

**Commission on Aging Disability Board Meeting Minutes**  
**April 11, 2018**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

**Members present:** Virginia Wiedenfeld, Paul Kinney, Marilyn Marshall, Sandra Kramer, Carolyn Denman, Larry Jewell, Richard Rasmussen, Belinda Granger and David Scribbins

**Members absent:** Sharyn Knudson and Cindy Riley,

**HHS Staff present:** Roxanne Klubertanz-Gerber and Linda Batten

**Others present:** No one

**1. Call Meeting to Order:** Meeting was called to order at 1:00 p.m. by Virginia Wiedenfeld

**2. Posting and Agenda:** Linda Batten verified the agenda was posted properly. Paul Kinney made a motion to approve the agenda; Sandra Kramer seconded. Motion carried.

**3. Approval of March 14, 2017 Commission on Aging and Disability Meeting Minutes:**

- Richard Rasmussen made a motion to approve the March 14, 2018 Commission on Aging and Disability meeting minutes; Sandra Kramer seconded. Motion carried.

**4. Board Education – Youth in Transition – Tracie Lee:**

- Tracie wasn't able to make the meeting so Roxanne went through a Power Point presentation which went through the Youth in Transition program.
- Roxanne stated that Tracie works with children who are transitioning from high school to adulthood. She also works with kids that are disabled until the age of 25.

**5. Board member recognition:**

- Roxanne stated that there are four board members leaving. The County Board will replace two of these positions.
- These Board members are: Larry Jewell, Paul Kinney, Richard Rasmussen and Marilyn Marshall.
- Roxanne asked each one to tell how long they had been on the Board and what their experience was like.
- Marilyn Marshall read a poem about 25 years from now and what she feels Richland County will be like.
- Roxanne gave each Board member, that was leaving, a certificate of Commitment to Service for being on the Commission on Aging and Disability Board.

**6. Nutrition update "Eat Well Age Well":**

- Tanya Webster, Nutrition Coordinator, stated that every month she focuses on a specific nutritious item and then finds a recipe with this item in the recipe. She also will have samples, at the meal sites, of foods with this nutrition item in it for people to sample.
- Tanya stated that the meal sites are going to do a trial run of serving breakfast on Mondays in May thru August. She said that breakfast is cheaper than lunch.
- Tanya told the Board that Farmers Market will start in June. Tanya and Joanne Welsh will be having Senior Farmers' Market voucher distribution in June at different locations.
- Tanya said she is going to try to do more outreach in Cazenovia and Lone Rock.

**7. Reports from Aging & Disability Organizations:**

- None

#### **8. ADRC budget review:**

- Roxanne went through the budget and said 26% has been utilized which is right on course for the year.
- Roxanne said there are going to be changes for claiming for I & A, DBS and EBS. She stated she wasn't sure how this would affect funding.
- Roxanne stated that Transportation has utilized 18% of its budget.
- Roxanne said that she and Joanne are the only people whose positions utilize any county tax levy.

#### **9. 2019 Aging Plan – focus group results:**

- Roxanne stated that she has one more place (Rockbridge) to go to go over the Aging Plan to ask for the public's input on what they would like to see for Richland County.
- Roxanne said that when she went to Lone Rock, they stated that they want a meal site. She said she has heard from numerous places that they would like more activities, transportation and nutrition.

#### **10. ADRC update:**

- Roxanne said that we lost one I & A (Ashley) and they had the first round of interviews yesterday.
- Roxanne stated that May 9<sup>th</sup> will be a Public hearing for the SWTT coordinated plan.
- Roxanne reported that April 19<sup>th</sup> at 3:00 will be the first Caregiver Support meeting.
- Roxanne went through things that have happened in the agency in the past couple of months. Such as: Patrick's last day was April 6<sup>th</sup> and that we had a new intern start on March 12<sup>th</sup>. She further stated that we will be having a Driver Appreciation luncheon on May 3<sup>rd</sup>.

#### **11. Citizen Comments:**

- Sandra Kramer said that the American Legion Ladies Auxiliary will be taking animals (such as: chickens, kittens and puppies) through some of the nursing facilities.
- Sandra further stated that she is now the county American Legion Ladies Auxiliary's vice president.

#### **12. Schedule Next Meeting:**

- Next meeting is scheduled for Wednesday, June 13, 2018 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

#### **13. Adjourn:**

- Motion to adjourn until Wednesday, June 13, 2018 at 1:00 p.m. was made by Paul Kinney; David Scribbins seconded. Motion carried. ;

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office