

**Commission on Aging Disability Board Meeting Minutes
November 8, 2023**

The Commission on Aging and Disability met via ZOOM or in person in Conference rooms A/B of the Community Services Building, 221 W. Seminary St., Richland Center.

Members present: David Scribbins, Larry Engel, Carolyn Denman, Angela Metz, Julie Fleming, Linda Symons and Virginia Wiedenfeld

Members absent: Sandra Kramer

HHS Staff present: Roxanne Klubertanz-Gerber, Linda Batten, Pam Kul-Burg and Ingrid Kovars

Others present:

1. **Call Meeting to Order: COAD Meeting** was called to order at 1:02 p.m. by David Scribbins.
2. **Approval of Posting and Agenda:** Virginia Wiedenfeld made a motion to approve the agenda; Linda Symons seconded. Motion carried.
3. **Approval of October 11, 2023 Commission on Aging and Disability Meeting Minutes:** Julie Fleming made a motion to approve the October 11, 2023 Commission on Aging and Disability meeting minutes; Linda Symons seconded. Motion carried.
4. **Citizen Comments:** David Scribbins asked if anyone else was having problems with Energy Services. No one had. Virginia Wiedenfeld commented that she really enjoyed the trip to Oakwood.
5. **Board Education: Caregiver Programs:** Roxanne explained that we have different programs to help Caregivers.
 - AFCSP (Alzheimer's Family Caregiver Support Program) – State funding to help caregivers who help people who are diagnosed with Dementia.
 - NFCSP (National Family Caregiver Support Program) – Federal funding is to assist families and other informal caregivers to assist people so they can stay in their homes for as long as possible.
 - Roxanne discussed that generally people are awarded \$500.00 if they meet criteria. However, she will increase this as we get near the end of the year if there are still funds available.
 - Roxanne further stated that if someone is on Family Care (Inclusa or My Choice), we are unable to use funding for them. Roxanne said that a person cannot use funds from both programs at once. However, if they exhaust funds from one program they may use funds from the other program. (If they are eligible.)
 - Roxanne informed the board that Pam Kul-Burg can do the paperwork or make referrals.
 - Roxanne reported all normal funding for NFCSP was utilized in 2023 and there are still ARPA funds available which are being used to meet needs until the end of the year.
6. **Program Update – Dementia Care Specialist Program:** Pam Kul-Berg Informed the board that November is Caregiver Month.
 - Pam let the board know that she has done 30 referrals this year. That number is up from 24 referrals last year.
 - Pam said that she does assessment for dementia with families. She said dementia is different for everyone because there are 100 different brain diseases.
 - Pam let the board know that she is working with the police to help them identify people with dementia.
 - Pam reported she has done a lot of Dementia Live sessions this year. including at Schmitt, State Representatives, HHS staff and Nutrition drivers. She has also completed outreach at various places, such as: radio, library, movies and the Geriatric Assessment Clinic.
 - Pam informed the board that UW is known nationwide for its research on dementia.
7. **2024 Nutrition Program fund transfer:** Roxanne explained to the board that at the end of each year funds needs to be transferred from the Congregate Meal funding to Home Delivered meal funding. She requested for a motion to move funding from C1 to C2 and also from IIIB funding to C2 funding. Angela Metz asked that next year the board has more fiscal information. Julie made a motion to move the funds; Virginia Wiedenfeld seconded. Motion carried.

8. 2025-2027 Aging Plan discussion: Roxanne let the board know that GWAAR (Greater Wisconsin Agency on Aging Resources) requires Outreach for this to get input from the public of what is required in the future for Richland County. Roxanne reviewed the process for the development of the Aging Plan.

9. ADRC Update:

- Roxanne reported to the board that bus transportation took people to Oakwood/Riverside in October and in December we will take people to Rotary Lights in La Crosse and Richland Center.
- Roxanne reported that Linda is scheduled to do site reviews at Schmitt and Pine Valley.
- Roxanne further reported that the ADRC continues to advertise for the open Information and Assistance position.
- Roxanne reported that WCCU will spotlight the ADRC in July.
- Roxanne introduced Ingrid Kovars as the new interim regional director. She informed the committee that John Grothjan's last day was November 3.
- Roxanne told the board that there will be a new funding structure coming in 2025.

10. ADRC Budget Review: Roxanne reviewed the ADRC's budget. She reported all programs are on or just under budget with the exception of the Nutrition program, which is over. This is due to increased use, increase in costs and that the program was under budgeted.

11. Reports from Aging and Disability Organizations: Angela Metz said the design of the new hospital has changed from two stories to one story. One story is more fiscally responsible. Angela, additionally said that COVID hospitalizations are on the rise.

12. Schedule Next COAD Meeting: January 10, 2024, 1:00pm.

13. Adjourn:

- Motion to adjourn until January 10, 2024 at 1:00 was made by Julie Fleming; Carolyn Denman seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office