

**Commission on Aging Disability Board Meeting Minutes
September 9, 2020**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

Members present: Virginia Wiedenfeld, Sharyn Knudson, David Scribbins, Van Nelson, Linda Symons, Patrick Manning, Sandra Kramer, Carolyn Denman and Belinda Granger

Members absent: Cindy Riley and Gary Peters

HHS Staff present: Roxanne Klubertanz-Gerber, Stephanie Ronnfeldt, Karn Schauf and Linda Batten

Others present: Phyllis Novinskie (SWCAP)

1. Call Meeting to Order: Meeting was called to order at 1:00 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Virginia Wiedenfeld made a motion to approve the agenda; Sandra Kramer seconded. Motion carried.

3. Approval of August 12, 2020 Commission on Aging and Disability Meeting Minutes:

- Van Nelson made a motion to approve the August 12, 2020 Commission on Aging and Disability meeting minutes; Linda Symons and Carolyn Denman seconded. Motion carried.

4. Board Education: WHEAP/Weatherization

- Stephanie Ronnefeldt played a five-minute video about the WHEAP program. She then went into more detail explaining the program, criteria of the program and what the program covers.
- Stephanie stated that people are able to do the application via the mail, phone, on-line or face-to-face.
- Phyllis Novinskie went through what SWCAP. The main goal of Repair/Replace is to reduce energy burden. A person must live at the address and they need to apply for Energy Assistance. They must contact SWCAP and let SWCAP know what type of housing that they have.
- Phyllis also said that SWCAP helps people with Emergency Furnace needs. Again, the person must live in the home and it must be a NO HEAT situation. Reimbursement cannot be made by SWCAP after the work is done.

5. Program Update: Powerful Tools for Caregivers – Karn Schauf

- Karn explained what Powerful Tools for Caregivers is to the board.
- She said that the first class will be held on 9/15. This class will be a practice class so everyone knows how to use ZOOM and how to call in. The classes officially begin on 9/22 from 10:00 to 11:30. The classes go through 10/27.
- Karn said there are a few openings.
- Karn told the board that each week the participants try to recognize what they can do to relieve stress. The next week they update the group on how they are progressing.

6. ADRC update:

- Roxanne reported to the board that she is working with Gina Laack on Project Lifesaver. This is a program for people who wander.
- Roxanne said that on September 17, Gina, Dr. Smith and Angela Young will be on the morning show discussing the program.
- Roxanne told the board that EBS (Joanne Welsh) will be pairing down Medicare Part D from previous years. This year most Medicare Part D will be done by mail.
- Roxanne said that Nutrition is working on Grab-n-Go.
- Roxanne told the board that 85.21 grant came out this week and she will be working on this. This is for the driver escort program.
- Roxanne reported that the Caregiver Support Group is still being held virtually every month.

7. Aging Plan Review:

- Roxanne went through the plan and reported on the goals. She explained that what can and cannot be accomplished because of COVID-19.
- Roxanne told the board that she is going to be reviewing this plan quarterly.

8. ADRC Budget Review:

- Roxanne went through the budget with the board. The ADRC budget is \$385,764 and the utilized amount is \$245,810 or 63%. The Aging budget is \$330,477 and the utilized amount is \$174,382 or 52.7%.

9. Reports from Aging and Disability Organizations:

- Sharyn Knutson reported that Schmitt has seen an increase in admissions.
- Sharyn further reported that currently they are doing OK. They volunteers who are taking residents on Trishaw rides.
- Sharyn said that the Adult Day Care is open Monday, Wednesday and Fridays. If anyone is interested in this program, they should contact Ellen Alvin.

10. Citizen Comments:

- Virginia Wiedenfeld told Karn Schauf happy anniversary.
- Sandra Kramer told the board that Tricare Select is changing the plan for 2021. The new rates will be \$12.50 per month for a single person and \$25.00 per month for the family plan. People need to set up their monthly enrollment through Humana Military.

11. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, October 14, 2020 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

12. Adjourn:

- Motion to adjourn until Wednesday, October 14, 2020 at 1:00 p.m. was made by Sandra Kramer; Carolyn Denman seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office