

**JUNE SESSION**

June 16, 2015

Chairman Kirkpatrick called the meeting to order. Roll call found all members present.

The Invocation was given by Supervisor David Turk. Deputy County Clerk Harrison led the Pledge of Allegiance.

Deputy County Clerk Harrison read the agenda for the June session. Motion by Van Vliet, second by Wiedenfeld that the agenda be approved and that the Wednesday mail-out rule be set aside so that action can be taken on the resolutions that were not mailed out. Motion carried.

Chairman Kirkpatrick asked if any member desired that the minutes for the previous session be read or if any member desired to amend the minutes from the previous session. Hearing no motion to read or amend the minutes for the May session, the minutes were declared as approved.

Resolution No. 15-73 A Resolution Of Condolence to the Family of Carroll Kepler was read by Deputy County Clerk Harrison. Motion by Peters, second by Turk that Resolution No. 15-73 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 15 - 73**

A Resolution Of Condolence To The Family Of Carroll J. Kepler.

WHEREAS Carroll J. Kepler died on April 16<sup>th</sup>, 2015, leaving two sons and three daughters surviving him, and

WHEREAS Carroll J. Kepler served as a County Board Supervisor from 1976 through 1979, and

WHEREAS the Richland County Board of Supervisors, which was not in session at the time of Carroll J. Kepler's death, desires to express its sympathy to his surviving family.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that said Board of Supervisors does, as a body, hereby express its sincere sympathy regarding the death of Carroll J. Kepler, to his two sons and three daughters who survive him, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to send a copy of this Resolution to Carroll J. Kepler's two sons and three daughters as follows:

- to his son, Ron Kepler, 20224 Campbell Hill Drive, Richland Center, WI 53581
- to his son, Kevin Kepler, 14801 Junlyn Lane, Hillsboro, WI 54634
- to his daughter, Connie Turgasen, 19811 County Hwy. EE, Richland Center, WI 53581
- to his daughter, Julie Burnham, 16032 Weber Road, Viola, WI 54664
- to his daughter, Jill Layer, 22190 McCarthy Lane, Richland Center, WI 53581.

**RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE**

FOR AGAINST

Fred Clary	X
Richard Rasmussen	X

David Turk	X
Lew Van Vliet	X
Ruth Williams	X

Resolution No. 15-74 Amending The County’s Handbook Of Personnel Policies And Work Rules was read by Deputy County Clerk Harrison. Motion by Crofton, second by Bellman that Resolution No. 15-74 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 15 - 74**

A Resolution Amending The County’s Handbook Of Personnel Policies And Work Rules.

WHEREAS the County has set forth in detail in its Handbook of Personnel Policies and Work Rules the County’s policies regarding the terms and conditions of employment of its employees, and

WHEREAS it is necessary from time to time to amend the Handbook to reflect the ever-changing needs of County government, and

WHEREAS the Finance and Personnel Committee has carefully considered a proposal to extend the length of time the County will pay its normal health insurance premium contribution for those employees who are on workers compensation and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the second paragraph of section 8 entitled “Leave of Absence” under the heading “Terms and Conditions of Employment” of the County’s Handbook of Personnel Policies and Work Rules is amended by repealing the following crossed-out words and adopting the following underlined words:

“County employees receiving leaves of absence for medical reasons must exhaust their sick leave before starting the leave of absence. The County will pay its normal health insurance premium contribution for those employees who are on Worker’s Compensation for a period of up to one year and for those employees who are on ~~or a~~ medical leave of absence for a period of up to six months. County employees do not generate vacation and sick leave during unpaid leaves of absence”, and

BE IT FURTHER RESOLVED that this Resolution shall be effective at the start of the first pay period after its adoption.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Tom Crofton	X
Robert L. Bellman	X
Gaylord L. Deets	X
Larry Sebranek	X

Resolution No. 15-75 Approving Fund Transfers In The Department of Health And Human Services Account In The 2014 County Budget was read by Deputy County Clerk Harrison. Motion by Peters, second by

Brewer that Resolution No. 15-75 be adopted. Supervisor Clary explained that these transfers will zero out the Institutional Fund accounts and that the General Fund transfers reflect any overages. Health and Human Services Director Patrick Metz stated that 2014 had many high cost placements. Motion carried and resolution declared adopted.

