

**Richland County Health and Human Services  
Informal Coordinated Services Team (CST) Coordinating Committee  
December 1<sup>st</sup>, 2022**

The December 1, 2022 meeting of the Coordinated Services Team (CST) Coordinating Committee was held via zoom and in Conference Room A/B in the Community Services Building at 10:30 am.

**Committee Members Present:**

Alicia Woodhouse, Cindy Chicker, Briana Turk, Laurie Couey, Rose Kohout, and Amanda Miller in person. Theresa Nundahl, Sheri Johnson, and Marjorie Fillyaw attended via zoom.

**Others Present:**

Liz Perkins attended via Zoom and Jaymie Bruckner in person.

**Members Absent:**

Jinita Larson, Betsy Wiedenfeld, and Stacy Smith.

**Call Meeting to Order:**

The meeting was called to order at 10:37 am.

**Approve Agenda and Posting for December 1, 2022:**

Motion made to approve agenda and posting of agenda by Cindy Chicker and seconded by Laurie Couey.

**Citizen Comments:**

None

**CST/CCOP Committee Membership Updates/Possible Approval of new members:**

Discussion was held regarding current and future CST/CCOP members and what is statutorily required for both to have. Meetings should be held quarterly to meet other requirements that are not based on membership. Honorable Lisa McDougal has been asked and is willing to fulfill a vacancy on the committee. A discussion was had on the benefits and knowledge Honorable Lisa McDougal would bring to the committee. Further discussion was had regarding the recruitment of parents and guardians needed for current vacant spots. Alicia Woodhouse and Laurie Couey will be reaching out to persons they believe might have an interest. The potential to have the committee name changed, to include CCOP was discussed. Further investigation of the topic will be looked into.

Amanda Miller arrived at the meeting at 10:51 am.

A motion was made to approve Lisa McDougal as a member by Cindy Chicker, seconded by Laurie Couey. All were in favor and the motion passed.

**Discussion and Possible Approval of the 2023 Meeting Schedule:**

Discussions were had on the best days and times for committee members to attend meetings successfully. At this time, meetings are tentatively scheduled for: February 23, 2023, May 25th, 2023, August 24th, 2023, and November 16th, 2023. The schedule is subject to change.

**Coordinated Services Team (CST) Enrollment Status:**

12 individuals are currently enrolled and 9 have been recently discharged. Further discussion was held about the possibility of not dually enrolling children in CCS and CST. This would need to be explored more. At this time the obtainable goal would be to possibly discharge the remaining 12, if ready, and enroll 10 new children in the future.

**Children's Community Options Program(CCOP) Enrollment Status:** In 2022 there were 65 kids in total and 9 have closed.

**Wraparound Principals overview:**

Alicia Woodhouse reviewed what wraparound principals for the program are and their purpose. The committee decided that in each meeting moving forward, a couple of principles from the wrap-around will be discussed so that all members of the committee have a better understanding of what they mean and how they can be incorporated into the work they do with clients and their families.

**Other Agenda Items:**

**Next Meeting:**

The next scheduled meeting for the CST Coordinating Committee will be on 02/23/2023 at 12:00 pm in Conference Room A/B of the Community Services Building.

**Adjourn:**

The motion was made by Amanda Miller and seconded by Cindy Chicker to adjourn. All in favor. The meeting adjourned at 11:19 am.

Respectfully Submitted,

*Jaymie Bruckner*

Jaymie Bruckner

Confidential Administrative Secretary