

**JULY SESSION**

July 16, 2013

Chairman Kirkpatrick called the meeting to order. Roll call found all members present except Bellman.

Supervisor Turk gave the Invocation. County Clerk Vlasak led the Pledge of Allegiance.

County Clerk Vlasak read the agenda for the July session. Motion by Clausius, second by Peters that the agenda be approved with the deletion of the agenda item relating to taking a tax deed on a parcel in the Town of Sylvan and the deletion of the agenda item relating to amending the volunteer drivers mileage reimbursement rate. Motion carried.

Chairman Kirkpatrick asked if any member desired that the minutes for the previous session be read or if any member desired to amend the minutes from the previous session. Hearing no motion to read or amend the minutes for the June session, the minutes were declared as approved.

Resolution No. 13-92 Of Condolence To The Family Of Gerald W. Cook was read by County Clerk Vlasak. Motion by Van Vliet, second by Clausius that Resolution No. 13-92 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 13 - 92**

A Resolution Of Condolence To The Family Of Gerald W. Cook.

WHEREAS Gerald Cook, who served Richland County as a County Board Supervisor from April, 1960 to April, 1962, died on June 16, 2013 leaving surviving his wife, who is a County Board Supervisor, and 3 children, and

WHEREAS the Richland County Board of Supervisors, which was not in session at the time of Mr. Cook's death, desires to express its sympathy to his surviving family.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that said Board of Supervisors does, as a body, hereby express its sincere sympathy regarding the death of Gerald Cook, to his surviving family, and

BE IT FURTHER RESOLVED that the County Clerk is hereby directed to send a copy of this Resolution to Gerald Cook's surviving family, as follows:

- to his wife: Bette Mae Cook, 680 Sunset Lane, Richland Center, WI 53581
- to his son: Donald Steven Cook, 1364 Hobby Horse Road, Oregon, WI 53575
- to his son: Michael Cook, Sunset Lane, Richland Center, WI 53581
- to his daughter: Elizabeth Cupp, 236 N. Wisconsin Avenue, Muscoda, WI 53573.

**RESOLUTION OFFERED BY THE RULES AND RESOLUTIONS COMMITTEE AND ETHICS BOARD**

FOR AGAINST

Carol R. Clausius	X
Fred Clary	X
Robert J. Holets	X
Bette M. Cook	X

Ordinance No. 13-11 Amendment # 355 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Goldie McMillin Parcel In The Town Of Dayton was presented to the Board. Motion by Wiedenfeld, second by Sebranek that Ordinance No. 13-11 be enacted. Zoning Administrator Bindl explained the rezoning request. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 13 - 11**

Amendment # 355 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Goldie McMillin Parcel In The Town Of Dayton.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:

- (a) Adequate public facilities to serve the development are present or will be provided.
- (b) Provision of these facilities will not be an unreasonable burden to local government.
- (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
- (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
- (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
- (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
- (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate consisting of 2.65 acres in the Town of Dayton is hereby rezoned from the General Agricultural and Forestry District to the Single Family Residential District (R-2):

The following-described real estate situated in Richland County, State of Wisconsin:

A PARCEL OF LAND LOCATED IN PART OF THE SOUTHEAST QUARTER (SE ¼) OF THE SOUTHWEST QUARTER OF SECTION 10, TOWN 10 NORTH, RANGE 1 WEST, TOWN OF DAYTON, RICHLAND COUNTY, WISCONSIN BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER (S ¼) OF SAID SECTION 10; THENCE N00°08'50"W, 1254.37 FEET, ALONG THE EAST LINE OF THE SOUTHEAST QUARTER (SE ¼) OF THE SOUTHWEST QUARTER (SW ¼) OF SAID SECTION 10; THENCE N 87°45'44"W, 296.16 FEET ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER (SE ¼) OF THE SOUTHWEST QUARTER (SW ¼) OF SAID SECTION 10 TO THE POINT OF

BEGINNING; THENCE S 01°15'19"E, 274.01 FEET; THENCE 73°31'18"W, 323.41 FEET; THENCE N 07°44' 45" W, 92.58 FEET; THENCE N 09° 25'56"W, 148.40 FEET, THENCE 44° 01'58" W, 75.97 FEET; THENCE N 02°17'37"W, 88.53 FEET; THENCE S 87°45'44" E, 397.57 FEET ALONG THE NORTH LINE OF THE SOUTHEAST QUARTER (SE ¼) OF THE SOUTHWEST (SW ¼) OF SAID SECTION 10 TO THE POINT OF BEGINNING, CONTAINING 115,712 SQUARE FEET (2.65 ACRES) OF LAND RESERVING THAT PORTION OF KESTREL RIDGE LAND FOR RIGHT-OF-WAY PURPOSES.

