

Minutes
Transportation Coordinating Committee
Wednesday, July 10, 2019

A meeting of the Transportation Coordinating Committee was held Wednesday, July 10, 2019 at 3:00 p.m. in Conference Room A/B-- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Don Adelman, David Scribbins, Richard McKee, Eric Rynes, Stephanie Ronnfeldt, Sandra Kramer and Bob Sheire

Members absent: Lydia Metz and Linda Gentes

Other attendees included: Linda Batten and Roxanne Klubertanz-Gerber

- 1) The meeting was called to order by David Scribbins at 3:00 p.m.
- 2) 5310 Public Hearing:
 - David went through the rules for the Public Hearing.
 - Roxanne sent around, to everyone in attendance, a summary sheet for the 5310 grant and then went through it for everyone. She said this is meant for the bus program only.
 - No further comments were received
 - Public hearing was closed
- 3) Proof of Notification: Linda Batten verified the posting.
- 4) Approve Agenda:
 - Bob Sheire moved to approve the posting and agenda; Eric Rynes seconded. Motion carried.
- 5) Approval of May 8, 2018 Transportation Coordinating Committee minutes:
 - Bob Sheire moved to approve minutes with the change to include Sandra Kramer as present; Richard McGee seconded. Motion carried.
- 6) Discuss and approve Emergency Transportation Plan for Pine Valley Community Village:
 - Roxanne went through the Emergency Transportation Plan for Pine Valley Community Village with the Richland Public Transportation program.
 - Eric commented that this plan is the same as with Schmitt Woodland Hills.
 - Eric Rynes made a motion to approve the Emergency Transportation Plan for Pine Valley Community Village as written; Bob Sheire seconded. Motion carried.
- 7) Discussion of local Dialysis Center closure and transportation issues:
 - Roxanne told the board that she had received a phone call from Richland Center, Mayor Kaufman regarding the closure of the Dialysis Center. She further told the board that she has a meeting with the Mayor on Friday to discuss transportation. She said that wheelchair and Saturday transportation will be a problem and that we always have to keep the budget in mind.
- 8) Approve of Procurement of 2019 mini-van:
 - Roxanne said the new 2019 min-van has been delivered and she asked approval from the board for approval to finish the procurement process.
 - Richard McGee/Sandra Kramer made a motion to approve the procurement of the 2019 mini-van; Bob Sheire seconded. Motion approved.

9) Discuss and approve 2019 mini-van lettering:

- Roxanne sent around for the board to review what BS Signs had submitted for lettering of the 2019 mini-van. She said because the cost was so minimal, she did not get any other quotes. (Nor would she need approval of the Health and Human Services board or the County Board because the cost was under \$1000.00.)
- Bob Sheire made a motion to approve the lettering from BS Signs as submitted; Eric Rynes seconded. Motion carried.

10) Retirement of vehicle (1997 Dodge):

- Roxanne asked the board members for approval for the retirement of the 1997 Dodge – vin: 2B7KB31Z0VK5722371.
- Sandra Kramer made a motion to approve the retirement of the 1997 Dodge; Richard McGee seconded. Motion carried.

11) Review and approve the 2020 5310 grant application:

- Roxanne told the board that the biggest change would be possibly adding an in town route from either the campus or senior apartment complexes to Wal Mart one day a week. She said she had received a call from Melinda Jones asking if we could do this because Richland Center Transit is always so busy. Roxanne pointed out to Melinda that we have not done anything like this because of the non-compete clause we have with the city. Melinda assured her that this would not be competing.
- Eric Rynes made a motion to approve the 2020 5310 grant application as written; Richard McGee seconded. Motion carried.

12) Report on 2019 Transportation budget:

- Roxanne informed the board that the Transportation budget was at 47% utilization and at this time it should be @ 50%. So it is a little under budget. At this time she sees no problems with the transportation budget.

13) Update from Transportation providers:

- Eric Rynes reported that Schmitt has been slow. Schmitt is waiting on inspection so they can open their adult day center. Eric also said that Schmitt will be building a garage for their residence. He also said that Schmitt is looking at adding a Memory Care unit in the future. .

14) Citizen comments:

- Sandra Kramer informed everyone that the American Legions 100th anniversary will be July 27th and that anyone is welcome attend the weekend celebration. She also said they would be on the radio Friday during the morning show.

15) Schedule Next Meeting: The next meeting is tentatively set for October 9, 2019 at 3:00.

16) Adjourn

- Sandra Kramer moved to adjourn the meeting until October 9, 2019; Eric Rynes seconded. Motion carried.

Respectfully submitted,

Linda Batten
Aging and Disability Resource Center
of Eagle Country - Richland Center Office

