

MINUTES
RICHLAND COUNTY HEALTH AND HUMAN SERVICES
April 12, 2012

The monthly meeting of the Richland County Health and Human Services Board was called to order at 9:00 a.m. on April 12, 2012 by Jeanetta Kirkpatrick in the Main Conference Room of the Community Services Building, 221 West Seminary Street, Richland Center, Wisconsin.

Members Present: Dr. Louis Williams, Fred Clary, Jeanetta Kirkpatrick, Marilyn Rinehart, Paul Kinney, Ray Schmitz, Robert Holets, and Walter Gust.

Members Absent: Betty Havlik.

Others Present: Amanda Coorough, Angie Rizner, Barb Scott, Bob Bellman, Becky Dahl, Linda Symons, Marianne Stanek, Patrick Metz, Randy Jacquet, Stephanie Ronnfeldt, Tracy Thorsen, Richland Center Police Chief John Annear, and Richland County Sheriff Darrell Berglin.

Approve Agenda and Posting: Motion by Paul Kinney, seconded by Dr. Louis Williams to approve the agenda and proper posting. Motion carried.

Approve March 8, 2012 Health and Human Services Board Minutes: Motion by Robert Holets, seconded by Marilyn Rinehart to approve the Board Meeting Minutes. Motion carried.

Citizen Comments: None.

Review and Approve Health and Human Services Vouchers: The Richland County Health and Human Services 2012 Voucher Report was distributed and reviewed by Patrick Metz. The following items required additional discussion:

Voucher #1 – Ash Creek Plumbing and Heating: Randy Jacquet noted that an air conditioner in the Server Room located in the Community Services Building needed to be replaced immediately. Discussion was held regarding whether this expense should be charged to Health and Human Services or MIS, since the Server Room contains technology equipment that supports the entire county. It was determined that this expense would be considered a building expense and should come out of the Health and Human Services budget.

Voucher #18 – D & P Enterprises: This was to pay for early March services, and should be the final invoice for snow plowing services.

Voucher #31 & 32 – Curt Mellem: This was to pay for annual fire extinguisher service. Fred Clary noted that the landlord should be taking care of these fees since Richland County rents the facility.

Voucher #35-37 – Nikki Martin: This was to pay for Seal-A-Smile services. It was noted that Ms. Martin is dental hygienist that has been contracted to provide services for the agency.

Voucher #62 & 63 – Scott Consulting Partners: This was to pay for obesity grant and Richland FIT program work. Discussion was held regarding the data being collected.

Voucher #94 – Cardmember Services: This was to pay for two staff to attend a required training. It was noted that this expense would be fully reimbursed through grant funding.

Previously Paid:

Voucher #1 – Shopping News: This was to pay for the ADRC to be included in the upcoming local Senior Fair.

Voucher #2-4 – Wal-Mart: It was noted that these invoices must be paid immediately to avoid late fees.

Fred Clary questioned if staff mileage would be increasing due to the continuous increase in gas prices projected for the next few months. It was noted that staff are reimbursed based upon the standard IRS mileage reimbursement rate which is currently \$.555 per mile. This rate can be increased or decreased at anytime by the IRS. Marilyn Rinehart noted that the opening of a local Dialysis Clinic is on hold again and representatives are pursuing legal action. Motion made by Paul Kinney, seconded by Ray Schmitz to approve the 2012 Richland County Health and Human Services vouchers including prepaid vouchers listed below. Motion carried.

2012 Vouchers

Unit	No. of Vouchers	Amount
Richland County Health and Human Services – 2012 Expense Reports	49	\$15,601.39
Richland County Health and Human Services – 2012 Vouchers	53	\$51,284.51
Richland County Health and Human Services – 2012 Prepaid Vouchers	2	\$501.69
TOTAL	104	\$67,387.59

2011 Budget Update: Patrick Metz distributed a handout that reflected the 2011 Health and Human Services budget as of December 30, 2011 noting a surplus of \$166,411. Patrick Metz stated that the auditors are scheduled to be at Health and Human Services in May. Patrick Metz noted that this could adjust to approximately \$140,000 once the books close. The final surplus depends upon the income auditors post to 2011 or carry forward into 2012. Patrick Metz stated that Comprehensive Community Services reconciliation is also not included in this surplus.

Fred Clary stated that of the potential \$140,000 surplus he understands that \$35,000 would be used to reimburse the General Fund for the new Community Services Building generator, \$45,000 would be used to reimburse the General Fund for Electronic Health Record (EHR) software, and the remaining \$60,000 would be returned to the General Fund or placed into the Adult or Children's Institutional Funds. Randy Jacquet noted that, of the \$45,000 EHR allocation from the General Fund, there should be an \$18,000 refund (or a net cost of \$27,000 to the General Fund). Discussion was held regarding the needs of other County Departments and the potential shifting tax levy funds next year to help cover these costs.