**RESOLUTION NO. 15 – 75**

A Resolution Approving Fund Transfers In The Department Of Health And Human Services Account In The 2014 County Budget.

WHEREAS the audit report by the County’s auditor revealed that various fund transfers need to be made in the Department of Health and Human Service’s account in the 2014 County budget, and

WHEREAS the Finance and Personnel Committee has reviewed the auditor’s report and is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the following fund transfers in the Department of Health and Human Service’s account in the 2014 County budget are hereby approved:

- \$135,000.00 transfer from the Institutional Children Costs Fund (Fund 44) to the Health and Human Services Fund (Fund 56);
- \$132,313.77 transfer from the Resource Center Fund (Fund 53) to the Health and Human Services Fund (Fund 56);
- \$180,964.00 transfer from the Institutional Adult Costs Fund (Fund 54) to the Health and Human Services Fund (Fund 56);
- \$91,355.52 transfer from the General Fund (Fund 10) to the Health and Human Services Fund (Fund 56);
- \$7,428.08 transfer from the General Fund (Fund 10) to the County Aging Unit Fund (Fund 63), and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Tom Crofton	X	
Robert L. Bellman	X	
Gaylord L. Deets	X	
Larry Sebranek	X	

Resolution No. 15-76 Approving A Contract For 2015 For The Health And Human Services Department was read by Deputy County Clerk Harrison. Motion by Bellman, second by Seep that Resolution No. 15-76 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 15 - 76**

A Resolution Approving A Contract For 2015 For The Health And Human Services Department.

WHEREAS Rule 18 of the Rules of the Board requires that all contracts of the Department of Health and Human Services which involve the expenditure of \$50,000 or more must be approved by the County Board, and

WHEREAS the Health and Human Services Board is now presenting to the County Board a contract for 2015 for a psychiatrist to serve as Medical Director and to provide psychiatric services and consultation through the Department’s Mental Health Outpatient Clinic.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Department of Health and Human Services to enter into the following contract for 2015:

	2014 amount	2015 amount
With Matthew A. Felgus, M.D. of Madison to serve as Medical Director and to provide psychiatric services and consultation through the Department’s Mental Health Outpatient Clinic	.....	\$70,000, and

BE IT FURTHER RESOLVED that the Health and Human Services Board is hereby authorized to amend the above contract by not more than 15%, and

BE IT FURTHER RESOLVED that the Director of the Health and Human Services Department, Patrick Metz, is hereby authorized to sign such contract in accordance with this Resolution which has been approved by the Health and Human Services Board, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD SUPERVISOR MEMBERS OF THE HEALTH AND HUMAN SERVICES BOARD:

	FOR	AGAINST
Bob Bellman	X	
Marty Brewer	X	
Linda Gentes	X	
Larry Jewell	X	
Virginia Wiedenfeld	X	

Resolution No. 15-77 Changing The Pay Scale For The Bookkeeper Position At The County Highway Department was read by Deputy County Clerk Harrison. Motion by Crofton, second by Bellman that Resolution No. 15-77 be adopted. The resolution would change the Bookkeeper’s pay scale from the County Highway Department’s pay scale, according to which the hourly rate is \$21.65, to Grade 21 in the County’s Job Classification and Salary Plan (probationary rate: \$20.93 per hour, after probation rate: \$21.93 per hour) and the incumbent of this position would be paid at the after probation rate. In accordance with Rule 25 (c) of the Rules of the Board, a ¾ vote of the Supervisors present is required to pass a resolution of this kind at other than the Board’s August or September session. Seep questioned whether an emergency existed that would allow this to proceed. Kirkpatrick noted the support of the Highway Committee for this resolution. Roll call vote. AYES: Deets, Crofton, Van Vliet, Kinney, Bellman, Clary, Williams, Lewis, M. Marshall, Rasmussen, B. Marshall, Jr. NOES: Kirkpatrick, Seep, Brewer, Jewell, Clausius, Peters, Gentes, Turk, Wiedenfeld, Sebranek. Ayes 11.

