

UW-RICHLAND COMMITTEE

January 12, 2015

The UW-Richland Committee met on Monday, January 12, 2015, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Carol Clausius, Dave Turk and Lewis Van Vliet.

Others present included: Victor Vlasak, County Clerk; Dr. Patrick Glenn Hagen, Campus Executive Officer and Dean; Tom Waalkens, Building and Grounds Superintendent; and Angie Arneson, Food Services Supervisor.

Committee Chairman Bellman called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board and County web site.

Motion by Brewer, second by Clausius that the agenda be approved. Motion carried.

Motion by Van Vliet, second by Turk that the printed copies of the minutes for the December 8th meeting be approved. Motion carried. The minutes will be amended to show that it was a drama department "student" involved in the Coppertop Theater accident.

Dean Hagen made the following report:

- The faculty and staff retreat will take place on January 20th.
- Classes will begin January 26th.
- The Chancellor has approved the ecologist position. A search is underway to fill the position.
- The \$300,000 Honeywell Project to replace lighting in the gymnasium is to go forward to the Board of Regents in February.
- University of Wisconsin Board of Regent Janice Mueller will be coming to the Campus on February 9th to meet with faculty and staff.
- The UW System President's Office will be sponsoring a series of state-wide listening sessions as part of the UW System's strategic planning initiative. The theme is "what can/should the UW System do to better serve the state?"

Arneson presented the December Meal Service financial statements. The December 31st available cash is \$49,289.01. Outstanding Accounts receivables total \$710.00. Health and Human Services Nutrition Program Coordinator Tanya Webster, a registered dietician, will be working on the nutrition guidelines for the meals. The consulting contract with the hospital will not need to be renewed. A report was reviewed on the cost of various menu options provided for the nutrition program. Motion by Turk, second by Van Vliet to maintain the \$3.00 per meal charge and give authorization to Arneson to sign the Nutrition contracts. Motion carried.

Waalkens reported that the permit has been received from the DNR to proceed with the rip rap project. (Gary) Manning Excavation has been contacted to complete the project in the spring. Jewell and Associates will have to give final approval once the project is completed before the inspection can take place.

Dean Hagen reported that notification was received from the Symons Charitable Trust that the Campus Foundation will be receiving \$75,000.00. Four infrastructures needs have been identified. The number one concern is the rigging system in the Coppertop Theatre. Main Stage Theatrical has recommended improvements to the system estimated to cost \$45,800.00. Some additional electrical work will be needed when the improvements are made. There are no backups to the boiler heating systems in the Gym or Student Center. \$29,000.00 of the funds would be used to purchase a backup boiler for the Student Center. \$3,642.00 of the funds would be used to update the boiler controls for the gymnasium. Repairs estimated at \$3,225.00 are needed to the Science building door controller so that it will function properly. The total cost of the proposed projects is \$81,667.00. The campus would contribute \$6,667.00 from reserves towards the projects. Motion by Turk, second by Clausius to approve the proposed projects. Motion carried. Chairman Bellman will meet with Corporation Counsel Southwick to see if County Board approval is needed before proceeding with the projects.

Waalkens presented the following Building and Groups Superintendent's Report:

- Electrical supplies were purchased from Walsh's Ace Hardware for the relocation of the lighting standards in the Coppertop Theater. The items purchased included wire, conduit and junction boxes.
- A new primary burner control (Fire Eye) was installed by Complete Control on the Student Center boiler.
- An exhaust fan in the Student Center building was overhauled and a fan motor in the Science building was repaired. The materials were purchased from Chitwood Electric.
- A new unit heater coil was installed in the food preparation area of the Student Center. The fittings were purchased from Walsh's Ace Hardware. This was the last of the leaking coils in need of replacement. The unit heater is now operating as intended.
- The DNR required advertisement announcing the intent to install riprap by the East Bridge, and soliciting public feedback, was placed in The Richland Observer.
- A permit was purchased from Richland County Zoning to install the riprap.

Invoices totaling \$4,359.32 were reviewed. Motion by Van Vliet, second by Brewer to approve payment of the invoices from the Outlay budget. Motion carried.

Dean Hagen noted the recommendations from the Master Plan for the Classroom Building remodeling. \$100,000.00 of Student Life and Interest Committee funds have been designated towards the upgrading of the Classroom building. The estimated cost of the project is \$500,000.00.

Waalkens reviewed the 2014 Outlay budget report.

The next Committee meeting is scheduled for February 9th.

Motion by Brewer, second by Clausius to adjourn. Motion carried. The meeting adjourned at 1:50 p.m.

Victor V. Vlasak
Richland County Clerk