

**Commission on Aging and Disability Board Meeting Minutes**  
**April 13, 2022**

The Commission on Aging and Disability met via ZOOM.

**Members present:** David Scribbins, Van Nelson, Carolyn Denman, Linda Symons, Jodi Hines and Virginia Wiedenfeld

**Members absent:** Julie Post-Kast (Cervantes), Gary Peters, Sandra Kramer and Cindy Riley

**HHS Staff present:** Roxanne Klubertanz-Gerber, Kayla Williams and Linda Batten

**Others present:**

**1. Call Meeting to Order:** Meeting was called to order at 1:00 p.m. by David Scribbins

**2. Posting and Agenda:** Linda Batten verified the agenda was posted properly. Linda Symons made a motion to approve the agenda; Van Nelson seconded. Motion carried.

**3. Approval of March 9, 2022 Commission on Aging and Disability Meeting Minutes:**

- Linda Symons made a motion to approve the March 9, 2022 Commission on Aging and Disability meeting minutes; Carolyn Denman seconded. Motion carried.

**4. Board Education: Volunteerism**

- Roxanne went through the list of volunteering opportunities at Health and Human Services. The Aging and Disability Resource Center is also looking for volunteers for a variety positions.
- Jodi Hines said that Schmitt is always looking for volunteers. One example is Tri-Shaw drivers.
- Roxanne informed the board that we are having a Driver Appreciation event at the Phoenix Center on April 26. She said even with the pandemic in 2021 our volunteer drivers drove more than 137,000 miles and put in more than 6000 hours volunteering.
- Roxanne played a short video about volunteering and how volunteering has many positive effects.

**5. Program Update: Disability Benefits Specialist**

- Kayla Williams explained to the board what she does and what age group (18 – 59) that she helps.
- Kayla said she helps with appeals. She reviewed one case that has been ongoing and was finally resolved. This person was awarded \$25,000.
- Kayla reported she is doing meetings via the phone and in-person. She said she started with 40-43 cases and she is up to 49 cases.

**6. Approve new board member:**

- Roxanne told the board that Cindy Riley's term on the board had expired. She said she received a letter of interest from Angela Metz to be on the Commission on Aging and Disability Board.
- Virginia Wiedenfeld made a motion to nominate Angela Metz to the board; Carolyn Denman seconded. Motion carried.

**.7. Summer Program: The Remember Project "Fortune Cookies":**

- Roxanne informed the board that we are having a summer event The Remember Projects "Fortune Cookies."
- Roxanne stated it will be held at the Phoenix Center on August 3 at 5:00. There will be a meal prior to the play. The play and discussion afterwards will be from 6:00 until 7:30.
- Roxanne reported that there are 60 people on the list from last year. We will contact them to see if they would like to attend. (Last year's play was cancelled due to COVID.)

**8. ADRC Update:**

- Roxanne informed the board that Tracy Thorsen has submitted her resignation and her last day will be 5/19.
- Roxanne stated there is a Youth in Transition event tonight via ZOOM. A total of 200 people were invited. Cassie Sanders, CESA and DVR will be some of the presenters.
- Roxanne reported that the Caregiver Support Group meeting is moving from the fourth Thursday to the fourth Tuesday of each month.
- Roxanne reported there will be upcoming Dementia Live training for banks.
- Roxanne reported on updates regarding the Project Lifesaver program including the possible use and training of volunteer pilots for searches.

- Roxanne informed the board that there is going to be an ad going out for an Aging Program Assistant. This person will work 8 hours per week for the Elder Benefit Specialist program and 8 hours per week for the Nutrition program.
- Senior Expo will be held on April 29 from 12:30 to 5:30 at the Shopping News. It will be a drive-thru event again this year.
- Roxanne informed the board that Aging Advocacy day is May 11 and it will be virtual. It is being held at the same time as the May COAD board meeting.

**9. ADRC Budget Update:**

- Roxanne said the budget for this year is going to be tighter than last year. She reports the ADRC budget is \$398,171 and \$90,677 has been used or approximately 22%. The Aging budget has had 17% utilization.

**10. Reports from Aging and Disability Organizations:**

- Jodi Hines reported Schmitt Woodland Hills has not had any new COVID cases. She stated they have been working on increased referrals. Jodi further reported that Schmitt has a new Activity Director.
- Virginia Wiedenfeld asked how the new CNA class is going. Jodi reported that it is going very well and they are hoping to expand it in the future. Jodi thinks that the shortened class will end in May.

**11. Citizen Comments:**

- Roxanne thanked Van Nelson for his service, as this will be his last Commission on Aging and Disability Board meeting.

**12. Schedule Next Meeting:**

- Next meeting is scheduled for Wednesday, May 11, 2022 at 1:00 p.m. via ZOOM.

**13. Adjourn:**

- Motion to adjourn until Wednesday, May 11, 2022 at 1:00 p.m. was made by Carolyn Denman; Van Nelson seconded. Motion carried.

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office