

**Comprehensive Community Services (CCS)
Coordination Committee Meeting
June 5, 2019**

The June 5, 2019 meeting of the CCS Committee was held at 9:00 AM in Conference Room A/B at Richland County Health and Human Services.

Committee Members Present: Faye Burnham, Myranda Culver, Kerry Severson, Joy Burnham

Others Present: Jaymie Bruckner, Lisa Kusmaul

Members Absent: Ashley Houman, Mary Chris Walling

Call Meeting to Order: The meeting was called to order by Myranda Culver at 9:06am

Approve the Agenda and Posting: A motion was made by Kerry Severson and was seconded by Faye to approve the agenda and the postings for the May 15th, June 5, 2019 meeting.

Motion carried.

Approve Minutes: A motion was made by Kerry Severson and was seconded by Faye Burnham to approve the minutes for the March 15, 2019 meeting. Motion Carried.

Citizen Comments: Introduction of new CCS nurse, Lisa Kusshmaul. The agency is currently looking to hire another Comprehensive Community Services facilitator.

Comprehensive Community Services (CCS) Regional Meeting Participation: There will be a meeting later this summer but not date is set with Columbia and Sauk at this time. It will occur in Portage, Wisconsin. Myranda Culver will be attending but unsure how many committee members will be able to attend.

Richland County Comprehensive Community Services (CCS) Updates: Currently the agency is looking to hire more staff. The program continues to grow. At this time, this agency is currently serving up to 56 members in the program. It was stated by Myranda Culver that to be able to accommodate the incoming clients, we need to hire additional staff.

Comprehensive Community Services (CCS) Consumer Graph: As stated before we are currently serving 56 participants in the CCS Program. Twelve are on the to be served list. It was stated by Myranda Culver that the number fluctuates quickly. Children have school therapist that are assisting in referrals to the program so that waitlist is expected will grow. If the 56 current participants 27 are adults and 29 children; 30 males and 26 females.

Comprehensive Community Services (CCS) Consumer Walk Through: Myranda Culver presented a walk through for the consumer and an assessment example. The agency worked with Danielle from the state a training on how to complete the assessment process. Myranda Culver walked everyone through the process of completing an assessment of a person who is in group home. Myranda Culver to highlight the goals and progress we set for the consumer. Kerry Severson asked how often we do assessment. Myranda Culver explained that we do an assessment enrollment and then continue updating that assessment every 6 months. Assessments need to be done every six months because their needs are always changing. The consumers team have a meeting to update on how the consumer is doing. The consumers team also perform a yearly recertification functional screen. Kerry Severson asked if the assessment explains what are we doing for consumer; Is there is any assessment or progress of how they are doing. Myranda Culver stated the actual assessment we use in CCS has the consumer narrative but it also has the goal objections related to each area. Faye Burnham state that she believes it would be helpful to see how the entire assessment process work using a actual assessment. Myranda Culver stated that it would be good to see. We can bring in a staff member to review that.

Other Regional Comprehensive Community Services (CCS) Updates: We are meeting most requirement with. In April there was a state wide CCS meeting and no real update. The plan in the program to continue to be fully funded. State wide the MH the state received a grant for more funding. We should see a 12,000 increase in funds to aid in Mental Health Outpatient services. Will received close to 12,000 for substance abuse as well. Outpatient has a backlog. Our Substance Abuse program has no waitlist at this time. The addition of a Substance Abuse counselor has helped this. The Mental Health wait list in decreasing due to the counseling getting them in quicker. The Substance Abuse counselor received a certification that allows her to help. We are down to 50 people waiting on the list. We are planning to increase our psych time. The funding as worked out that we have enough ccs patients working in mental health that we are able to increase the time with a psychiatrist. Our 2020 budget is to add a CCS supervisor, due to the program growing so big so fast, we are waiting to be able to provide another supervisor. Kerry Severson asked if this is position is one that we already have. Myranda Culver stated that it would be an additional position and waiting to see how Tracy Thorsen and Robin Hampton would like to implement that into the budget.

Next Meeting: September 18th, 2019 at 9:00am.

Adjourn: A motion was made by Kerry Severson and was seconded by Faye Burnham to adjourn the meeting. Motion carried. Meeting was adjourned at 9:33am

Respectfully Submitted,
Jaymie Bruckner
Confidential Administrative Secretary