3. This Ordinance shall be effective on July 16, 2013.

Dated: July 16, 2013  
 Passed: July 16, 2013  
 Published: July 25, 2013

ORDINANCE OFFERED BY THE ZONING AND  
 LAND INFORMATION COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick, Chairman  
 Richland County Board of Supervisors

Marilyn Marshall	X
Richard Rasmussen	X
Robert J. Holets	X
Gaylord L. Deets	X
Virginia Wiedenfeld	X
James Lewis	X
Larry Sebranek	X

ATTEST:  
 Victor V. Vlasak  
 Richland County Clerk

Ordinance No. 13-12 Amendment # 356 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Timothy A. O'Toole Parcel In The Town Of Marshall was presented to the Board. Motion by M. Marshall, second by Sebranek that Ordinance No. 13-12 be enacted. Motion carried and ordinance declared enacted.

**ORDINANCE NO. 13 - 12**

Amendment # 356 To Richland County Comprehensive Zoning Ordinance No. 5 Relating To The Timothy A. O'Toole Parcel In The Town Of Marshall.

The Richland County Board of Supervisors does hereby ordain as follows:

1. The County Board, having considered the following factors, hereby finds that the following rezoning is in the best interests of the citizens of Richland County:
  - (a) Adequate public facilities to serve the development are present or will be provided.
  - (b) Provision of these facilities will not be an unreasonable burden to local government.
  - (c) The land to be rezoned is suitable for development and development will not cause unreasonable water or air pollution, soil erosion or adverse effects on rare or irreplaceable natural areas.
  - (d) Non-farm development will be directed to non-agricultural soils or less productive soils.
  - (e) Non-farm development will be directed to areas where it will cause minimum disruption of established farm operations or damage to environmentally sensitive areas.
  - (f) Non-farm development will be encouraged to locate so as to leave a maximum amount of farmland in farmable size parcels.
  - (g) Non-farm residential development will be directed to existing platted subdivisions and sanitary districts.

2. Richland County Comprehensive Zoning Ordinance No. 5, which was adopted by the Richland County Board of Supervisors on May 20, 2003, as amended to date, is hereby further amended as follows:

That the official maps designating district boundaries, as adopted by Richland County Ordinance 1985 No. 1 (also known as Amendment No. 1 to the Richland County Comprehensive Zoning Ordinance No. 3), which was adopted on March 19, 1985, are hereby amended as follows:

That the following-described real estate consisting of 4.75 acres in the Town of Marshall is hereby rezoned from the General Agricultural and Forestry District to the Single Family Residential District (R-2):

The following-described real estate situated in Richland County, State of Wisconsin:

PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 16, TOWN 11 NORTH, RANGE 1 WEST, TOWN OF MARSHALL, RICHLAND COUNTY, WISCONSIN, BEING MORE FULLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SECTION 16, T11N, R1W; THENCE S00°28'54"W ON THE WEST LINE OF THE SOUTHWEST QUARTER, 545.00' TO THE POINT OF BEGINNING; THENCE CONTINUING S00°28'54"W ON SAID WEST LINE, 655.00'; THENCE S89°31'06"E, 254.69' TO THE CENTERLINE OF CTH "A"; THENCE NORTHEASTERLY ON SAID CENTERLINE, 268.59' ON THE ARC OF A 662.80' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 23°13'07" AND A LONG CHORD OF 266.76' THAT BEARS N14°38'29"E; THENCE N03°01'55"E, 396.74' TO THE LAST POINT ON SAID CENTERLINE; THENCE N89°31'06"W, 337.61' TO THE POINT OF BEGINNING.