Noes 10. Total 21. Motion declared defeated because ¾ of the Supervisors present did not vote in favor of the motion to adopt the resolution,

Resolution 15-78 Establishing The Pay Grade And Approving The Job Description Of The New Position Of Investigator In The Sheriff’s Department was read by Deputy County Clerk Harrison. Motion by Crofton, second by Van Vliet that Resolution 15-78 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION 15-78**

A Resolution Establishing The Pay Grade And Approving The Job Description Of The New Position Of Investigator In The Sheriff’s Department.

WHEREAS the County Board just adopted Amendment # 24 to Richland County Sheriff’s Department Ordinance # 1989-7 and, in doing so, eliminated 1 vacant Lieutenant position and created 1 Investigator position, and

WHEREAS the Finance and Personnel Committee has carefully considered the pay grade and the job description for the newly-created Investigator position and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that 1 vacant, non-union position of Lieutenant (after-probation rate: \$28.63 per hour) was eliminated and approval is hereby granted for the pay scale for the new union position of Investigator at the pay scale of Patrol Sergeant in Sheriff’s Department’s collective bargaining agreement (probationary rate: \$3,814.41 per month: after 1 year probation rate: \$3,875.47) is approved, and

BE IT FURTHER RESOLVED that the Sheriff, in the Sheriff’s discretion, can pay shift differential pay for the Investigator position of an additional \$60.00 per month, and

BE IT FURTHER RESOLVED that the Memorandum of Understanding which has been agreed to by the Sheriff and the Sheriff’s Department union regarding the Investigator position and which will be filed with the County Clerk after it has been signed, is approved and the County Board Chair and the County Clerk or the Deputy County Clerk are authorized to sign it on behalf of the County, and

BE IT FURTHER RESOLVED that the job description for the Investigator position which is on file in the County Clerk’s office is approved, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately after its passage and publication.

**RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE**

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Tom Crofton	X

Robert L. Bellman	X
Gaylord L. Deets	X
Larry Sebranek	X

Ordinance 15-7 Amendment #24 To Richland County Sheriff’s Department Ordinance 1989-7 was read by Deputy County Clerk Harrison. Corporation Counsel Southwick explained that this was the formalization of the Investigator position. Motion by Kinney, second by Brewer that Ordinance 15-7 be enacted. Motion carried and ordinance declared enacted.

**ORDINANCE 15-7**

An Ordinance Amendment # 24 To Richland County Sheriff’s Department Ordinance 1989-7.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Paragraph 1 (e) of Sheriff’s Department Ordinance 1989-7, as amended to date, is hereby further amended as follows:

The number of full-time Road Patrol Lieutenant positions is changed from 2 to 1.

Paragraph 4 providing for 1 full-time Investigator position is reinstated.

Paragraphs 5 – 13 are renumbered 4 – 12.

2. Ordinance # 2000-4 is repealed.

3. This Ordinance shall be effective immediately upon its passage and publication.

Dated: June 16, 2015  
 Passed: June 16, 2015  
 Published: July 9, 2015

ORDINANCE OFFERED BY THE FINANCE  
 AND PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick, Chairman  
 Richland County Board of Supervisors

Jeanetta Kirkpatrick	X
Fred Clary	X
Tom Crofton	X
Robert L. Bellman	X
Gaylord L. Deets	X
Larry Sebranek	X

ATTEST:  
 Jeffrey C. Harrison  
 Deputy Richland County Clerk

Resolution No. 15-79 Approving The Purchase Of One Police Package Squad SUV For The Sheriff’s Department And Necessary Equipment To Outfit It For Duty was read by Deputy County Clerk Harrison. Motion by Seep, second by Peters that Resolution No. 15-79 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 15 - 79**

A Resolution Approving The Purchase Of One Police Package Squad SUV For The Sheriff’s Department And Necessary Equipment To Outfit It For Duty.

