

Minutes
Transportation Coordinating Committee
Wednesday, September 13, 2023

A regularly scheduled meeting of the Transportation Coordinating Committee was held Wednesday, September 13, 2023 at 3:00 p.m. via ZOOM and in Conference Room A/B - of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

Committee members in attendance included: Sandra McKittrick, Richard McKee, Darin Steinmetz, Linda Symons, Sandra Kramer, Don Seep and Bob Sheire

Members absent: Cindy Riley, Aaron Gray and Jesse Nelson

Other attendees include Linda Batten, Roxanne Klubertanz-Gerber, Chris Kanable, Corie Dejno and Heidi Sheire

- 1) Sandra Kramer called the meeting to order at 3:00 p.m.
- 2) Proof of Notification: Linda Batten verified the posting.
- 3) Approve Agenda:
 - Richard McKee moved to approve the posting and agenda; Sandra McKittrick seconded. Motion carried.
- 4) Approval of July 12, 2023 Transportation Coordinating Committee minutes:
 - Bob Sheire moved to approve minutes; Sandra McKittrick seconded. Motion carried.
- 5) Review and Approve 2024-2028 Regionally Coordinated Transportation Plan:
 - Roxanne handed out a copy of the 2024-2028 Regionally Coordinated Transportation Plan.
 - Roxanne explained to the board that every 5 years a Regional Coordinated Plan must be done. This is needed for any application for a grant.
 - Roxanne told the board that a meeting was held at the Phoenix Center earlier this year to come up with ideas on what is needed regarding transportation in Richland County.
 - Roxanne went through the goals for Richland County and who is responsible.
 - Don Seep made a motion to approve the 2024-2028 Regionally Coordinated Transportation Plan; Bob Sheire seconded. Motion carried.
- 6) Review and approve 2024 vehicle lease and Memorandum of Understanding:
 - Roxanne told the board that every year we must renew the lease for the bus for Schmitt Woodland Hills and a Memorandum of Understanding for the Pine Valley bus.
 - Richard McKee moved to approve the lease to Schmitt Woodland Hills and the MOU to Pine Valley; Linda Symons seconded. Motion carried.
- 7) Report on 2023 Transportation Budget:
 - Roxanne reported that the Transportation Budget looks good.
 - Roxanne further stated that we receive the 85.21 grant in January or February. We draw down from it throughout the year.
 - Roxanne further told the board that Managed Care programs (Inclusa and My Choice) pay full price for their trips.
- 8) Program updates:
 - Roxanne told the board that we have seen an increase in trips.

- Roxanne said that there has also been an increase of people at the different Meal sites. Rockbridge – 28, Richland Center – 28 to 30 and Germantown – 25. The reviews on the meals have been good.

9) Updates from Transportation Providers:

- Chris Kanable reported that Richland Center Transit received two new vehicles. One of these will accommodate a larger wheelchair.
- Chris also told the board that they are looking for more drivers because they have seen an increase in ridership.
- Corie Dejno also told the board that SWCAP Lift is looking for additional drivers. There numbers are steady. She said they do 1450 rides per month.

10) Citizen Comments:

- Bob Sheire said that Friday is Poppy Day. Bob said he would be at Kwik Trip and Heidi will be at Ace Hardware.
- Bob said additional help is needed on 9/20 for the Red Cross Blood Drive. It will be from 11:30 to 5:30.
- Sandra Kramer said the donkeys will be going to Sauk County Healthcare on 9/19 and they will be in the Homecoming Parade in Richland Center on 9/29.
- Sandra further reported that the American Legion will have Trunk or Treat on 10/28 from 1:00 to 4:00. The donkeys, EMS, the Ghostbuster car and 40&8 locomotive will be there.

11) Schedule next Meeting: October 11, 2023 at 3:00.

12) Adjourn

- Sandra McKittrick moved to adjourn the meeting until October 11, 2023; Bob Sheire seconded. Motion carried.

Respectfully submitted,

Linda Batten

Aging and Disability Resource Center of Eagle Country - Richland Center Office