4. This Ordinance shall be effective on July 16, 2013.

Dated: July 16, 2013  
Passed: July 16, 2013  
Published: July 25, 2013

ORDINANCE OFFERED BY THE ZONING AND  
LAND INFORMATION COMMITTEE

Jeanetta Kirkpatrick, Chairman  
Richland County Board of Supervisors

Richard Rasmussen  
Gaylord L. Deets  
Robert J. Holets  
Virginia Wiedenfeld  
James Lewis  
Larry Sebranek  
Marilyn Marshall

FOR AGAINST

ATTEST:  
Victor V. Vlasak  
Richland County Clerk

X  
X  
X  
X  
X  
X  
X

Resolution No. 13-93 Making An Appropriation For General Operations For Pine Valley Healthcare And Rehabilitation Center In The 2013 County Budget was presented to the Board. Motion by Clary, second by Kinney that Resolution No. 13-93 be adopted. Motion carried and resolution declared adopted.

### RESOLUTION NO. 13 - 93

A Resolution Making An Appropriation For General Operations For Pine Valley Healthcare And Rehabilitation Center In The 2013 County Budget.

WHEREAS, in order to maximize the amount of Federal funds which Pine Valley Healthcare and Rehabilitation Center will be eligible to receive between July 1, 2012 and June 30, 2013 under the Supplemental Payment Program, it is necessary for the County Board to make an appropriation of \$151,050.00 for general operations for Pine Valley Healthcare and Rehabilitation Center in the 2013 County budget, and

WHEREAS this appropriation will not result in any expenditure of County tax dollars as the County will receive an amount equaling the amount of this appropriation from the Federal government, and

WHEREAS the Board of Trustees of Pine Valley Healthcare and Rehabilitation Center and the Finance Committee have approved this appropriation and are now recommending its approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that \$151,050.00 is hereby appropriated from the General Fund in the 2013 County budget to Pine Valley Healthcare and Rehabilitation Center for general operations purposes, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE  
FINANCE AND PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Robert J. Holets	X
Tom Crofton	X
Gaylord L. Deets	X
Lewis G. Van Vliet	X

Resolution No. 13-94 Relating to Obtaining A State Grant For The Maintenance And Grooming Of Snowmobile Trails was presented to the Board. Motion by Seep, second by Kinney that Resolution No. 13-94 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 13 - 94**

A Resolution Relating to Obtaining A State Grant For The Maintenance And Grooming Of Snowmobile Trails.

WHEREAS State funds are available to counties in Wisconsin for the maintenance and grooming of snowmobile trails under the County Snowmobile Trail Aids Program which is administered by the State Department of Natural Resources (DNR), and

WHEREAS the Richland County/University of Wisconsin Extension Office, working with the Richland County Snowmobile Alliance, Inc., has proposed that Richland County apply for a \$33,700.00 grant for the purpose of maintaining and grooming the approximately 134.8 miles of snowmobile trails in Richland County for the winter of 2013-2014, and

WHEREAS Rule 17 of the Board requires that all contracts which involve the expenditure of more than \$5,000.00 must be approved by the County Board and the County Parks Commission has carefully considered this matter and is now recommending that the County Board adopt this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for applying for and accepting a \$33,700.00 grant from DNR's County Snowmobile Trail Aids Program for the purpose of maintaining and grooming the approximately 134.8 miles of snowmobile trails in Richland County, with the grant period being from July 1, 2013 to June 30, 2014, and

BE IT FURTHER RESOLVED that County Clerk Victor V. Vlasak is hereby authorized to sign on behalf of the County such documents as may be necessary to carry out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE COUNTY BOARD  
SUPERVISOR MEMBERS OF THE COUNTY PARKS  
COMMISSION

FOR AGAINST

Gary A. Peters	X
Larry Jewell	X
Donald Seep	X

Resolution No. 13-95 Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town of Richwood was presented to the Board. Motion by Crofton, second by Turk that Resolution No. 13-95 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 13 - 95**

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town of Richwood.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the Town of Richwood, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of that real estate, subject to the statutory right of redemption of the former owner, and

WHEREAS the Property Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following-described parcel of real estate in the Town of Richwood which is known as Tax Parcel #024-1746-3700 as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

<u>Year of tax</u>	<u>Number of tax certificate</u>
2007	385
2008	468
2009	438
2010	458
2011	452

The legal description relating to this parcel is as follows:

The following-described real estate situated in Richland County, State of Wisconsin:

Lot Seven (7) in Block Three (3) of C.C. Whitcomb Addition to the Village of Excelsior, as laid out and platted by C.C. Whitcomb February 26, 1871, on the Southeast Quarter (SE ¼) of the Southeast Quarter (SE ¼) of Section Seventeen (17), Township Nine (9) North, Range Two (2) West, Richland County, Wisconsin, and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized to sign on behalf of the County a release of judgment to be drafted by Corporation Counsel Ben Southwick releasing the judgment lien on this property resulting in two judgments docketed in the Circuit Court of Richland County in favor of Richland County, one being in case #10-SC-384 in the amount of \$518.00 and the second being in case #07-SC-133 in the amount of \$82.58 and the County Clerk is directed to issue a County check to the Register of Deeds in the amount of \$30.00 to pay the recording fee to record the release of judgment lien, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

