

Minutes
Transportation Coordinating Committee
Wednesday, August 12, 2020

A meeting of the Transportation Coordinating Committee was held Wednesday, August 12, 2020 at 3:00 p.m. in Conference Room A/B -- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581 and via ZOOM.

Committee members in attendance included: David Scribbins, Richard McKee, Ingrid Glasbrenner, Cindy Riley and Bob Sheire

Members absent: Eric Rynes, Sandra Kramer and Darin Steinmetz

Other attendees included: Linda Batten, Roxanne Klubertanz-Gerber and Heidi Sheire

- 1) The meeting was called to order by David Scribbins at 3:00 p.m.
- 2) 5310 Public Hearing:
 - David went through the rules for the Public Hearing.
 - Roxanne went through the 5310 Grant Application so that everyone understood the scope of the Grant.
 - Heidi Sheire commented that the program is run well and is appreciated.
 - No further public comments were received
 - Public hearing was closed

Because we had a new board member from the County Board (Ingrid Glasbrenner), Ingrid gave the board a brief synopsis about herself. Each person in attendance, introduced themselves to Ingrid and told her a little bit about themselves.

- 3) Proof of of Notification: Linda Batten verified the posting.
- 4) Approve Agenda:
 - Bob Sheire moved to approve the posting and agenda; Richard McKee seconded. Motion carried.
- 5) Approval of June 10, 2020 Transportation Coordinating Committee minutes:
 - Bob Sheire moved to approve minutes; Cindy Riley seconded. Motion carried.
- 6) Election of Officers:
 - Cindy Riley made a motion to elect David Scribbins as chairperson; Bob Sheire seconded. Motion carried.
 - Bob Sheire made a motion to elect Richard McGee as vice chair; Cindy Riley seconded. Motion carried.
- 7) Discuss and Approve Title VI Civil Rights Plan:
 - Roxanne put the Title VI Civil Rights Plan up on the screen (smartboard and ZOOM) and told everyone that it is basically the same. However, she had highlighted the items that have changed.
 - Ingrid Glasbrenner made a motion to approve the Title VI Civil Rights Plan; Bob Sheire seconded. Motion carried.
- 8) Review 5310 Operating Grant Application:
 - Roxanne reviewed the 2021 5310 Operating Grant Application
 - Roxanne asked if anyone had any questions concerning the 5310 Operating Grant Application.

- Richard McKee made a motion to approve the 5310 Operating Grant Application; Bob Sheire seconded. Motion carried.
- 9) Report on 2020 Transportation Budget:
- Roxanne reported to the board that the current Transportation expenses are \$79,318.82 and that the projected expenses for the complete year will be \$145, 975. The current revenue is \$112, 555.29 and the expected for the rest of the year will be an additional \$40,398.93. This would mean that there is a projected surplus of \$6979 for the Transportation budget.
- 10) Recognition of Don Adelman years of service:
- Roxanne informed the board that Don Adelman who was on the board for 6 years and a volunteer driver for 20 years passed away in July.
 - Roxanne asked the board to approve a letter of recognition to Don's family, which she read to the board.
 - Richard McKee made a motion to approve this letter; Bob Sheire seconded. Motion carried.
- 11) Discuss/Review potential TCC members:
- Sandra McKittrick, a volunteer driver, submitted a letter of interest for an open position (to replace Don Adelman) on the TCC board. Roxanne read her letter to the board.
 - Bob Sheire made a motion to approve Sandra McKittrick as a TCC board member; Richard McKee seconded. Motion carried.
 - Roxanne explained to the board that Lydia Metz has moved and she has reached out to the Family Care Organizations (Inclusa and MyChoice/Care Wisconsin) to see if they had anyone who would be interested to be on the TCC board.
 - Roxanne read a letter of interest from Aaron Gray from MyChoice/Care Wisconsin to the board.
 - Bob Sheire made a motion to approve Aaron Gray as a new Consumer Advocate on the TCC board; Ingrid Glasbrenner seconded. Motion passed.
- 12) Updates from Transportation Providers:
- None
- 13) Citizen Comments:
- Heidi Sheire commented that she feels everyone is doing a good job.
- 14) Schedule Next Meeting: The next meeting is set for October 14, 2020 at 3:00.
- 15) Adjourn
- Bob Sheire moved to adjourn the meeting until October 14, 2020; Cindy Riley seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office