WHEREAS, from time to time, it is necessary for the Sheriff's Department to purchase new squad cars, and

WHEREAS, Rule 17 of the Rules of the Board requires that any expenditure in excess of \$5,000 must be approved by the County Board, and

WHEREAS the Law Enforcement Committee has carefully considered this matter and is now recommending that the County Board approve the purchase of one new police package squad SUV for the Sheriff's Department and its necessary equipment to outfit it for duty.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the Law Enforcement Committee and the Sheriff to purchase one new 2016 Ford Police interceptor SUV police package squad for patrol from Fillback Ford, Richland Center, WI at a cost of \$25,850.00, and the necessary equipment to outfit the squad for duty at a cost of \$13,856.25 from General Communications, and

BE IT FURTHER RESOLVED that the total purchase cost of \$39,706.25 for one police package squad SUV and the necessary equipment to outfit it shall be paid from the Sheriff's Department's New Car Outlay Account in the 2015 budget, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE LAW ENFORCEMENT AND JUDICIARY COMMITTEE:

FOR AGAINST

Fred Clary	X
Marty Brewer	X
Don Seep	X
Buford Marshall, Jr.	X
Paul Kinney	X

Resolution No. 15-80 Changing The Name Of A Stretch Of County Trunk Highway And Making An Appropriation From The 911 Outlay Account was read by Deputy County Clerk Harrison. Lt. Bob Frank stated the Highway Department would pay for new blue signs for the effected homeowners. Motion by Clausius, second by Kinney that Resolution No. 15-80 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 15 - 80**

A Resolution Changing The Name Of A Stretch Of County Trunk Highway And Making An Appropriation From The 911 Outlay Account.

WHEREAS it has been proposed that a stretch of County Trunk Highway OO be renamed in order to clarify the location of residences on that highway for emergency response purposes, and

WHEREAS this proposal has been reviewed by the County Highway Department, by the Emergency Management Director and by the Finance and Personnel Committee and the Law Enforcement and Judiciary Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that the stretch of County Trunk Highway OO from its intersection with State Trunk Highway # 80 to its intersection with County Trunk Highway O is renamed as County Trunk Highway RC, under the following terms and conditions, and

BE IT FURTHER RESOLVED that written notification was sent to all affected property owners and a public hearing was held to hear the public’s concerns, and

BE IT FURTHER RESOLVED the County Highway Commissioner shall complete the following steps before this name change becomes effective:

1. Send a letter to each landowner identifying the new address of the owner’s property and a copy of the time line for the name change;
2. Send notification to the Post Office of the change so that mail will be sent to both addresses for a period of one year;
3. Change the 911 Database to reflect both addresses and notify emergency services of the change, including maps and training;
4. Landowners shall be given a 4-month period to change their address before the new signs are installed;
5. A follow-up letter shall be sent to landowners as to when they are to start using the new address, and

BE IT FURTHER RESOLVED that \$600 of the cost of the new signs needed to carry out this Resolution shall be paid from the 911 Outlay Account and the remainder of the cost of carrying out this Resolution shall be paid by the County Highway Department, and

BE IT FURTHER RESOLVED that this Resolution shall be effective according to its terms.

RESOLUTION OFFERED BY THE LAW  
ENFORCEMENT AND JUDICIARY COMMITTEE:

	FOR	AGAINST
Fred Clary	X	
Marty Brewer	X	
Don Seep	X	
Buford Marshall, Jr.	X	
Paul Kinney	X	

Ordinance 15-8 Amendment #392 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Jerome Durst Parcel In The Town Of Marshall was read by Deputy County Clerk Harrison. Motion by Sebranek, second by B. Marshall, Jr. that Ordinance 15-8 be enacted. Motion carried and ordinance declared enacted.

**ORDINANCE 15-8**

Amendment #392 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Jerome Durst Parcel In The Town Of Marshall.

