

**Commission on Aging Disability Board Meeting Minutes
October 12, 2016**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

Members present: Sharyn Knudson, Cindy Riley, David Scribbins, Virginia Wiedenfeld, Paul Kinney, Richard Rasmussen, Larry Jewell and Sandra Kramer

Members absent: Marilyn Marshall and Belinda Granger

HHS Staff present: Roxanne Klubertanz-Gerber and Linda Batten

Others present: Pat Peters

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins.

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Paul Kinney made a motion to approve the agenda; Richard Rasmussen seconded. Motion carried.

3. Approval of September 14, 2016 Commission on Aging and Disability Meeting Minutes:

- Paul Kinney made a motion to approve the September 14, 2016 Commission on Aging and Disability meeting minutes; Sharyn Knudson seconded. Motion carried.

4. Introduce New Board member: (Carolyn Denman)

- Roxanne found out from Victor that Carolyn was not put on the County Board's agenda for approval. Victor told Roxanne that he would put her on the agenda for next month.

5. Board Education – Honoring Choices:

- We saw a video about Honoring Choices.
- Cindy Riley explained that the hospital took it upon itself to do Honoring Choices because they thought it was so important. This service is free of charge.
- Cindy said that everyone is different on what they want at the end. Honoring Choices gets a conversation started in a family which often times can be divided if this isn't in place.
- Cindy encourages anyone over 18 to do this.
- Sharyn said she feels the biggest thing is to have someone who can help explain the process.
- Cindy said that the hospital, Pine Valley, Schmitt and Golden Living all have social workers trained on Honoring Choices.
- Sharyn reported that she has only heard good things about Honoring Choices.
- Cindy reported that the hospital has started utilizing a Hospitalist. The hospital remodeled a portion of the hospital for this. She said that she has found that this person is very accessible.

6. Richland Center Pedestrian - Update:

- David reported that he just found out that he was on the City Council agenda a couple of meetings ago. However, no one informed him of this. Therefore, he didn't go.
- Roxanne thought there was a Safety Commission meeting at the end of the month. She said she would look into it and let David know.

7. Reports from Aging and Disability Organizations:

- Pat reported that the brat stand that was to be held on September 10th was cancelled because of rain.
- Pat said that October 13th will be their regular monthly meeting and potluck; people are encouraged to wear costumes.

- Pat said that their members will be making pies on October 29 and 30 to sell at the Guinness World Record event at the park.
- Sharyn reported that Schmitt Woodland Hills had a float in Center Color Fest parade.
- Sharyn said that Schmitt is putting together committees for events on Halloween and Thanksgiving.

8. Citizen Comments:

- Virginia said that Pine Valley is having a Safe Halloween Day.
- Virginia reported that November 3rd will be the move in date for Pine Valley.

9. ADRC Updates - Transportation:

- Roxanne reported that there were 1099 one way trips in the 3rd quarter of this year. That was a 20% increase from last year during the same quarter.
- Roxanne said that the bus will be taking one Information and Assistance person to Viola in December as a satellite program. She plans on doing the same thing for Cazenovia and Lone Rock next year.
- Roxanne informed everyone that the plan is to have the bus take people to Rotary Lights in December and the Senior Expo in April.
- Roxanne reported that Joanne will be putting on a Medicare Part D Clinic on October 18th and 26th. This clinic is intended to have people do their own Medicare Part D plan. Jodi Carlile and others will be assisting Joanne.
- Roxanne said the remodel is ahead of schedule and the move in date is tentatively scheduled for November 30th. She will be having a meeting tomorrow regarding new desks.
- Roxanne informed everyone that there is only \$400 left of the VA Grant. This money will be used for veterans who absolutely say that they cannot afford the copay and will have to cancel their appointment.

10. Dementia Friendly Communities Initiative 2016 - Update:

- Roxanne reported that on October 27th there will be follow-up meeting to Train the Trainer.
- Roxanne said that Connie's Creation and Toasty Toes (which does foot care for diabetics) have trained all of their employees.
- Roxanne informed the committee that the Health and Human Services Admin staff will be trained next week at their usual monthly meeting.
- Roxanne said that eventually there will be a Richland Center map that has a symbol for each business that has been trained for Dementia Friendly.

12. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, November 9, 2016 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

13. Adjourn:

- Motion to adjourn until Wednesday, November 9, 2016 at 1:00 p.m. was made by Virginia Wiedenfeld; Sharyn Knudson seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office