**RESOLUTION OFFERED BY THE PROPERTY BUILDING AND GROUNDS COMMITTEE**

**FOR AGAINST**

Tom Crofton	X
Carol R. Clausius	X
Gaylord L. Deets	X
David Turk	X
Lewis G. Van Vliet	X

Resolution No. 13-96 Making A Fund Transfer To The Richland County Fair Revolving Fund was presented to the Board. Motion by B. Marshall, Jr., second by Van Vliet that Resolution No. 13-96 be adopted. Motion by Clary, second by Wiedenfeld to amend the resolution to state that the appropriation shall be transferred back from the County Fair Revolving Fund to the General Fund at the end of “2013”. Motion carried. Motion carried and resolution, as amended, declared adopted.

**RESOLUTION NO. 13 – 96 (Amended)**

A Resolution Making A Fund Transfer To The Richland County Fair Revolving Fund.

WHEREAS each year it is necessary for the County Board to make a temporary appropriation from the General Fund to the Richland County Fair Revolving Fund for use by the Fair Committee in conducting that year's County Fair.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that \$30,000.00 is hereby temporarily transferred from the General Fund to the Richland County Fair Revolving Fund for use by the Fair Committee in conducting the 2013 Richland County Fair, and

BE IT FURTHER RESOLVED that, at the end of 2013, \$30,000.00 shall be transferred back from the County Fair Revolving Fund to the General Fund, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND PERSONNEL COMMITTEE

	FOR	AGAINST
Jeanetta Kirkpatrick	X	
Fred Clary	X	
Robert J. Holets	X	
Tom Crofton	X	
Gaylord L. Deets	X	
Lewis G. Van Vliet	X	

Resolution No. 13-97 Approving Expenditures For The Sheriff's Department From The 911 Outlay Account was read by County Clerk Vlasak. Motion by Cook, second by Clary that Resolution No. 13-97 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 13 - 97**

A Resolution Approving Expenditures For The Sheriff's Department From The 911 Outlay Account.

WHEREAS Sheriff Darrell Berglin has recommended to the Law Enforcement and Judiciary Committee that the Sheriff's Department be authorized to make an expenditure from the 911 Outlay Account for the purpose of purchasing parts for the County-wide emergency paging system, and

WHEREAS County Board approval is necessary for any funds to be spent from the 911 Outlay Account.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors for the Sheriff's Department to purchase parts for the County-wide emergency paging system from General Communications of Madison in the amount of \$1,987.60, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE LAW ENFORCEMENT AND JUDICIARY COMMITTEE:

	FOR	AGAINST
Gaylord L. Deets	X	
Fred Clary	X	
Paul Kinney	X	
Donald Seep	X	

Resolution No. 13-98 Approving A Contract For A Concept Design For A Renovation And Potential Addition To The Courthouse was read by County Clerk Vlasak. Motion by Crofton, second by Peters that Resolution No. 13-98 be adopted. Discussion followed. Motion carried and resolution declared adopted.

**RESOLUTION NO. 13 - 98**



A Resolution Approving A Contract For A Concept Design For A Renovation And Potential Addition To The Courthouse.

WHEREAS the County has engaged the Reedsburg architectural firm of Cameron Aslaksen, LLC. to do several studies relating to the County’s long-term space needs relative to the Courthouse and the firm has now proposed the next step in this process is a concept design for a renovation and potential addition to the existing Courthouse, and

WHEREAS the Property, Building and Grounds Committee has reviewed the firm’s detailed proposal and is agreeable with it and the Committee is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to enter into a contract with the Reedsburg architectural firm of Cameron Aslaksen, LLC. in accordance with Option #2 of that firm’s June 6, 2013 proposal to perform a concept design for a renovation and potential addition to the existing Courthouse, and

BE IT FURTHER RESOLVED that approval is hereby granted for spending \$11,835.00 for the Concept Plan from the Courthouse Outlay account, with the further understanding that this fee does not include reimbursable expenses which are estimated at \$625.00, and

