

**Comprehensive Community Services (CCS)
Coordination Committee Meeting
September 18th, 2019**

The September 18th, 2019 meeting of the CCS Committee was held at 9:00 AM in Conference Room G at Richland County Health and Human Services.

Committee Members Present: Faye Bugahagen, Myranda Culver, Kerry Severson, Joy Burnham, Ashley Ferguson, Mary Chris Walling

Others Present: Jaymie Bruckner, Kristine Dejanovich, Angela Toudot, Laura Radesca-Diaz.

Members Absent: Joy Burnham

Call Meeting to Order: The meeting was called to order by Myranda Culver at 9:05am

Approve the Agenda and Posting: A motion was made by Kerry Severson and was seconded by Faye Bugahagen to approve the agenda and the postings for the September 18th meeting. Motion carried.

Approve Minutes: A motion was made by Kerry Severson and was seconded by Ashley Furgasen to approve the minutes for the June 5th, 2019 meeting. Motion Carried.

Citizen Comments:

Comprehensive Community Services (CCS) Regional Meeting Participation: Myranda Culver introduced Angela Troudot from the Sauk County Health and Human services. She explained that Angela is attending our meeting is we are now having other counties in our region attend each other's meeting to allow feedback and ideas. In the past it has been difficult to get these meeting with everyone at the table, and this should allow us to meet that participation that is needed within the region. Chris Dionavich asked if this will be on going. Myranda Culver and Angela Torudot both stated that it will be ongoing.

Richland County Comprehensive Community Services (CCS) Updates: Currently the agency is looking to hire more staff. The program continues to grow. At this time, this agency. is currently serving up to 56 members in the program. It was stated by Myranda Culver that to be able to accommodate the incoming clients, we need to hire additional staff.

Comprehensive Community Services (CCS) Consumer Graph: Myranda Culver stated that we currently have 27 adults and 31 children currently enrolled into the program wit 58 total program participants. The children participants number have grown with the agency's

involvement into the schools on the area. Faye Bugahagen asked if of the participants are from Richland County. Myranda explained that all participants are residents of Richland County. Kristine Dejanovich explained that we are seeing the CCS participant numbers across the state increasing.

Comprehensive Community Services (CCS) Code Review: Myranda explained that she likes to place this on the agenda once a year to go over our CCS committee role. Appointing a coordinating Committee representative are responsible the mental health and substance abuse services that includes, consumers, consumer advocates, family members, family members, and interested citizens. At least 1/3 of committee must be consumer and no more than 1/3 can be county employees. All of which the agency is meeting. Role is reviewing and reviews service plan, quality improvement plan, other personal policies and policies that we have changed throughout each year as well as maintaining our minutes while meeting at least four times.

Comprehensive Community Services (CCS) Plan: Myranda Culver stated that a couple months before then end of the year we like to review this prior to approval at the end. There are 6 changes for the year in the Organization Plan. Change #1 was to streamline our billing processes. Our goal is to have uniform rates for all providers across the region. Changes #2 was regarding web page development. The initial language was to introduce a Wisconsin Rivers web page and now that is up and going. The region is also using a database called smart vault. All of our providers need to have some much credentialing and smart vault is used to track it. Richland County at this time is front these projects. Change to # 3 to the Organization Plan was to take out the plan to have a regional quality assurance staff person. The managers and supervisors across the region come together to fulfill this roll.

Change # 4 was to change the remaining Clinical Services unit title to Behavioral Health unit.

Change # 5 County System of Services section was amended to include a language change. Previous language how to “deal with consumers” changed to “assist consumers.” The addition of the Children’s long term support is not under the structural changes. It moved from the Children Services unit to the Behavioral Health Unit

Change # 6 was Amended with additional subsections with the CCS discharge outlines and that information wasn’t previously included.

Comprehensive Community Services (CCS) Quality Improvement Plan: Myranda Culver went onto discuss the agency quality improvement for 2019. Been working the fiscal staff in billing improvements. The Quality Assurance Team is continuing to look at the records improvement project and file system. Things are currently going smoothly, but in 2020 the hopes are to do more within the Electronic records systems.

Other Regional Comprehensive Community Services (CCS) updates:

Next Meeting: November 13th, 2019 at 9:00am.

Adjourn: A motion was made by Ashley Ferguson and was seconded by Faye Bugahagen. to adjourn the meeting. Motion carried. Meeting was adjourned at 9:27am

Respectfully Submitted,

Jaymie Bruckner
Confidential Administrative Secretary