

## MINUTES OF THE MEETING OF THE CITY COUNTY AD HOC COMMITTEE

**Wednesday, July 10, 2019 at 1:00 P.M. in the Library of  
of the Municipal Building at 450 S. Main St.**

City Members Present: Mayor Mike Kaufman and Keith Behling.  
County Members Present: Jeanetta Kirkpatrick, Marty Brewer and Jayme Walsh  
Others Present: City Clerk / Treasurer Melinda D. Jones, Troy Maggied and Mick Cosgrove.  
Ryan Cairns was absent

County Board Chair Jeanetta Kirkpatrick called the meeting to order at 1:00 P.M.  
It was noted that the meeting was properly noticed and a quorum is present.

**APPROVE AGENDA:** Motion by Brewer, second by Walsh to approve the agenda. Motion carried.

### **2020 VISION DISCUSSION AND PLANNING:**

Jeanetta Kirkpatrick reviewed the four options available for economic development in 2020.

1. Southwest WI Technical College will provide 12 hours per week at \$40,000 for the year.
2. The existing Southwest Partners agreement at 20 hours per week at \$90,000 for the year.
3. Southwest Partners 5-year contract for 40 hours per week at \$125,000 for the year.
4. Hire a city or county employee for 40 hours per week at \$120-130,000 for the year.

Mike Kaufman said that SWTC already works on the job workforce development but are not as strong with the housing and economic development. He wanted to see Regional Planning and SWTC and Prosperity Southwest will continue to work with our new economic development person. Troy Maggied replied that all would do that. Jeanetta Kirkpatrick said the committee needs to set up a list of what we want done. Discussion took place on each option and Jayme Walsh stated we need a full-time person.

Mick Cosgrove mentioned that the CPA was started up and each employer human resources department is developing a list of their company's needs. Jeanetta Kirkpatrick stated she felt the structure of CPA seems a little too loose. Mick Cosgrove stated they had planned to a board of 12 so that all sectors of the county are represented. Marty Brewer felt the CPA is the way things should go with a full-time person. Employee benefits were brought up. It was suggested to have a city/county agreement to have a full-time person with benefits and oversight with a group other than the City Council or County Board. That was discussed versus and economic development corporation or a foundation. Troy Maggied left the meeting and Cara Carper from Green County joined the meeting by telephone. Cara Carper will send the budget and job description she has. Green County has a setup similar to the way Richland County and the city would be interested in doing as Cara is a county employee but the Green County Economic Development Corp is the Board that directs her, hires and fires. The County and City agreed to put \$65,000 each in their budgets for 2020. A contract has to be developed between the city and county and make CPA part of the board. Melinda Jones was directed to work with Attorney Steve Zach on the contract.

Gathering documents, information, job descriptions and resources from other communities will be done for the next meeting.

The next meetings were scheduled for July 15<sup>th</sup> at 12:00 p.m.

**ADJOURN:** Motion by Mike Kaufman, second by Jayme Walsh to adjourn. Motion carried.  
Minutes by Melinda D. Jones, Clerk/Treasurer