

**Commission on Aging Disability Board Meeting Minutes**  
**July 12, 2023**

The Commission on Aging and Disability met via ZOOM or in person in conference rooms A/B at the Community Services Building.

**Members present:** David Scribbins, Danielle Rudersdorf, Larry Engel, Sandra Kramer, Carolyn Denman, Linda Symons, Angela Metz, and Julie Fleming

**Members absent:** Jodi Hines and Virginia Wiedenfeld

**HHS Staff present:** Roxanne Klubertanz-Gerber and Linda Batten

**Others present:**

**1. Call Meeting to Order: David Scribbins called COAD Meeting to order at 1:00 p.m.**

**2. Posting and Agenda:** Sandra Kramer made a motion to approve the agenda; Linda Symons seconded. Motion carried.

**3. Approval of June 7, 2023 Commission on Aging and Disability Meeting Minutes:**

- Danielle Rudersdorf made a motion to approve the June 7, 2023 Commission on Aging and Disability meeting minutes; Julie Fleming seconded. Motion carried.

**4. Election of Officers:**

- Sandra Kramer made a motion to reelect David Scribbins as Chairperson. Julie Fleming seconded. Motion carried.
- Larry Engel made a motion to approve Linda Symons as Vice Chair. Julie Fleming seconded. Motion carried.

**5. Board Education: Movin' Out – David Scribbins**

- David Scribbins gave an overview of what the Movin' Out program does. The program is basically, for people with disabilities, their families and allies to help with housing issues.
- David said Movin' Out has a 5-year forgivable loan program for people who qualify. The loan will be forgiven after 5 years if people stay in their house.
- David informed the board that the program helps people with disabilities with ramps, handrails, bathrooms and kitchen remodels.

**6. Program Update: Elder Benefit Specialist Program:**

- Roxanne informed the board that Joanne Welsh, the Elder Benefit Specialist, is retiring January 2024.
- Roxanne said that Joanne is working with Kayla Williams, the Disability Benefit Specialist, to cover some duties until a new Elder Benefit Specialist is hired.
- Roxanne said she hopes to start advertising for the position in November with the chosen person to start in February.

**7. ADRC Update:**

- Roxanne reported that there will be a Transportation Public Hearing this afternoon and after it will be the TCC Board meeting.
- Roxanne said that everyone is enjoying the food from Mazo Catering. People have been asked to fill out a comment card and that there has been no bad comments only good.
- Danielle commented that she has heard comments that the food is better.
- Roxanne said she found out that Richland County does not have a process for RFP (Request for Proposal). The County Board and the new administrator are looking at this and hope to have an RFP process in the future.
- Roxanne told the board that ADRC and Health & Human Services Children's Unit would have a table at National Night Out at the campus.
- Roxanne informed the board that Homeless Point in time count is July 26. This count is used for the grant to help homeless people. The amount of the grant is dependent on the number of people found.

**8. ADRC Budget update:**

- Roxanne handed out a spreadsheet with all ADRC programs with the budgeted amount and the expenses to date. All programs (ADRC, Nutrition and Aging Programs) except Transportation are a little over the targeted utilization of 42%. However, at this point she sees no problem with the budget.

**9. Reports from Aging and Disability Organizations:**

- Angela Metz reported that the hospital is doing a mentorship. After one year, a person would be a Medical Assistant.
- Angela said that the hospital has seen a lower number of people hospitalized.

**10. Citizen Comments:**

- Sandra Kramer reported that on July 27 at 10:00, the donkeys would be at the Lone Rock library.
- Sandra reported that on October 28 from 1:00 to 4:00 the donkeys will be at Trunk or Treat at the American Legion.

**11. Schedule Next COAD Meeting: August 9, 2023, 1:00pm**

**12. Adjourn:**

- Because so many board members had to leave the meeting, there was no quorum for adjourning the meeting.

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office