

**Richland County Agriculture and Extension Education Committee**  
**Meeting Minutes**  
**October 10, 2014 - 9:00 a.m.**  
**Room 713, UW-Richland East Hall**

Present: Rasmussen, Lewis, Sebranek, Kinney, Brewer, Sander, Ziehli, LaTour, Hady and Matt Hanson.

1. Meeting was called to order by Chairperson Lewis at 9:01 a.m.
2. Hady gave proof of notification.
3. Motion by Kinney, seconded by Rasmussen, to approve the agenda. Motion carried.
4. Motion by Brewer, seconded by Sebranek, to approve the minutes from the previous meeting. Motion carried.
5. There was no Public Input.
6. Unfinished Business
  - a. Budget: Hady attended the budget hearing and, due to not having the insurance increase figures when working on the budget, the Extension budget increased from .5% to 1.5%.
  - b. Copier Lease Agreement: The new copier and colored printer are installed. Discussion on county bid and leasing process.
7. New Business
  - a. Clerical Position: Hady asked for permission to start the process of hiring for the clerical position. Motion by Rasmussen, second by Brewer, to grant Hady permission to start the hiring process for the clerical position. Motion carried.
8. Out of County Requests – Motion by Kinney, second by Sebranek, to approve out of county requests. Motion carried.
9. There were no purchases over \$1,000.
10. Office, Agent, Soils, Program and Pesticide Accounts – Motion by Brewer, second by Sebranek, to recommend payment of all accounts. Motion carried.
11. Motion by Kinney, seconded by Sebranek, to go into Closed Session pursuant to the Exemption Contained in S.19.85(1)(c). Motion carried. Roll Call vote – Ayes: Rasmussen, Lewis, Sebranek, Brewer, and Kinney. Nays – None
12. Motion to Open Session by Sebranek and seconded by Brewer. Motion carried. Motion by Kinney, second by Sebranek, to give Matt Hanson, UWEX Southwest Regional Director, permission to offer the Family Living Agent position to the first choice candidate or to the second choice candidate should the first choice candidate decline. Motion carried
12. Next meeting date was set for November 12, 2014, 9:00 a.m. in Room 713, East Hall, UW-Richland.
13. Motion to adjourn by Rasmussen, and seconded by Sebranek. Motion carried. Meeting adjourned at 1:37 p.m.

Minutes submitted by: Sandy Campbell