BE IT FURTHER RESOLVED that the County Clerk is hereby authorized to sign on behalf of the County such contract with Cameron Aslaksen, LLC. as is approved by the Property, Building and Grounds Committee, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE PROPERTY BUILDING AND GROUNDS COMMITTEE

FOR AGAINST

Tom Crofton	X
Carol R. Clausius	X
Gaylord L. Deets	X
David Turk	X
Lewis G. Van Vliet	X

Resolution No. 13-99 Approving Maintenance And Capital Improvements To The Courthouse And Making An Appropriation was read by County Clerk Vlasak. Motion by Seep, second by Deets that Resolution No. 13-99 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 13 - 99**

A Resolution Approving Maintenance And Capital Improvements To The Courthouse And Making An Appropriation.

WHEREAS the Finance and Personnel Committee has reviewed the Facility Condition Report prepared by the Reedsburg architectural firm of Cameron Aslaksen Architects, LLC. and the Committee is recommending that certain recommendations made by the architects should be the subject of immediate maintenance and capital improvements, and

WHEREAS the Committee, having carefully considered this matter, is now presenting this Resolution to the County Board for its consideration.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for undertaking the following immediate maintenance and capital improvements to the Courthouse as recommended by Cameron Aslaksen Architects, LLC. in their Facility Condition Report:

1. Installation of electric door strikes and hardware upgrades on certain doors, for security purposes;
2. Waterproofing and drainage work on the East and South sides of the building perimeter of the Courthouse;
3. Tuck pointing and placing seal around the perimeter on exterior doors, windows and penetrations of the historic jail building;
4. A detailed structural evaluation of the East elevation settlement and the South stair connector of the new wing of the Courthouse, and

BE IT FURTHER RESOLVED that \$50,000 is hereby appropriated from the Contingency Fund to the Courthouse Repair Outlay account in the 2013 County budget for the purpose of carrying out this Resolution, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE FINANCE AND  
PERSONNEL COMMITTEE

FOR AGAINST

Jeanetta Kirkpatrick	X
Fred Clary	X
Robert J. Holets	X
Gaylord L. Deets	X
Tom Crofton	X
Lewis G. Van Vliet	X

Resolution No. 13-100 Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town of Richwood was presented to the Board. Motion by Van Vliet, second by Turk that Resolution No. 13-100 be adopted. Motion carried and resolution declared adopted.

**RESOLUTION NO. 13 - 100**

A Resolution Relating To The County Obtaining A Tax Deed To Certain Tax Delinquent Real Estate In The Town of Richwood.

WHEREAS the County is the owner and holder of tax certificates relating to certain tax-delinquent real estate in the Town of Richwood, and

WHEREAS the County is at this time authorized by the Wisconsin Statutes to take a tax deed to this tax delinquent real estate and to thereby become the owner of that real estate, subject to the statutory right of

redemption of the former owner, and

WHEREAS the Property Committee has carefully considered this matter and is now recommending that the County Board authorize the taking of title by the County to this tax delinquent parcel of real estate.

NOW, THEREFORE, BE IT RESOLVED by the Richland County Board of Supervisors that approval is hereby granted for the County to execute and issue a tax deed in favor of Richland County to the following-described parcel of real estate in the Town of Richwood which is known as Tax Parcel #024-3600-1410 as to which the County owns and holds the following unredeemed tax certificates for the following tax years:

<u>Year of tax</u>	<u>Number of tax certificate</u>
2000	416
2001	500
2002	439
2003	386
2004	399
2005	357
2006	429
2007	393

The legal description relating to this parcel is as follows:

The following-described real estate situated in Richland County, State of Wisconsin:

All that portion of Block Fourteen (14), Andrew and Millers Addition to Port Andrew, Richland County, Wisconsin, lying Westerly of State Trunk Highway #60, and

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon its passage and publication.

RESOLUTION OFFERED BY THE PROPERTY  
BUILDING AND GROUNDS COMMITTEE

FOR AGAINST

Tom Crofton	X
Carol R. Clausius	X
Gaylord L. Deets	X
David Turk	X
Lewis G. Van Vliet	X

Ordinance No. 13-13 Setting Fees for Locating and Copying County Records was presented to the Board. Motion by Holets, second by Kinney that Ordinance No. 13-13 be adopted. Motion by Van Vliet, second by B. Marshall, Jr. to amend the ordinance to state that maps generated in the Zoning Department from existing computer maps will be provided at “\$.03” per square inch. Motion carried. Motion carried and ordinance, as amended, declared enacted.

