

**Commission on Aging Disability Board Meeting Minutes
February 8, 2023**

The Commission on Aging and Disability met via ZOOM or in person

Members present: David Scribbins, Danielle Rudersdorf, Julie Fleming, Carolyn Denman, Linda Symons, Angela Metz, Virginia Wiedenfeld and Sandra Kramer
Members absent: Larry Engel and Jodi Hines
HHS Staff present: Roxanne Klubertanz-Gerber and Linda Batten
Others present:

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Sandra Kramer made a motion to approve the agenda; Virginia Wiedenfeld seconded. Motion carried.

3. Approval of January 11, 2022 Commission on Aging and Disability Meeting Minutes:

- Sandra Kramer made a motion to approve the January 11, 2022 Commission on Aging and Disability meeting minutes; Linda Symons seconded. Motion carried.

4. Board Education: ADRC Dashboard Reports

- Roxanne explained all areas of the Dashboard Reports to the board. She also gave everyone handouts and showed this on the screen.
- Julie Fleming asked how this documented.
- Roxanne explained that all the information comes from the program (WellSky/SAMs – System of Award Management). Personnel within the ADRC input the information into the program.
- Roxanne said the averages are for all four counties. In most areas, Richland County is above average or right at average.

5. Program Update: Transportation Report

- Roxanne handed out and showed on the screen what the Transportation program has done in the last year.
 - Filled last bus driver position for a total of four part time drivers.
 - Quality of Life trips to Oakwood, Riverside Restaurant in Spring Green and Rotary Lights.
 - Held an in person driver appreciation luncheon and training at the Phoenix Center. (This was the first time in three years that we held an in-person meeting.)
 - The driver escort program did 3152 trips traveling 123,140 miles and donating 4808 hours of their time. Volunteer drivers are reimbursed their mileage at the IRS rate,
 - The bus program did 1097 trips.

6. ADRC update:

- Roxanne informed the board that the public health emergency is ending which will mean an end to some of the flexibilities programs currently have.
- Roxanne told the board that Dementia Live is being held today for the Richland Center Police Department. It will be 2/28 for the Sheriff's Department.
- Roxanne said a free movie (The Father) is being held 2/18 at 7:00 and 2/19 at 1:00 at Center Cinema.
- Roxanne let the board know that Boost Your Brain and Memory has had 11 people. This lasts for 8 weeks.
- Roxanne reported that Tai Chi would start at Symons 3/15. Sessions are on held Monday's and Friday's. The suggested donation is \$20.00. Barb Wentz will be the instructor.
- Roxanne said we are now starting to work on the 5-year Transportation Plan. A meeting is on 4/18 at the Phoenix Center from 11:30 to 1:00.

7. Advocacy: updates

- Roxanne reported she has had conversations with Todd Novak and Tony Kurtz regarding Aging Programs.
- Roxanne is meeting with Howard Marklein on 2/20.
- Roxanne informed the board that Nutrition would be coming to the ADRC sometime this year.
- Danielle Rudersdorf asked who would be the new caterer since the campus is closing. Roxanne reported that the agency is looking at options.
- Roxanne encouraged all board members to advocate with their legislatures about all programs.

8. ADRC Budget Review:

- Roxanne handed out and showed on the screen the ADRC 2022 Final Budget Report.
- The report showed that the ADRC budget was at 97.4% utilization, Aging was at 98.16% utilization and the Transportation was at 78.97% utilization. (However, the final claim form has not been received from GWAAR (Greater Wisconsin Agency on Aging Resources).
- On this report Roxanne also had the January 2023 Budget Report. All programs, (ADRC, Transportation, Aging and Nutrition) are right where they should be.

9. Reports from Aging and Disability Organizations:

- Angela Metz reported that the hospital has a new Birth Center manager (Peg Kinney).
- Angela also said that the hospital has new physicians.
- Angela said the hospital has seen lower numbers. Currently, COVID is at a moderate rate.

10. Citizen Comments:

- Sandra Kramer reported there will be a Pancake Breakfast at the American Legion on 3/5 from 7:00 to 12:30. (A free will offering is being asked from all who attend).
- Sandra also said that there will be a Chili Supper/Pie Auction at the American Legion on 3/25.
- Sandra further said that the remodeling of the ceiling at the Legion is complete. She also said that the women's restroom now has heat.
- Sandra said that the donkeys will be going to Sauk County Care Center on 5/25. The donkeys will also be going to the Nursing Homes and Assisted Living Facilities here in Richland County.
- Sandra reported that \$1600 was raised for new instruments at the Intermediate school. With this money, five drums and stands were bought.
- Virginia Wiedenfeld reported that the Ithaca Lions would be having a Pancake Breakfast on 2/19 from 7:00 to 1:00 for Casey and Jennifer Bartelo.
- Virginia also said that the Ithaca Lions would be having a Bowling Tournament for a Scholarship for Ithaca students on 2/26.

11. Schedule Next Meeting:

- Next meeting is scheduled for March 8, 2023 at 1:00 p.m. via ZOOM or in person.

12. Adjourn:

- Motion to adjourn until March 8, 2023 at 1:00 p.m. was made by Sandra Kramer; Virginia Wiedenfeld seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office