

FINANCE AND PERSONNEL COMMITTEE

September 19, 2014

The Finance and Personnel Committee met on Friday, September 19, 2014, at 9:00 a.m., in the County Board Room, located on the Third Floor of the Courthouse, 181 West Seminary Street, Richland Center, Wisconsin.

Committee members present included: Jeanetta Kirkpatrick, Bob Bellman, Fred Clary, Tom Crofton, Gaylord Deets, Larry Sebranek and Lew Van Vliet.

Also present was: Victor Vlasak, County Clerk.

Committee Chairman Kirkpatrick called the meeting to order.

The Clerk verified that the meeting had been properly noticed. Copies of the agenda were sent by mail or email to all Committee members, a copy was posted on the Courthouse Bulletin Board, a copy was faxed to The Richland Observer, a copy was emailed to WRCO and copies were emailed to all County Department Heads.

Motion by Van Vliet, second by Crofton that the agenda be approved, as amended, with the removal of the Emergency Management budget presentation. Motion carried.

Dean Patrick Hagen, Assistant Dean Dundee McNair, and Buildings and Grounds Superintendent Tom Waalkens presented the 2015 proposed budget for the UW-Richland Outlay. Mr. Waalkens explained each of the line item requests in the proposed budget. The 2015 budget request is \$64,610.00. The 2014 approved budget was for \$53,000.00.

Administrator Kathy Cianci and Administrative Assistant Joan Bailey presented the 2015 proposed budget for the Pine Valley Healthcare and Rehabilitation Center. An additional subsidy is being requested due to projected losses until the new facility is constructed. The health insurance rate increase is an additional \$110,000.00 to operations. A \$43,689.00 loss is projected due to Schmitt Woodland Hills opening private beds one year prior to the completion of the new Pine Valley facility. Reserves are currently being used to cover the costs of the initial planning phases for the new facility. Ms. Cianci explained cuts that have been made to reduce expenses. The 2015 levy request is for \$243,689.00. The 2014 levy request was \$200,000.00.

Sheriff Darrell Berglin and Office Manager Amber Muckler presented the 2015 proposed budgets for the Sheriff's Department. Increased costs are due to health insurance premium increases, the jail nursing contract and the additional jail position. Anticipated revenues are projected to remain the same as projected for 2014.

Ingrid Kovars, Fair and Recycling Coordinator, presented the 2015 proposed Solid Waste and Recycling budget. For 2015, more of Ms. Kovars' salary will be charged to this budget.

Ms. Kovars presented the 2015 proposed budget for the operation of the fairgrounds. An estimated \$8,000.00 in revenues were lost when the Star Spangled Celebration event was ended.

Sandra Kramer presented the 2015 proposed budget for the Veterans Service Department and the Transportation Grant. The grant will be reduced because fewer veterans are being transported. The department budget includes the cost of family plan health insurance for a part-time employee.

Health and Human Services Director Patrick Metz presented the proposed 2015 budget for the Health and Human Services Department. The budget includes the increased health insurance costs. Discussions are taking place regarding adding a single full-time custodial position which would be shared with the courthouse. Currently the Community Services custodial position is contracted through the Workforce Development Board. The Comprehensive Community Services Program will begin July 1. Services will be provided to keep clients out of high cost placements. The institutional costs were discussed. The Health and Human Services levy will remain at the same level as 2014. An additional \$50,000 will be placed in the Institutional Fund.

Motion by Bellman, second by Sebranek to approve the following fund transfers which were made as a part of the completion of the 2013 audit. Motion carried.

- \$156,775.00 transfer from the Institutional Children Costs Fund (Fund 44) to the Health and Human Services Fund (Fund 56);
- \$75,993.46 transfer from the Resource Center Fund (Fund 53) to the Health and Human Services Fund (Fund 56);
- \$121,388.00 transfer from the Institutional Adult Costs Fund (Fund 54) to the Health and Human Services Fund (Fund 56);
- \$35,783.99 transfer from the General Fund (Fund 10) to the Health and Human Services Fund (Fund 56);
- \$14,988.31 transfer from the General Fund (Fund 10) to the Nutrition Program Fund (Fund 59);
- \$15,344.90 transfer from the General Fund (Fund 10) to the County Aging Unit Fund (Fund 63).

Clary reported that the Sheriff's Department 2014 budgets do not contain any available funds that could be put towards the purchase of the servers being proposed by MIS.

Motion by Bellman, second by Crofton to adjourn. Motion carried. The meeting adjourned at 11:22 a.m.

Victor V. Vlasak
Richland County Clerk