

**MINUTES**  
**RICHLAND COUNTY HEALTH AND HUMAN SERVICES**  
**September 16, 2010**

The Special Budget Meeting of the Richland County Health and Human Services Board was called to order at 9:30 a.m. on September 16, 2010 by Jeanetta Kirkpatrick in the Main Conference Room of the Community Services Building, 221 West Seminary Street, Richland Center, Wisconsin.

Members Present: Betty Havlik, Dr. Richard Edwards, Fred Clary, Jeanetta Kirkpatrick, Marilyn Rinehart, Paul Kinney, Ray Schmitz, and Robert Holets.

Members Absent: Walter Gust.

Others Present: Angie Rizner, Linda Symons, Lori Thuli, Marianne Stanek, Patrick Metz, Randy Jacquet, and Tracy Thorsen.

Approval of Agenda and Posting: Motion by Robert Holets, seconded by Dr. Richard Edwards to approve the agenda and posting. Motion carried.

Citizen Comments: None.

Approve the 2011 Health and Human Services Budget: Randy Jacquet distributed a copy of the approved 2010 Health and Human Services Budget, proposed 2011 Health and Human Services Budget, 2010 Expenditure Budget Summary, and 2008-2011 HHS Budget Reductions and Impact.

Randy Jacquet reviewed the 2011 Health and Human Services Budget, noting that the amount of county tax levy needed is \$1,219,617.66 which is \$32,777 more than what was authorized by the Finance/Personnel Committee. Randy Jacquet noted that the reason for this overage is the possibility of contracting with a provider to establish a new afterhours crisis system. Randy Jacquet stated that extra tax levy funds are being requested, but possibly funds could transfer from the adult unbudgeted institutional fund to cover the cost of contracting the service. It was noted that more details regarding the service would be offered later in the meeting.

Randy Jacquet reviewed the 2008-2011 Health and Human Services Budget Reductions and Impact handout which reflected total annual reductions of \$1,045,119. Randy Jacquet noted that the 2011 reductions include not refilling a Confidential Administrative Secretary position and eliminating the leased Information Technology Assistant position.

Each manager was asked to review their 2011 budget highlights. Randy Jacquet noted that the budgets would be reviewed in more detail during the Finance/Personnel Meeting.

Patrick Metz reported on the Administrative Services budget noting that both positions being eliminated in 2011, the Confidential Administrative Secretary and Information

Technology Assistant, were included in Administrative Services Unit. Additionally, the Administrative Services Unit will also lose an employee due to the Southwest Family Care Alliance (SFCA) takeover. Randy Jacquet noted that Joyce McKenzie, Secretary, was given a layoff notice today and has five days to exercise her right to bump as a Courthouse Union employee. Patrick Metz noted that there are no new computers budgeted for 2011 due to those that will be left behind after the SFCA takeover.

Jeanetta Kirkpatrick questioned if there would be a 10% reduction in State funds for 2011. Patrick Metz stated that he has followed the direction given by his State financial consultants and that was not the case. Fred Clary questioned if all other direction given by the County Clerk's Office has been included in this budget. Patrick Metz stated that the budget includes a 5% increase in health insurance premiums, a 10% staff contribution towards health insurance, and a staff salary increase of 1½% on January 1, 2011 and another ½% increase on July 1, 2011.

Marianne Stanek reported on the Public Health budget noting that she is still searching for grants to help support their programs, but these funds cannot usually be used for infrastructure. Discussion was held regarding the differences between the 2010 and 2011 budgets. Marianne Stanek stated that the Nutrition Program continues to be supported but we have had to piece together staff time to meet the needs of the program.

Linda Symons stated that the Aging and Disability Resource Center (ADRC) budget is very similar to previous years; however, we are uncertain whether or not there will be a local Dialysis Clinic or if Medical Assistance Brokerage will take over the Transportation Program in 2011. Discussion was held regarding the occasional need to increase ADRC staff hours from 35 hours per week to 40 hours per week. Randy Jacquet noted that the ADRC funds do not include county tax levy and their additional funding cannot be utilized to support other unit functions.