2012 Budget Update: Patrick Metz distributed a handout that reflected the 2012 Health and Human Services budget as of February 29, 2012 noting a surplus of \$24,968. Patrick Metz noted that there are numerous placements that are anticipated to continue throughout the year and this surplus is not

anticipated to continue. It was noted that it is simply too early in the year to offer an accurate budget. It was noted there we have not heard of any new cuts being implemented from the State.

Discussion was held regarding how the agency budgets for placements. Patrick Metz noted that we look at trends; however, we are such a small county that a few costly placements are felt seriously. Tracy Thorsen stated that she plans for placements already in place and budgets for additional placements that may be necessary. Amanda Coorough stated that placement costs are determined based upon the actual needs of the placement which varies case by case.

Fred Clary questioned if the agency was feeling a backlog in the court system. Amanda Coorough and Tracy Thorsen noted that their programs have not felt a backlog.

Personnel Updates: There were no updates to offer.

Approval of Contracts, Agreements, and Amendments (Mailout #1):

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2011 AMENDED HHS CONTRACT/AGREEMENT APPROVALS (4-12-12)		
ADRC OF SOUTHWEST WI-NORTH, CRAWFORD COUNTY SATELLITE	Request Board approval to amend the current contract with <u>ADRC of Southwest WI-North, Crawford County Satellite</u> (Prairie du Chien) due to an increased amount of Regional ADRC State GPR and Federal Medicaid funding.	<i>Original Contract Amount: \$188,483.</i> Requesting Board approval to amend the current contract with <u>ADRC of Southwest WI-North, Crawford County Satellite</u> to a total contract amount not to exceed \$203,738 .
ADRC OF SOUTHWEST WI-NORTH, JUNEAU COUNTY SATELLITE	Request Board approval to amend the current contract with <u>ADRC of Southwest WI-North, Juneau County Satellite</u> (Mauston) due to an increased amount of Regional ADRC State GPR and Federal Medicaid funding. <i>This will require County Board approval.</i>	<i>Original Contract Amount: \$287,449.</i> Requesting Board approval to amend the current contract with <u>ADRC of Southwest WI-North, Juneau County Satellite</u> to a total contract amount not to exceed \$343,734 .

Motion made by Walter Gust, seconded by Dr. Louis Williams to approve the amended 2011 contracts, and forward those necessary onto the County Board for approval. Motion carried.

RICHLAND COUNTY HEALTH AND HUMAN SERVICES 2012 NEW HHS CONTRACT/AGREEMENT APPROVALS (3-8-12)		
GREGORY A. MYSZKOWSKI, ATTORNEY AT LAW	To serve as standby Corporation Counsel to represent Richland County in Chapter 51 Civil Commitment proceedings when the Corporation Counsel and Assistant Corporation Counsel are unavailable. (Richland Center)	For a total amount not to exceed \$1,500 .

Motion made by Robert Holets, seconded by Marilyn Rinehart to approve the new 2012 agreement. Motion carried.

Approval of Health and Human Services Inclusion in the Richland County Verizon Wireless Contract (Mailout #2): Barb Scott stated that the Regional Aging & Disability Resource Center (ADRC) is a mobile workforce and is experiencing difficulty connecting to the Internet. To remedy this problem, Barb Scott recommended a MiFi hot spot, internet connection that runs off a cellular phone tower, instead of air cards. Barb Scott noted that the technology is \$39.99 per month via a State contract already established with the Richland County Sheriff's Department. This contract will be changed to a Richland County contract and both departments will receive a separate invoice. Barb Scott noted that this is a month-to-month contract. Discussion was held regarding the access that is necessary, and whether this is a technology that other staff are going to be requesting. Motion made by Robert Holets, seconded by Walter Gust to approve the inclusion of Health and Human Services in the Richland County Verizon Wireless Contract, and forward the request onto the Finance and Personnel Committee for approval. Motion carried.

Schedule Tentative New Board Member Orientation: Randy Jacquet stated that Health and Human Services staff would like to offer an orientation to those incoming Health and Human Services Board members and County Board members on Monday, June 4, 2012. It was noted that an agenda would have to be posted to make this an official meeting so per diems could be offered to those Health and Human Services Board and County Board members in attendance.

WCHSA Spring Conference: Randy Jacquet noted that we mailed each Health and Human Services Board member the Wisconsin County Human Services Association (WCHSA) Spring Conference brochure late last month. Those interested in attending were instructed to contact Angie Rizner. Fred Clary stated that other committees have limited attendance to only one conference per year.

Acknowledgement of Exiting Health and Human Services Board Members: Randy Jacquet announced that this would be Jeanetta Kirkpatrick, Walter Gust, and Betty Havlik's last Health and Human Services Board meeting. Randy Jacquet noted that Jeanetta Kirkpatrick has been on the Board 8 years, Walter Gust 4 years, and Betty Havlik 6 years.

