

**Minutes**  
**Transportation Coordinating Committee**  
**Wednesday, May 9, 2018**

A meeting of the Transportation Coordinating Committee was held Wednesday, May 9 at 1:00 p.m. in Conference Room A/B-- of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Don Adelman, David Scribbins, Richard McKee, Linda Gentes, Stephanie Ronnfeldt, and Bob Sheire

Members absent: Angela Metz, Eric Rynes and Lydia Metz

Other attendees included: Linda Batten and Roxanne Klubertanz-Gerber

- 1) The meeting was called to order by David Scribbins at 1:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
  - Richard McKee moved to approve the posting and agenda; Don Adelman seconded. Motion carried.
- 4) Approval of Transportation Coordinating Committee Minutes from February 14, 2018:
  - Richard McKee moved to approve the posting and agenda; Don Adelman seconded. Motion carried.
- 5) Board elections:
  - Richard McKee nominated David Scribbins as chairman. Stephanie Ronnfeldt seconded. Motion carried.
  - Linda Gentes nominated Richard McKee as vice chairman. Don Adelman seconded. Motion carried.
- 6) Volunteer appreciation event update:
  - Roxanne informed the board that we had a Volunteer driver appreciation event on May 3<sup>rd</sup>. We had 16 businesses in the area donate items for this event to give to the drivers for all that they do. The drivers also received mugs and certificates. The drivers appreciated this very much.
- 7) 5 year Coordinated Transportation Plan discussion:
  - Roxanne went through the needs and gaps from the last plan for the board. She also informed the board which of these goals were either met or not met. She said that there was a meeting in Dodgeville yesterday regarding the plan for the next 5 year Coordinated Transportation Plan.
- 8) 5310 Operating Grant and Vehicle Grant Application update:
  - Roxanne reported that the new vehicle should be available later this year. (We just don't know when.) Once we get paperwork, we need to let them know what features we want added to the vehicle. Pine Valley will be getting a new vehicle also. The ADRC will be paying its portion of the match for the vehicle and Pine Valley will pay their portion.
  - Roxanne stated that she will put in another grant application for a new vehicle next year as the large white bus has a lot of miles.

- 9) Transportation 2017 and 2018 Budget Review update
  - Roxanne reported that the total budget is \$174,647. Currently, 29% has been utilized, which equals \$42,818. Total revenues through mid-March (private pay, MCO and 5310 reimbursement) equals \$94,891.45. Additionally, we received a \$554.33 donation from Peace Methodist Church.
- 10) 2018 1<sup>st</sup> quarter Transportation Review:
  - Roxanne informed the board that there have been 226 trips for the bus (over 4000 miles and over 250 hours). The Volunteer drivers have done 1213 trips (over 47,600 miles and over 2100 hours of service). Even with these high numbers the bus usage is down a little.
- 11) Citizen Comments:
  - None
- 12) Schedule Next Meeting: The next meeting is tentatively set for July 11, 2018 at 3:00.
- 13) Adjourn
  - Richard McKee moved to adjourn the meeting until July 11, 2018; Robert Sheire seconded. Motion carried.

Respectfully submitted,

Linda Batten  
Aging and Disability Resource Center  
of Eagle Country - Richland Center Office