Patrick Metz reported on the Regional ADRC budget noting that there is no tax levy included in this unit. Discussion was held regarding the differences between 2010 and 2011 budgets. Patrick Metz stated that the unit has allocated funds differently since the focus is no longer creating or establishing the regional office, but rather promoting and continuing operations.

Patrick Metz reported on the Economic Support Unit budget noting that there are not many changes for 2011 and the budget includes 5 employees increase in salary and fringe benefits.

Lori Thuli reported on the Children's Services Unit budget noting that new for 2011 is the loss of Coordinated Services Teams (CST) grant funding. We are also projecting fewer children in out of home care, and there no real changes to the Birth to Three, Children with Disabilities or Children's Comprehensive Community Services (CCS) Programs. Fred Clary questioned why there is tax levy allocated for CCS in 2011. Lori Thuli stated that this is particularly due to the loss of the CST grant funding. Randy Jacquet noted that overall there is less tax levy allocated for the Children's Services Unit in 2011. Patrick

Metz noted that the budget decrease from 2010 to 2011 is due to a lower projection of placements since the new children's unbudgeted institutional fund can be utilized in those situations.

Tracy Thorsen reported on the Clinical Services Unit budget noting that the new crisis on-call system is included in these figures. Discussion was held regarding leased and contracted employees receiving salary increases and how a contract is adjusted.

Tracy Thorsen noted that the Mental Health Inpatient Services line item is not being increased for 2011 since the activity in 2010 was unusually high, and \$40,000 has been the average utilization over the last seven years. Tracy Thorsen distributed a mental health inpatient services trend graph for review. Discussion was held regarding detox services. Tracy Thorsen commented on the Community Residential Services (CRS) Program which is a new draw on Federal and State funds for 2011. Ray Schmitz reported that he recently attended Dr. Kevin Whitney's presentation on drug abuse in Richland County, and noted that it really takes the entire community to fight against drug and alcohol abuse.

Tracy Thorsen distributed a 2011 plan for Afterhours Crisis Services. Randy Jacquet noted that if this proposal is not approved, the remaining 5 Clinical Services staff would be responsible for approximately 500 hours of additional comp time per year. This means that those staff would not be available for daytime revenue generating duties. The cost of the contract with Northwest Connections is \$42,516 and the benefits are an increase in quality, 20% to 35% reduction in institutional stays, elimination of over 500 hours of earned on-call comp time annually, and potential decrease in law enforcement and court costs. Additionally, staff receive \$1.25 per hour for carrying the pager and that annual cost totals \$9,752 which would be used to fund this new system. Tracy Thorsen noted that there would be a need for an additional \$32,774 in county tax levy.

Discussion was held regarding how we plan to transition people from calling the Sheriff's Department for crisis issues. Tracy Thorsen stated that we plan to change advertisements, increase education, and inform our clientele. Discussion was held regarding the potential change in utilization of the afterhours crisis service. Tracy Thorsen noted that our community outreach programs, such as CCS, have helped to decrease afterhours needs. Randy Jacquet noted that the elimination of SFCA services, which were previously provided by our agency, would also be an educational issue for afterhours needs.

Fred Clary stated that he supports the proposal, but he is concerned with the overall impact to the institutional fund noting that the account has not been able to build a balance, and he recommended that the \$32,774 be found within the current budget. Discussion was held regarding where the agency should find the additional funds to support this program.

Fred Clary noted that if the budget is approved as presented the Health and Human Services Board has requested approximately 60% of the entire new tax levy that is available to the entire county. Jeanetta Kirkpatrick stated that Health and Human Services needs to address the issues. Dr. Richard Edwards expanded on the comments made previously by Ray Schmitz noting that drug abuse is a serious problem in this community

and the real addiction is with prescription drugs. Motion by Dr. Richard Edwards, seconded by Ray Schmitz to approve the 2011 Health and Human Services Budget as presented, and forward the recommendation onto the Finance/Personnel Committee and County Board for final approval. Motion carried.

The next regular Board meeting is scheduled for Thursday, October 14, 2010 at 9:30 a.m. at the Community Services Building. The Finance Sub-Committee will meet at 9:00 a.m.

Adjourn: Motion by Robert Holets, seconded by Dr. Richard Edwards to adjourn the meeting. Motion carried.

Respectfully Submitted,

Angie Rizner  
Office Supervisor