

Minutes
Transportation Coordinating Committee
Wednesday, February 10, 2021

A Public Hearing and regularly scheduled meeting of the Transportation Coordinating Committee was held Wednesday, February 10, 2021 at 3:00 p.m. via ZOOM.

Committee members in attendance included: David Scribbins, Sandra Kramer, Aaron Gray, Sandra McKittrick, Ingrid Glasbrenner and Bob Sheire

Members absent: Richard McKee and Darren Steinmetz

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber, Heidi Sheire, Cole Pyferon and Chris Knable

- 1) The meeting was called to order by David Scribbins at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Bob Sheire moved to approve the posting and agenda; Sandra McKittrick seconded. Motion carried.
- 4) Approval of October 14, 2020 Transportation Coordinating Committee minutes:
 - Bob Sheire moved to approve minutes; Ingrid Glasbrenner seconded. Motion carried.
- 5) Review and Approve new committee member request:
 - Roxanne explained to the board that Eric Rynes resigned from Schmitt and the board.
 - Roxanne said that Cole Pyferon sent a letter of interest to be on the board.
 - Roxanne asked the board for a motion to approve Cole Pyferon to The Transportation Coordinating Committee.
 - Sandra Kramer moved to approve Cole Pyferon as the new member of the Transportation Coordinating Committee. Bob Sheire seconded. Motion carried.
- 6) Review and Approve 2020 program ridership:
 - Roxanne told the board that in the first few months of the pandemic we were only transporting people for dialysis and cancer.
 - Roxanne reported to the board that in 2019 the driver escort program (volunteers) did 4916 one-way trips and that in 2020 that number was 3421 one-way trips.
 - Roxanne also reported that the bus program in 2019 did 1298 one-way trips. In 2020, that number was down to 436 one-way trips. There were no charter trips, only grocery route and bus routes.
 - Roxanne also said safety precautions were in place for both volunteers and buses.
- 7) Report on 2020 Transportation Budget:
 - Roxanne said that the 2020 budget is \$197,733 and there have been \$140,960 in expenses.
 - Roxanne also said that her budget expenses does not match the Business Manager's. So they are going to get together to figure it out.
 - Roxanne further said that if we do not spend all of 85.21 funds, the surplus will have to go into a separate account and we have 3 years to spend the money.

8) Report on 2021 Transportation Budget

- Roxanne reported that there are no concerns with the 2021 budget at this point. She said it is early in the year but she expects that we will be on budget.

9) Updates from Transportation Providers:

- Nothing

10) Citizen Comments:

- Pine Valley is doing COVID testing of residents and our drivers.
- Roxanne reported that we salvaged a couple of vehicles that were retired due to their poor condition.
- Roxanne said our building is closed and if any drivers need anything that Linda will run out and give them paperwork or supplies.
- Roxanne informed the board that all of the drivers who wanted the COVID vaccinations have received their second vaccination.
- Roxanne told the board that we are working on the 3 year Aging Plan via the website and she has setup meetings at several apartment buildings. (If we are allowed to have these in person because of COVID.)
- Cole Pyferon said that Schmitt is going to once a monthly testing.
- Discussion was held regarding vaccinations being held at the hospital and Thrifty White and Public Health is holding clinics at the Community Center.
- Bob Sheire said the Red Cross would hold blood donations at the Phoenix Center on three different days in March.
- Cole Pyferon said that Schmitt is using the bus that they leased.

11) Schedule Next Meeting: The next meeting for May 12, 2021 at 3:00.

12) Adjourn

- Bob Sheire moved to adjourn the meeting until May 12, 2021; Ingrid Glasbrenner seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office