**ORDINANCE NO. 13 – 13 (Amended)**

Ordinance Setting Fees for Locating and Copying County Records.

The Richland County Board of Supervisors does hereby ordain as follows:

Ordinance No. 97-20, which was adopted by the County Board on September 23, 1997, as amended to date, is hereby repealed and recreated as follows:

A. GENERAL RULES FOR COPIES OF COUNTY RECORDS

(Wisconsin Statutes, section 19.35 (3) )

These General Rules apply to all requests for copies of County records except to the extent that contrary provisions are set forth in Section B (Clerk of Circuit Court), Section C (Medical Records), Section D (Register of Deeds), Section E (Register in Probate), Section F (Sheriff) and Section G (Zoning Department):

<u>TYPE OF RECORD</u>	<u>FEE</u>
Charts	\$.25 each
Computer Printouts	\$.25 per page
Photocopies	\$.25 per page
Digital medium	Actual cost to the County for the medium
Digital medium (County supplies digital medium)	\$10.00
-911 list by township	\$25.00
-911 list entire county	\$250.00
FAX	\$5.00 plus \$.25 per page
Mailing lists	\$2.00 per page
-911 – per Township	\$25.00
-911 – entire County	\$400.00
Photographs	\$4.00 / \$.50 each
- Reprint of first photograph	additional print
Tapes and recordings:	
Cassette tapes	\$10.00 per tape
Videotapes – per tape, per original	\$15.00

If the record custodian has the record online and if the requestor requests that the item be transmitted online, the charge shall be the same as for a paper copy, without any charge for mailing.

Committees and Boards may approve written contracts between the County and other government entities, including the state of Wisconsin and the City of Richland Center, for data and document sharing without cost.

Pre-payment may be required if the total cost of complying with the request exceeds \$5.00.

A charge may be imposed for the County's actual, necessary and direct cost of reproduction and

transmission of the requested record.

A fee may be imposed for locating a record, not exceeding the County's actual, necessary and direct cost of the location, if the cost is \$50.00 or more.

Certified copy of requested record	\$5.00
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**B. CLERK OF CIRCUIT COURT**  
(Wisconsin Statutes, section 814.61 (10) )

Copy of court record Except when requested by the State Public Defender	\$1.25 per page
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Copy of court record requested by State Public Defender	\$.25 per page
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Searches to locate any one action if case number is not furnished or search to ascertain the existence or nonexistence of any instrument or record	\$5.00
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Certified copy	\$5.00
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**C. MEDICAL RECORDS**  
(Wisconsin Statutes, section 146.83)  
(Releases or subpoena required)

General Rule

1. For paper copies: \$1.00 per page for the first 25 pages; \$.75 per page for pages 26 to 50; \$.50 per page for pages 51 to 100; \$.30 per page for pages 101 and above.
2. For microfiche or microfilm copies, \$1.50 per page.
3. For a print of an X-ray, \$10.00 per page.
4. If the requestor is not the patient or a person authorized by the patient, \$8.00 for certification of copies.
5. If the requestor is not the patient or a person authorized by the patient, a retrieval fee of \$20.00.
6. Actual shipping costs and any applicable taxes.

Annual revision of the above dollar amounts shall be calculated by the Department of Health Services and published in the Wisconsin Administrative Register.

Exceptions to the General Rule

The General Rule stated above does not apply in the following circumstances:

1. If a patient or a person authorized by the patient requests copies for use in appealing a denial of Social Security Disability Insurance or Supplemental Security Income, the charge may not

exceed the amount that the Social Security Administration reimburses the Department of Health Services for copies of patient care records. This provision also applies to copies requested by the Department of Health Services.

2. In case of a request by a patient or a person authorized by the patient, if the patient is eligible for Medical Assistance, the charge may not exceed 25% of that set forth in the General Rule for one set of copies. The amount set forth in the General Rule may be charged for providing a second or additional set of copies. This provision does not apply if the health care provider is the Department of Health Services or the Department of Corrections.
3. If the request is from a patient’s health care provider, the health care provider may be charged “reasonable costs for the provision of the patient’s health care records”.

**D. REGISTER OF DEEDS**

(Wisconsin Statutes, sections 59.43 (2) and 69.01 (26) (a) )

Copy of recorded document except when requested by the Wisconsin Department of Revenue	\$2.00 for first page \$1.00 for each additional page
Certified copy	\$1.00

The Register of Deeds is authorized to enter into contracts with private persons or entities for monthly copies of all documents received by the Register of Deeds.

