

STRATEGIC PLANNING COMMITTEE

January 10th, 2022

The Richland County Strategic Planning Committee convened at 1:00 p.m., Monday January 31st, 2022, on teleconferencing via WebEx.

Committee members present included County Board Supervisors Ingrid Glasbrenner (Chair), Melissa Luck (Vice), Kerry Severson, Bob Frank and Steve Carrow. Others in attendance: Administrator Clinton Langreck and MIS staff were in person. Other staff and citizens in attendance on Webex Absent: None

1. Call to Order: Chair Glasbrenner called the meeting to order.

2. Proof of Notification: Chair Glasbrenner received verification from Administrator Langreck that the meeting had been properly noticed. Copies of the agenda were sent by email to all Committee members, and a copy was posted on the Courthouse Bulletin Board.

3. Agenda Approval: Moved by Supervisor Luck, seconded by Severson. Voice vote. Motion carried.

4. Approval of previous minutes.: Moved Luck, second by Frank to approve the January 10th 2022 minutes as presented. Voice vote. Motion carried.

6. Discussion and possible action regarding non-mandated services:

The committee began with discussion on impact statements and outlining what County services are mandated vs. non-mandated. The question was posed, “do we want all departments to present a report, much like’s Health and Human Services, explaining all programs and the funding sources for each services in the department, as well as what type of usage data. The committee asked the Administrator to begin assessing feasibility and gathering the data for the committee to incorporate in the strategic work plan.

8. Discussion and possible action on work plans

The committee discussed the structure of the drafted work plan. Supervisor Luck cautioned on ensuring that the committee maintain a policy setting position of proposing “what” needs to be done, and not the “who, how and when” things will be completed. The committee discussed the appropriate level of detail in giving tactics and actions in the work plan. Director Maggied recommended that ranged targets be developed in achieving obtainable goals and stretched goals to promote improvement.

The committee reviewed the currently drafted work plan. The committee reviewed each Tactic / Action. Extensive discussion was had on “Create a finance, HR, and maintenance department.” The committee discussed adding a performance matrix goal defined as “report on modeling and costing” to allow for a decision to implement. the committee discussed the purpose of the established matrix, the questions was posed as, “shouldn’t we be tracking numbers on how much money we would be saving through joint procurement”? The committee reviewed tactics of the Streamline Organizational Structure – strategy. The committee discussed adding a “review committee structure” as a task under “Streamline Organizational Structure.” The committee began discussion on “Improve Financial Practices reaching the “Annual list of grants applied for and received across all departments.

10. Future Agenda Items:

No new items

11 Adjournment: Motion by Luck, seconded by Carrow to adjourn to Monday February 14th at 1:00pm on the WebEx.

Clinton Langreck
Richland County — County Administrator