Discuss Drug Use in Richland County: The Board welcomed Richland County Sheriff Darrell Berglin and Richland Center Police Chief John Annear. Ray Schmitz expressed concern with drug use by children in our local schools and questioned if we could utilize our K-9 Unit more throughout the schools, including the middle and grade school levels enforcing that drug use is not going to be tolerated. Ray Schmitz requested that law enforcement not only check student lockers, but screen teachers and administration as well. Ray Schmitz questioned if additional support is necessary through the judicial system in order to increase the severity of sentencing drug use offenders; not targeting first time users only, but those that are coming into our community to sell and manufacture drugs. Paul Kinney questioned if unannounced drug searches are being conducted. Sheriff Berglin noted that drug searches are unannounced.

Chief Annear stated that this community, as many others, has a drug problem. Drug enforcement has been a priority for the Richland Center Police Department who also participates in the Richland-Iowa-Grant County Drug Task Force, as there are no borders to this drug problem. Members of this Drug Task Force commit to extra duties above and beyond their routine duties.

Chief Annear reported that abuse of prescription drugs is our largest issue at this time, as individuals are willing to take prescription drugs rather than smoke or do illegal drugs. Drug impaired drivers are out day and night and are just as dangerous as alcohol induced drivers. Chief Annear noted that kids have a “don’t care attitude” and are often following the patterns of their parents. Chief Annear reported that he has not performed drug searches on school faculty, but instead targets those kids who bring drugs to school and attempt to influence others. Random vehicle checks are being done, but are difficult to convict. If the dog smells drugs, it is hard to prove who actually used drugs in a car shared by various family members.

Sheriff Berglin reported that the Drug Task Force has been very successful; “we share a lot of information and truly act as one unit”. Sheriff Berglin noted that the Richland County Sheriff’s Department uses the resources that we have to the best of our ability. Sheriff Berglin stated that a K-9 Unit was added in 2008, and agrees that random drug checks do need to be performed more often; however, other priorities and lack of time often prevail. The K-9 Unit attends additional training every month. Sheriff Berglin reported that methamphetamines are also a major problem in our county and additional training has been offered to staff to recognize the components of producing meth. It was noted that this training or awareness should be offered to the general public and Richland County Highway Department staff so they know what to look for when cleaning up ditches around the county. Sheriff Berglin stated that ideally he would like to assign a dedicated officer to drug enforcement in the future. Often younger officers shadow senior officers to ensure they are willing to commit to the various needs and evening hours needed for drug enforcement.

Chief Annear stated that our community’s drug problem is not just a law enforcement issue noting “we are only putting fires out”. This is a treatment issue and often drug offenders receive a lesser sentence, as prisons are too full. The released criminals often reoffend because they do not receive timely, sufficient access to treatment. Chief Annear reported that the deterioration of the family is at the root of our drug problems. Chief Annear stated that he has been attending local Ministerial Association meetings to see if a collective community response can help remedy this problem. Chief Annear noted that aggressive citizen involvement is also a key component in drug enforcement, as they often supply us with vital information.

Jeanetta Kirkpatrick noted that Health and Human Services prevention and intervention budgeted line item is \$10,000 and questioned if this is sufficient. Fred Clary questioned what other programs or services would be sacrificed if we reallocate funding for this initiative. Tracy Thorsen stated that the agency does have a relatively small budget for treatment and there are very few treatment and recovery options in Richland County. Tracy Thorsen noted that she applied for a Treatment Alternatives and Diversion (TAD) Grant in 2006, but did not receive the award. It was noted that an article explaining TAD could be found in the April Wisconsin Counties magazine.

Amanda Coorough reported that the agency is attempting to work with the schools on how to better manage the drug problem; to bridge the gap between school and community to help children become more successful in both. Amanda Coorough noted that secure detentions do not always work and children often feel that self medicating is the only way to treat their problems. Positive role models and youth mentors are necessary. This option will offer youth offenders the ability to see that they can turn their life around. The agency also wants to expand community service programming. Amanda Coorough stated that she would like to visit the Sober School located in Dane County to see how it could work here locally. Chief Annear reported that children often

commit burglaries or theft in order to get money to purchase drugs or they misuse prescription drugs.

Fred Clary questioned if drug searches have been conducted at UW-Richland. Chief Annear noted that a search was recently conducted and the facility was clean. Amanda Coorough noted that CNN recently reported that retired citizens are now being used to transport drugs across the country.

The next regular Board meeting is scheduled for Thursday, May 10, 2012 at 9:00 a.m. at the Community Services Building.

Adjourn: Motion by Walter Gust, seconded by Jeanetta Kirkpatrick to adjourn the meeting. Motion carried.

Respectfully Submitted,

Angie Rizner
Office Supervisor