Vital records (defined in Wisconsin Statutes, section 69.01 (26) (a) ):

Certified copy of vital records	\$20.00 \$3.00 for each additional certified copy, if ordered at the same time
Uncertified copy of vital records except birth certificate	\$20.00
Fee for verifying information about the event submitted by the requestor without issuance of a copy	\$7.00
Additional copy of the same vital record issued at the same time	\$3.00
Certified or uncertified copy of birth certificate	\$20.00
Issuance of an additional certified or uncertified copy of the same birth certificate issued at the same time	\$3.00
Certified copy of a certificate of birth resulting in stillbirth	\$10.00
Additional certified copy of the same certificate issued at the same time	\$3.00
Fee for expedited service in issuing a vital record	\$20.00
Search for vital records if no record is found	\$7.00

Additional charge for search of vital record if no record is found and if the requestor provides no identifying information or identifying information which is imprecise or inadequate \$7.00

The Register of Deeds may provide free searches and free copies to agencies in his or her county at the direction of the County Board.

E. REGISTER IN PROBATE

(Wisconsin Statutes, section 814.66 (1) (h) )

Certified or uncertified copy, except when requested by State Public Defender \$1.00 per page

Comparison and attestation of copies not provided by the Register in Probate \$1.00 per page

Request by the State Public Defender, except for a transcript \$.25 per page

F. SHERIFF

Copy of any bond, undertaking, summons, writ, complaint or other papers served or taken, when required by law or demanded by a party and if not furnished by a party to the action or attorney, except for the State Public Defender \$1.00 per page

Copy of document requested by State Public Defender \$.25 per page

G. ZONING DEPARTMENT.

Copies generated from website map:

8 ½ inch x 11 inch black and white copy \$1.00

8 ½ inch x 11 inch color copy \$2.00

Maps generated from existing computer \$.03 per square inch

Above material sent by mail Cost of mailing tube plus postage

Digital data of all or part of County \$50.00 per digital medium

Pre-payment may be required if the total fee will exceed \$5.00

Above material will only be provided on media supplied by the County.

H. ADMINISTRATION

Ordinance #97-20, as amended to date, is hereby repealed.

This Ordinance shall be effective on August 1, 2013.

Dated: July 16, 2013  
Passed: July 16, 2013  
Published: July 25, 2013

ORDINANCE OFFERED BY THE RULES AND  
RESOLUTIONS COMMITTEE AND ETHICS BOARD

		FOR	AGAINST
Jeanetta Kirkpatrick, Chairman			
Richland County Board of Supervisors	Bette M. Cook	X	
	Fred Clary	X	
ATTEST:	Robert J. Holets	X	
Victor V. Vlasak	Carol R. Clausius	X	
Richland County Clerk	Lewis G. Van Vliet	X	

Motion by Seep, second by Kinney that Don Adelman be appointed to the Transportation Coordinating Committee for a term of three years (April 2013-April 2016) to replace Dan Carroll. Motion carried.

Copies of the Financial Report of Highway Operations for the period January 1, 2012 to December 31, 2012 were distributed to Board members.

Zoning Administrator Bindl reported the receipt of the following rezoning petitions: Jerry and Karee Gander to rezone 49.93 acres from Agricultural/Forestry to Agriculture/Residential in Section 18 of the Town of Dayton; Ralph and Amy Klingaman to rezone 33 acres from Agricultural/Forestry to Agriculture/Residential in Section 29 of the Town of Henrietta; Ken and Ann Rynes to rezone 2.5 acres from Agricultural/Forestry to Residential-2 in Section 29 of the Town of Willow; Michael and Margaret Brown to rezone 3.25 acres from Agricultural/Forestry to Residential-2 in Section 24 of the Town of Marshall, Randy and Rachel Schmidt to rezone 8 acres from Agricultural/Forestry to Agriculture/Residential in Section 20 of the Town of Buena Vista; and Rick and Marsha Burkhamer to rezone 2.08 acres from Agricultural/Forestry to Residential-2 in Section 1 of the Town of Richland. Chairman Kirkpatrick referred the petitions to the Zoning and Land Information Committee for action.

Chairman Kirkpatrick reported the appointment, by Governor Walker, of John Cler as Richland County Coroner to replace Mary Turner, who has resigned.

