

County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak
County Clerk
Administrative Coordinator

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February 26, 2015

**NOTICE
OF
MEETING**

The Finance and Personnel Committee will be meeting on Tuesday, March 3, 2015, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. January 13th and February 3rd Minutes Approval
5. Tax Deed Properties
 - a. Offers to Purchase
 - b. Duties/Checklist for Taking Tax Deeds
6. Sheriff's Department
 - a. Union Memorandum of Understanding
 - b. Sheriff's Ordinance Amendment
 - c. 911 Outlay - Maintenance Agreement and County Addressing Change
7. Health and Human Services
 - a. Economic Support Unit Staffing Proposal
 - b. Early Intervention Special Educator – Increase in Hours
 - c. Additional Temporary/Casual Driver/Escort Driver Position
 - d. Medical Leave of Absence without Pay
8. Administrative Manual, Personnel Handbook and Addendum Review
 - a. Employee use of Personal Credit Card Purchases
 - b. Highway Department Eligibility List
 - c. Purchases requiring IT Department Consultation and Coordination
9. Wage/Compensation Analysis
 - a. Job Descriptions Review
 - b. Salary Grades and Schedules Consolidation
 - c. Employee Benefits Review
10. Administrative Policy/Personnel Handbook Amend/Review Funding
11. Domestic Partner Coverage for Dental
12. Capital Projects – Courthouse/Jail Remodeling and Campus Master Plan
13. 2014 Account Deficiencies
14. WCA Legislative Exchange Update
15. Flexible Compensation Plan – Employee Elections Changes
16. Employee Health Insurance Coverage
17. Veterans Service Officer Position – Notice of Retirement
18. Assistant Veterans Service Officer Position – Increase in Hours Worked
19. Adjourn

Sincerely,

Victor V. Vlasak
Richland County Clerk

Note: Agenda items # 15, 16,17 and 18 added

Copies to: Committee Members, Richland Observer, WRCO, Bulletin Board, Our Files