

UW-RICHLAND COMMITTEE

November 10, 2014

The UW-Richland Committee met on Monday, November 10, 2014, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Marty Brewer, Carol Clausius, Dave Turk and Lewis Van Vliet. Bob Bellman was absent.

Others present included: Victor Vlasak, County Clerk; Dr. Patrick Glenn Hagen, Campus Executive Officer and Dean; Dundee McNair, Assistant Campus Dean for Administrative and Financial Services; Tom Waalkens, Building and Grounds Superintendent; and Angie Arneson, Food Services Supervisor.

Committee Vice Chairman Van Vliet called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board.

Motion by Turk, second by Brewer that the agenda be approved. Motion carried.

Motion by Brewer, second by Clausius that the printed copies of the minutes for the October 13th meeting be approved. Motion carried.

Dean Hagen made the following report:

- Dr. Cathy A. Sandeen, Vice President for Education Attainment and Innovation at the American Council on Education (ACE) has been named the next Chancellor of the University of Wisconsin Colleges and University of Wisconsin-Extension.
- State budget discussions have begun. The Board of Regents is requesting an additional \$95.2 million biennially.
- A student setting up lighting in the Coppertop fell from the catwalk and through the ceiling. A different way of accessing the lights is being investigated.
- Registration for the spring semester begins November 11th.
- Bachelor of Applied Arts and Sciences Degree completion program courses are provided by UW Partner Institution UW-Platteville. Discussion will take place with the Platteville Academic Council regarding acceptance of the applied associate's degree.
- The \$300,000 Honeywell project, which has been held up at the State for three years, is likely to move forward.

Arneson presented the Food Service Financial Report for October. The available cash balance is \$59,355.78. Accounts receivables total \$2,659.00. Information will be brought back to the Committee regarding the acceptance of debit and credit cards.

McNair gave an update on the landscaping project near Highway 14. There has been work completed on some of the bushes on the west end of the campus where the road goes to the high school. The pavers have been ordered from D & P.

The Memorandum of Understanding has been received from Marianne Stanek, H&HS Public Health Manager, for use of the gym in the case of a mass fatality incident.

Dean Hagen has received an email from Steven Wildeck, Vice Chancellor for Administration and Finance, approving the plan to install fiber from the existing hub located north of the classroom building, due west and then south to the Symons Recreation Complex. The email notes that it is assumed that if the fiber needs to be relocated at some point in the future due to campus expansion, that Richland County or Genuine Telecom (or its successor) will be responsible for that expense.

Waalkens reported that the recent bridge inspection had a requirement that rip rap be added to both sides of the south side of the east bridge. McNair is working on the permitting process with the DNR. Repairs are also needed on the exposed rebar and mesh. The repairs to the exposed areas on the west side of the west bridge have been completed. Work is needed on the east side of the west bridge. There are two more bridges on which repairs are needed. The deficiency reports have been coming in since 2008.

Committee members have received copies of the report of recommendations from MainStage regarding the Coppertop Theatre rigging system.

Waalkens presented the following Buildings and Grounds Superintends Report:

- Drive belts were purchase from United Auto Supply to replace worn out belts on air handling equipment.
- New conduit was installed in the Geography lab for projector cabling and an electrical outlet was relocated in Room 203 of the Classroom building using materials purchased from Walsh's and Viking Electric.
- A new pressure reducing valve for the pneumatic control system in the Student Center building was purchased from Johnson Controls and installed due to a leak that developed in the old unit.
- Shutdowns have occurred with the Student Center water heater. The thermocouple was replaced; the regulator probe was removed and cleaned; and a new drain valve was added.
- \$500.00 will be paid to Ecological Woodland Management, LLC for their landscaping work along Highway 14 at the west end of the campus grounds.
- A standard thermostat has been installed for the roof top units on the west end of Melvill Hall so that the fan will cycle based on the need for heating or cooling.
- Ceiling tile were replaced in the Coppertop Theatre in the area where the student fell from the catwalk.

Invoices totaling \$2,051.66 were reviewed. Motion by Turk, second by Clausius to approve payment of the invoices from the Outlay budget. Motion carried.

No new information was available regarding the remodeling of the Classroom building.

Copies of the Outlay report, revised as of November 10th, were distributed to Committee members.

Motion by Brewer, second by Turk to adjourn to Monday, December 8th at 1:00 p.m. Motion carried.