

# County Clerk's Office

Richland County, Wisconsin

Victor V. Vlasak  
County Clerk  
Administrative Coordinator

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May 1, 2015

## NOTICE OF MEETING

The Property, Building and Grounds Committee will be meeting on Wednesday, May 6, 2015, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin, to discuss and/or take action on the following:

1. Call to Order
2. Proof of Notification
3. Agenda Approval
4. April 1<sup>st</sup> Minutes Approval
5. Courthouse Grounds Use Request for National Day of Prayer
6. Tax Deed Sale Procedures
7. Subcommittee Formation
8. Maintenance Supervisor's Update
9. Employee Work Performance
10. Public/Staff Interface Issues
11. Jewell Associates Engineers, Inc. – Professional Services Agreement
12. Richland Center Parcel # 276-1656-6000 – Appraisal
13. Courthouse Grounds Use Request for Community Grill Out
14. Adjourn

Sincerely,

Victor V. Vlasak  
Richland County Clerk

Note: Agenda items # 11, 12 and 13 added.

Copies to: Property Committee Members

- Tom Crofton, Chairman
- Carol Clausius, Vice Chairman
- Gaylord Deets
- David Turk
- Lewis Van Vliet

Jeanetta Kirkpatrick, County Board Chairman  
Richland Observer, Fruit Broadcasting, LLC  
Bulletin Board, Our Files