The Richland County Board of Supervisors does hereby ordain as follows:

1. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate in the Town of Marshall consisting of 0.91 acres is hereby rezoned from the Agricultural and Residential District to the General Agricultural and Forestry District (A – F):

The following-described real estate situated in Richland County, State of Wisconsin:

PART OF THE EAST HALF OF NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 29, TOWN 11 NORTH, RANGE 1 WEST, TOWN OF MARSHALL, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SECTION 29, T. 11 N., R. 1 W., THENCE S89°31'40"W ON THE NORTH LINE OF THE NORTHEAST QUARTER, 650.34'; THENCE S00°11'25"E, 361.95' TO THE CENTERLINE OF CTH A AND THE POINT OF BEGINNING; THENCE CONTINUING S00°11'25"E, 231.37'; THENCE N86°21'26"E, 317.23' TO THE CENTERLINE OF CTH A; THENCE NORTHWESTERLY ON SAID CENTERLINE, 282.61' ON THE ARC OF A 1232.00' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 13°08'35" AND A LONG CHORD OF 281.99' THAT BEARS N54°38'22"W; THENCE N61°12'39"W, 99.71' TO THE POINT OF BEGINNING.

2. This Ordinance shall be effective on June 16, 2015.

Dated: June 16, 2015  
Passed: June 16, 2015  
Published: July 9, 2015

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

Jeanetta Kirkpatrick, Chairman  
Richland County Board of Supervisors

FOR AGAINST

ATTEST:  
Jeffrey C. Harrison  
Deputy Richland County Clerk

Richard Rasmussen	X
Larry Sebranek	X
James Lewis	X
Marilyn Marshall	X
Virginia Wiedenfeld	X
Gary A. Peters	X

Ordinance 15-9 Amending Richland County's Floodplain Ordinance (Ordinance # 2011-9) was read by Deputy County Clerk Harrison. Motion by Sebranek, second by Wiedenfeld that Ordinance 15-9 be enacted. Motion carried and resolution declared enacted.

**ORDINANCE 15-9**

An Ordinance Amending Richland County's Floodplain Ordinance (Ordinance # 2011-9).

The Richland County Board of Supervisors does ordain as follows:

1. Richland County Floodplain Ordinance, which is Ordinance 11-9, is hereby amended by adding the following to the Appendix after the material under the heading “Conservation Dam Mill Creek # 22”:

Brimstone Dam

1. Floodway map dated February 24, 2015 and titled “Hydraulic Shadow Map-Brimstone Group Dam Break Analysis”
2. Floodway profile dated February 24, 2015 and titled “Hydraulic Shadow Profile-Brimstone Group Dam Break Analysis”
3. Floodway data table dated February 24, 2015 and titled “Floodway Data Table-Brimstone Group Dam Break Analysis”.

2. This Ordinance shall be effective immediately upon its passage and publication.

Dated: June 16, 2015  
Passed: June 16, 2015  
Published: July 9, 2015

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick, Chairman  
Richland County Board of Supervisors

ATTEST:  
Jeffrey C. Harrison  
Deputy Richland County Clerk

Gary A. Peters	X
Virginia Wiedenfeld	X
Gaylord L. Deets	X
Larry Sebranek	X
Richard Rasmussen	X
Marilyn Marshall	X
James Lewis	X

Chairman Kirkpatrick presented the County Clerk’s Annual Report for 2014 on the Financial Condition of Richland County. Clary spoke on various parts of the report. Motion by Peters, second by Van Vliet to accept the report as presented. Motion carried.

Chairman Kirkpatrick stated that after receiving the advice of the Committee on Committees, and upon confirmation by the County Board, she was making the following appointments. Motion by Gentes, second by M. Marshall that the appointments be confirmed. Motion carried.

Aging and Disability Resource Center of Southwest Wisconsin – North Governing Board (April 2015-April 2018): Marie Rakow  
Coordinated Service Team Coordinating Committee: Linda Gentes (new appointment).  
County Parks Commission: reappoint Gary Peters to a full term  
Health & Human Services Board: Debra Kyser

Copies of the Financial Report of Highway Operations—January 1, 2014 to December 31, 2014 were distributed to Board.

Copies of the Pine Valley Healthcare and Rehabilitation Center Financial Statements with Independent Auditor’s Report were distributed to the Board.

Management Information Systems Director Barbara Scott gave a demonstration highlighting the uses of tablet technology for County Board members. Ms. Scott stated that tablets would be issued to those who wanted one, and they would link directly to the County’s email server for easy archiving. She stressed the computers were for County business only, and that any information stored on the tablet or within emails was County property and subject to open records laws. General discussion followed

