

UW-RICHLAND COMMITTEE

October 13, 2014

The UW-Richland Committee met on Monday, October 13, 2014, at 1:00 p.m. in the Dean's Conference Room, located in Melvill Hall, 1200 Highway 14 West, Richland Center, Wisconsin.

Committee members present included: Bob Bellman, Marty Brewer, Carol Clausius, Dave Turk and Lewis Van Vliet.

Others present included: Victor Vlasak, County Clerk; Dr. Patrick Glenn Hagen, Campus Executive Officer and Dean; Tom Waalkens, Building and Grounds Superintendent; Angie Arneson, Food Services Supervisor; Denise Hanold, Symons Recreation Complex Director; Barb Scott, MIS Director; and Shannon Clark, Richland Electric Cooperative, CEO/General Manager.

Committee Chairman Bellman called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all UW-Richland Committee members, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and a copy was posted on the Courthouse Bulletin Board.

Motion by Van Vliet, second by Turk that the agenda be approved. Motion carried.

Motion by Brewer, second by Van Vliet to approve the printed copies of the minutes for the September 8th meeting. Motion carried.

Denise Hanold addressed the Committee requesting approval for the installation of a duct for a fiber optic line across the back of the campus buildings through the hay field to allow the Symons Recreation Complex access to a server in Community Services Building. The current Complex server needs to be replaced because of damages sustained due to moisture. The proposal is to attach the Symons Recreation Complex to a super server that the MIS Department is proposing be purchased for use by County departments instead of departments having individual servers. Shannon Clark explained that City Utilities would install the duct for the fiber optic starting from the pedestal behind the Science Building to the Symons Recreation Complex building for approximately \$1,000.00. Approval by the County of an easement would be necessary as well as approval by the Board of Regents due to the lease agreement between the County and the UW system. Clark indicated that mapping of the duct for the fiber optic site will be important for future location purposes. He indicated that REA will not have ownership of the duct, but the REA facilities would be provided through the County's duct. This will be recognized as Genuine Telecom facilities and locatable by Diggers Hotline. The pedestal and fiber would be owned by Genuine Telecom. Motion by Van Vliet, second by Clausius that Corporation Counsel Southwick draft a resolution for approval of an easement. Chairman Bellman noted that action on an easement would be subject to approval by Steve Wildeck, Vice Chancellor for Administrative Services for the University Wisconsin Colleges. Chairman Bellman instructed that the proposal be put in writing, along with a map of the location, and provided to Dean Hagen. Once the Dean receives a response from Mr. Wildeck, the proposal should then be taken to Corporation Counsel Southwick for the drafting of a resolution. Motion carried.

Dean Hagen reported that that fall enrollment is at 560. Over 206 students are taking classes through their high school through concurrent enrollment. There are 52 international students. The full-time equivalency is 317. Retention and recruitment will be important for maintaining enrollment for the next three or four years. More curriculums are being developed

towards students with deficiencies in some way. The campus farm will also be incorporated into curriculum for a biology program. Board Chairman Kirkpatrick is assisting in requesting the funding in the amount of \$300,000.00 approved by the Department of Administration under the Wisconsin Performance Contract for the Honeywell Project.

Angie Arneson presented the Food Service financial report. Accounts receivables total \$13,820.00. Available cash on hand as of September 30th was \$55,278.78. An update was given on the success of the meals being provided under the Child and Adult Care Food Program, Southwest CAP Head Start.

Tom Waalkens reported that William Moore, Ecological Woodland Management LLC, Platteville, has started pruning some of the trees and the removal of the invasive species on the West side of the area between the campus and Highway 14. Campus maintenance staff will be installing a sidewalk on the north side to the hill where a patio area will be created.

Waalkens presented a written Buildings and Grounds Superintendent report to the Committee. The floor in the Pippin Conference Room has been satisfactorily completed. The original sealer had to be removed and then the floor was resealed.

Invoices for the month totaling \$3,256.26 were reviewed. The list included a number of invoices from Walsh's Ace Hardware which had been misplaced. Motion by Brewer, second by Turk to approve payment of the invoices from the Outlay budget. Motion carried.

Waalkens reported that one of the original primary controls on the Clever-Brooks boilers needs to be replaced. The following bids were received: Complete Control, Inc. for \$3,642.00; PBBS Equipment Corporation for \$4,250.00; and Johnson Controls for \$5,607.00. Motion by Van Vliet, second by Brewer to authorize going with the low bid from Complete Control, Inc. Motion carried.

Dean Hagen reported that he is still waiting for the Memorandum of Understanding from Marianne Stanek, H&HS Public Health Manager, for the use of the gym in the case of a mass fatality incident.

Committee members received copies of the report from Craig R. Sternke, Mainstage Theatrical Supply, Inc., regarding an inspection conducted on the counterweight rigging system at the Coppertop Theatre. The report included recommendations on repairs and replacement of equipment that should be performed. The recommendations will be discussed further at next month's meeting.

Motion by Brewer, second by Turk to adjourn. Motion carried. The meeting adjourned at 1:49 p.m.

Victor V. Vlasak
Richland County Clerk