

PROPERTY, BUILDING AND GROUNDS COMMITTEE

January 8, 2014

The Property, Building and Grounds Committee met on Wednesday, January 8, 2014, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Tom Crofton, Carol Clausius, Gaylord Deets, Dave Turk and Lew Van Vliet.

Others present included: Victor Vlasak, County Clerk; Jennifer Harper, District Attorney; Sheriff Darrell Berglin; Stacy Kleist, Clerk of Circuit Court; Avery Manning, Courthouse Maintenance Supervisor; Barb Scott and Jason Marshall, MIS Department; and Patrick Cleary and Dave Cameron, Cameron Aslaksen Architects, LLC.

Committee Chairman Crofton called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by either mail or email to all Property Committee members, a copy was posted on the Courthouse Bulletin Board, a copy was faxed to The Richland Observer and a copy was sent by email to WRCO and Courthouse Department Heads.

Motion by Clausius, second by Turk to approve the agenda. Motion carried.

Motion by Deets, second by Van Vliet to approve the printed copies of the minutes for the November 6th meeting. Motion carried.

Chairman Crofton noted the receipt of a written recommendation from Cameron Aslaksen Architects, LLC, to reject the base bid of \$23,000 from Bachmann Construction Company, Inc., for the installation of courthouse security hardware. Motion by Van Vliet, second by Clausius to follow the recommendation received from the architects to reject the bid from Bachmann Construction Company, Inc. Motion carried.

Chairman Crofton reviewed a written recommendation from Cameron Aslaksen Architects, LLC, regarding the base bid in the amount of \$41,900 received from Badger Environmental and Earthworks, Inc., for courthouse perimeter drainage improvements. Items of concern by the bidder were as follows:

- The electrical service coming into the courthouse runs parallel with the excavation.
- Assumptions that the condition of the wall is poor.
- Assumptions that the condition of the excavated soil is unsuitable and will need to be replaced.

Motion by Van Vliet, second by Clausius to postpone action on the bid until further information is provided regarding the concerns of the bidder. Motion carried.

Patrick Cleary reported that two bids were received, after the deadline, for the historic jail window/door sealing. Motion by Clausius, second by Turk to approve opening both bids. Motion carried.

Patrick Cleary reported that a bid was received from Statz Restoration in the amount of \$4,975 for the doors and windows identified in the bid documents and an alternate bid of \$4,000 was received from Statz to do additional work. A second base bid of \$2,150 was received from Soltis Restoration for the doors and windows identified in the bid documents and an alternate bid of \$7.50 per foot unit price was received to do additional work. Patrick will send an official letter of recommendation after contacting Soltis Restoration for a bid for the alternate work. Motion by Deets, second by Van Vliet to verify the Soltis bid for the base, work plus additional work, and if the bid is under \$6,000 to accept the bid. Motion carried.

Motion by Van Vliet, second by Turk to table the agenda item regarding "Jail Improvement Funding". Motion carried.

Motion by Turk, second by Van Vliet to postpone action on the Village of Lone Rock tax delinquent parcel. Motion carried.

Motion by Van Vliet, second by Deets to present a resolution for approval to take a tax deed on Parcel Number 186-1833-1560 located in the Village of Viola. Motion carried.

Avery Manning reported that sections of sidewalk on the south side of the building on Haseltine Street were torn up last month to install fiber optics to the Frontier building. Gravel was placed in the areas where the sidewalk was removed.

The following maintenance and repair items were discussed:

- The cost of brush attachments for the skid steer are being investigated.
- Heating plant doing fine. One vent tube from regulators was plugged. One was burning a little odd.
- An ambulance was backed into the garage and the engine was left running causing diesel fumes to build up.
- Stairwell walls need to be repainted.
- Stairwell heating vents are getting rusty and need painting.
- Avery can put locks on regular doors.
- Bricks were cleaned where they meet the stairway.
- Landscaping will need to be discussed once the exterior drainage improvements are made.
- An ice complaint was received about the crosswalk across from the theater.

Motion by Van Vliet, second by Turk to adjourn to February 5th. Motion carried. The meeting adjourned at 10:08 a.m.

Victor V. Vlasak, Richland County Clerk