerk