

**Commission on Aging Disability Board Meeting Minutes  
January 10, 2018**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

**Members present:** Virginia Wiedenfeld, Paul Kinney, Richard Rasmussen, Marilyn Marshall, Sandra Kramer, Carolyn Denman, Belinda Granger, David Scribbins and Larry Jewell

**Members absent:** Sharyn Knudson, Cindy Riley

**HHS Staff present:** Roxanne Klubertanz-Gerber, Tanya Webster and Linda Batten

**Others present:** No one

**1. Call Meeting to Order:** Meeting was called to order at 1:00 p.m. by Virginia Wiedenfeld

**2. Posting and Agenda:** Linda Batten verified the agenda was posted properly. Paul Kinney made a motion to approve the agenda; Marilyn Marshall seconded. Motion carried.

**3. Approval of December 13, 2017 Commission on Aging and Disability Meeting Minutes:**

- Carolyn Denman made a motion to approve the December 13, 2017 Commission on Aging and Disability meeting minutes; David Scribbins seconded. Motion carried.

**4. Board Education – Marsha Carlson:**

- Not in attendance.

**5. Nutrition Report – Tanya Webster:**

- Tanya handed out the Nutrition Program Report and went through it with the board. The report included program usage for the last year and a 7 year comparison. It further included information regarding the number of volunteer hours. The report also gave 2017 Nutrition program highlights.
- Tanya discussed new initiatives for 2018 including the Eat Well, Age Well program.

**6. Reports from Aging and Disability Organizations:**

- None

**7. ADRC budget review:**

- Roxanne reported to the board that books have not closed for December. However, there are no budget concerns at this time.

**8. 2019 Aging Plan:**

- Roxanne reported she is working on the 2019 Aging plan. Part of the process is meeting with community members and groups to gain input into the plan. Roxanne stated she has already attended meetings with area stakeholders and will be going to the Richland Area Senior Citizen meeting tomorrow to discuss the Aging Plan and get input.
- Roxanne reports that a survey has been developed and is being distributed widely.
- Roxanne stated that she will be working with the Nutrition Coordinator, Tanya Webster who will be writing the nutrition portion of the Aging Plan, to get input from meal site attendees and home delivered meal recipients as well.

**9. ADRC update:**

- Roxanne informed the board that the 5310 Transportation grant has been approved. Roxanne states that she included in this grant a vehicle for Pine Valley. The ADRC will be awarded 2 vehicles one of which will be for Pine Valley. Pine Valley will pay the county share for their vehicle. Payment of the county share for the vehicle which the ADRC will receive will come from our Transportation Trust fund which we need to use within three years or the money needs to go back to the DOT.
- Roxanne said she is working on a 5 year Transportation Coordination Plan with Southwest Transportation Team (SWTT).
- Roxanne informed the board that the Regional ADRC is now under Juneau County and that they are looking for new offices as they cannot stay in the building permanently.

**10. Citizen Comments:**

- Everyone discussed the possibility of a new grocery store coming to Richland Center.

**11. Schedule Next Meeting:**

- Next meeting is scheduled for Wednesday, February 14, 2018 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

**12. Adjourn:**

- Motion to adjourn until Wednesday, February 14, 2018 at 1:00 p.m. was made by Richard Rasmussen; Paul Kinney seconded. Motion carried. ;

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office