Chairman Kirkpatrick referred to the Finance and Personnel Committee the question of the establishment of a scholarship fund from monies saved when the mileage reimbursement rate for County Board Supervisors was reduced from the Internal Revenue Service rate to the rate paid by the State of Wisconsin to its employees.

Chairman Kirkpatrick noted that the 30<sup>th</sup> Anniversary Annual Partnership Celebration of Neighborhood Housing Services of Richland County which will take place at the Phoenix Center on August 1<sup>st</sup> at 5:00 p.m.

The next monthly meeting of the County Board will take place on Tuesday, August 20<sup>th</sup> at 7:00 p.m.

Motion by B. Marshall, Jr., second by Deets to adjourn to Tuesday, July 30<sup>th</sup> at 6:00 p.m. at which time the Pine Valley Healthcare and Rehabilitation Center conceptual building plan, budget and bond cash flow projections will be presented. Motion carried.

July 30, 2013

Chairman Kirkpatrick called the meeting to order. Roll call found all members present except Crofton, Van Vliet, Lewis and B. Marshall, Jr.



County Clerk Vlasak read the agenda for the adjourned July session. Motion by Seep, second by Kinney that the agenda be approved. Motion carried.

Pine Valley Administrator Kathy Cianci reported that in late 2011 work was started to update the Pine Valley strategic plan. The current building and its systems were evaluated. Options from the evaluation included the status quo, renovating the current structure or constructing a new facility. The Board of Trustees opted to move forward with the development of a conceptual plan and budget for the construction of a new facility and affordable community based residential facility (CBRF).

Bill Aubrey, Senior Project Manager from Hoffman and Associates, explained that the entire structure was assessed and recommendations made to bring it up to code. While the structure is sound, renovation in place would result in a reduction in the census and lost revenues. The estimated costs of renovations of the current facility would be between \$10,000,000 and \$13,800,000. The renovated building, however, would not comply with the current trends in the industry.

When the decision was made to look at the construction of a new facility, soil borings and an environmental assessment were completed on the proposed site. The topography of the site was also looked at. The budget for the new facility is estimated at \$17,046,299. Included is the \$275,940 cost to demolish and remove the existing buildings from the site; \$33,330 for site preparation in areas where there were previously demolished buildings; the cost of \$15,000 to remove the existing drives and pavements; and \$175,000 for the removal and replacement of additional soils determined to be insufficient for either building or pavement.

Based on what is seen in the market today, the proposal is to construct single story wood frame units separated into four small skilled nursing neighborhoods that would have a more home like atmosphere. Each neighborhood would be home to twenty residents, each with a private room. The community base residential facility (CBRF) unit would house sixteen residents and could be converted to a skilled facility.

Rob Schlicht, WIPFLI CPAs and Consultants, explained that the operational model reduces the skilled beds down from 104 to 78. There would be 16 residents in the assisted living addition. The average census has been from 90-92 residents. The 26 licensed beds reduction would save \$53,000 per year in bed tax. The assumption is that eight people from the current nursing home would move immediately into the new CBRF facility. Because Medicaid rates cover depreciation costs, the State would increase rates to cover the new building costs. Staff levels in the new facility would be reduced by seven. The staff reductions could take place through attrition.

Carol Ann Wirth, Wisconsin Public Finance Professions, LLC, addressed the Board. Ms. Wirth explained that the County budget is composed of two parts. One part is the operational budget which is subject to current State imposed levy limits and the other part is the debt service budget which can be increased by approval of 3/4 of the members elect of the County Board. Projected Pine Valley operations funds available for debt service are estimated to be from \$916,472 in the year 2015 up to \$1,190,732 in the year 2020. The debt service interest and principal payment for the project would be from \$908,150 in year 2015 up to \$1,298,287.50 by the year 2034. The bond issue would be for a period of twenty years at an estimated interest rate of 3.5% based on today's market. Because the County is the issuer of the debt, the funds for the annual debt payment would have to be transferred from Pine Valley's operations annually and deposited in the County's debt service fund prior to the adoption of the County budget for the next year. If funds are not available from Pine Valley operations for the full annual payment, the difference would be a part of the tax levy for that budget year. Ms. Wirth answered questions about the County's current bonds and its borrowing capacity.

Robert Neal Smith reported having served on a committee ten years ago which recommended the construction of a new facility. Mr. Smith noted that no action was taken at that time due to the County's

