

**Commission on Aging Disability Board Meeting Minutes
July 8, 2020**

The Commission on Aging and Disability Board met via ZOOM.

Members present: Virginia Wiedenfeld, David Scribbins, Van Nelson, Linda Symons, Patrick Manning, Sandra Kramer and Belinda Granger
Members absent: Carolyn Denman, Cindy Riley, Sharon Knudson and Gary Peters
HHS Staff present: Roxanne Klubertanz-Gerber, Linda Batten, Tanya Webster and John Grothjan
Others present: Michelle Friedrich

1. Call Meeting to Order: Meeting was called to order at 1:03 p.m. by David Scribbins

2. Posting and Agenda: Linda Batten verified the agenda was posted properly. Van Nelson made a motion to approve the agenda; Sandra Kramer seconded. Motion carried.

3. Approval of June 10, 2020 Commission on Aging and Disability Meeting Minutes:

- Virginia Wiedenfeld made a motion to approve the June 10, 2020 Commission on Aging and Disability meeting minutes; Linda Symons seconded. Motion carried.

4. Board Education: SWCAP – Michelle

- Michelle gave a history of SWCAP (Southwest Community Action Program) to the board. She said she has different pots of money for different programs. She will divide each pot of money between the five counties (Iowa, Grant, Green, Lafayette and Richland).
- Michelle told the board that these are some of the programs: Homelessness – such as A Family's Place, Wisconsin Rental Assistance, Work 'n Wheels, Veterans, Back to School, and Christmas. She said another program is the Emergency Cares Program. However, the state has not released the money.
- Michelle also said that she is constantly applying for Grants.
- Linda Symons asked if there is an increased need now with COVID 19. Michelle said yes.
- Michelle also said that SWCAP is also a part of the Point in Time Count.

5. Program Update: Nutrition – Tanya

- Tanya reported that since March that the Nutrition program has been doing strictly frozen meals. Since most of her volunteers are 60 and older, she does not feel comfortable having them deliver meals.
- Tanya said that in 2019 congregate meals was down and home delivered was up. She also said that managed care program meals are up.
- Tanya informed the board that the volunteer breakfast was cancelled due to COVID 19. Additionally, all congregate sites are closed as a result of COVID 19.
- Tanya reported that June 22nd was the start of Grab n Go. This service will be Monday, Wednesday and Friday. She noted the word is getting out due to WRCO, the paper and word of mouth.
- Tanya reported that in June a special Nutrition Advisory Council meeting was held so that COVID 19 funds, Congregate funding, and some Aging funding could be transferred to the Home Delivered Meal Program.
- Tanya said that the program is having greater cost due to buying masks, gloves, hand sanitizer, prewrapped silverware and more trays. (Trays do not last as long because of being frozen and then microwaved.)

6. Election of Officers:

- Virginia Wiedenfeld made a motion to nominate David Scribbins as Chairperson; Sandra Kramer seconded. Motion carried.
- Van Nelson made a motion to nominate Virginia Wiedenfeld as Vice-chair; Sandra Kramer seconded. Motion carried.

7. ADRC update:

- Roxanne reported to the board that the building opened to the public June 22nd and that the ADRC is trying to return to normal with added protections in place. (Such as face masks, social distancing and sneeze guards).

- Roxanne informed the board that some staff has been working remotely. However, with the building being open they can now work remotely up to eight hours per week.
- Roxanne told the board that Transportation is starting to pick up and she is working on the 5310 Operating grant.
- Roxanne informed the board that there are three Caregiver Support groups each month. Work is also being done to create a Caregiver Stipend program. This could allow a person to hire a neighbor, friend or family member if other services are not available. (Someone they know, trust and are not afraid to let in their home because of COVID 19). This would be reviewed on a case by case basis.

8. Reports from Aging and Disability Organizations:

- None

9. ADRC budget review:

- Roxanne reported that the 2020 budget is going to be tight because of three payrolls in July and December. She is working with Robin and Tracy on this.
- Roxanne said that because of a decrease in allocation the 2021 budget would be decreased. (They are thinking it will be 2 %.) Because of this, she reported that the 2021 budget would be close as well.
- John Grothjan commented that Roxanne has done a good job of forecasting the budget as it has been flat for over 10 years.

10. Citizen Comments:

- David Scribbins informed the board that there is a new scam going around. They will call your home or cell and tell you that your Dish satellite receiver needs replacing. Dish told David that if there were problems you would have to call.
- David Scribbins told the board that he is on the Moving Out Board and a part of their Finance Committee. They are going to give an active member of the community an award for giving back.
- Virginia Wiedenfeld commented that she has used Grab n Go and that the food was very good.

11. Schedule Next Meeting:

- Next meeting is scheduled for Wednesday, August 12, 2020 at 1:00 p.m. via ZOOM.

12. Adjourn:

- Motion to adjourn until Wednesday, August 12, 2020 at 1:00 p.m. was made by Sandra Kramer; Van Nelson seconded. Motion carried.

Respectfully submitted,

Linda Batten
ADRC of Eagle Country - Richland Center Office