

**Commission on Aging Disability Board Meeting Minutes**  
**June 8, 2016**

The Commission on Aging and Disability met in conference room A/B in the Community Services Building at 221 West Seminary Street, Richland Center, WI 53581

**Members present:** Paul Kinney, Larry Jewell, Belinda Granger, David Scribbins, Marilyn Marshall, Sharyn Knudson and Virginia Wiedenfeld

**Members absent:** Steven Boomfield, Cindy Riley, Beth Busch and Richard Rasmussen

**HHS Staff present:** Roxanne Klubertanz-Gerber, Karn Schauf and Linda Batten

**Others present:** Tami Boelman

**1. Call Meeting to Order:** Meeting was called to order at 1:00 p.m. by David Scribbins.

**2. Posting and Agenda:** Linda Batten verified the agenda was posted properly. Paul Kinney made a motion to approve the agenda; Virginia Wiedenfeld seconded. Motion carried.

**3. Approval of April 13, 2016 Commission on Aging and Disability Meeting Minutes:**

- Virginia Wiedenfeld made a motion to approve the April 13, 2016 Commission on Aging and Disability; Paul Kinney seconded. Motion carried.

**4. New Board Introductions**

- Roxanne said that after review, changes had to be made to the board. They are as follows:
  - Sharyn Knudson – Service Provider Advocate
  - Virginia Wiedenfeld – Elderly Citizen Representative
  - Marilyn Marshall – Board Member – over 60 years old
  - Larry Jewell – Board Member – over 60 years old
  - Paul Kinney – Board Member – over 60 years old
  - Richard Rasmussen – Board Member – over 60 years old
- Roxanne said that with these changes the GWAAR requirements are now met.
- David informed everyone that Steve Boomfield was resigning from the board because he now has a full-time job. Virginia Wiedenfeld made a motion to approve Steve's resignation. Marilyn Marshall seconded. Motion carried.
- Roxanne stated that she thought we would need to advertise for Steve's position. However, she would find out for sure.

**5. Board Elections**

- Virginia Wiedenfeld nominated David Scribbins as chairperson. Motion was made by Paul Kinney to approve David as chairperson. Virginia Wiedenfeld seconded. Motion carried.
- Virginia Wiedenfeld volunteered as vice chair. Motion was made by Marilyn Marshall to approve Virginia as vice chair. Paul Kinney seconded. Motion carried.
- Sharyn Knudson volunteered as secretary. Motion was made by Virginia Wiedenfeld to approve Sharyn as secretary. Marilyn Marshall seconded. Motion carried.

**6. Reports from Aging and Disability Organization:**

- Tami Boelman reported about the progress being made to the expansion of Pine Valley. It is expected to open in October of 2016.
- Tami said that CBR is the closest to being done. This will hold 16 beds.
- Tami reported that in the nursing home there will be 80 beds. There will be wings shaped like a cloverleaf.
- Tami further reported that Jane Bailey picked out a lot of the colors and furniture for the expansion.
- Sharyn Knudson reported about Schmitt. She said that AGRACE out of Madison came in about a month ago.
- Sharyn further stated that Jackie Carley is the new administrator at Schmitt and that this has been very positive.

## **7. Citizen Comments:**

- None

## **8. ADRC Updates:**

- Roxanne stated that the ADRC is finally fully staffed.
- Roxanne said that because the agency is growing, Patrick has put out for bids, the building of new offices on the north side of the building for ADRC staff. However, this would need to be approved by Finance and Personnel and the County Board. If it makes it through, the thinking is construction would start in November and hopefully construction would be done by the end of the year.
- Larry stated that this building used to be a butcher shop.

## **9. Elder Abuse Awareness Day (possible action):**

- Roxanne stated that Elder Abuse Awareness day is June 15<sup>th</sup>. She said last year there were 124 cases of Elder Abuse in Richland County. (This number is for both Physical and Finance abuse.)
- Virginia spoke about a case she had years ago and that the officer involved stated that it wasn't abuse.
- Roxanne read the Elder Abuse Proclamation. Paul Kinney made a motion to approve this Proclamation. Marilyn Marshall seconded. Motion approved.
- Roxanne further stated that Diane Cox will be on the radio talking about Elder Abuse.

## **10. Dementia Friendly Communities Initiative 2016**

- Roxanne stated that the first stakeholders meeting will be held on June 23<sup>rd</sup>. She estimates there will be 25 people there.
- Roxanne said that Becky DeBurr will be there for the meeting also.

## **11. Richland Center Pedestrian Safety Discussion:**

- David reported that nothing has changed. He has not been going to meetings as he has had family issues.
- Sharyn wondered if over signage was a concern
- David told of so many close calls he has had with almost being hit. He further stated that a police officer's son was hit by a vehicle last month.
- David said the state has reduced the space from crosswalks to parking to four feet which makes it harder for both pedestrians and drivers to see each other.
- David wondered that with Quik Trip changing its location, maybe the traffic flow would be different and this may help.
- David will work with both the Safe Route to School group and the Downtown neighborhood group when it gets closer.
- It was suggested that the Chief of Police and the Sheriff be invited to the meeting. This may help.
- David agreed to have this on the agenda one more month.

## **12. Board Education – I & A (Information and Assistance Specialist - Karn Schauf)**

- Karn spoke about what an Information and Assistance Specialist does.
- Roxanne said that last month there were 427 contacts made by I & A. She said a contact could be a person, friend, neighbor or family member.
- Karn said that I & A lets people know their options and what is available to them.
- Roxanne said that I & A needs to know a little bit about everything so they can direct people in the right direction.
- Karn also stated that people who are providing care and the responsibilities that go with that could call the I & A staff with questions.

**13. Schedule Next Meeting:**

- Next meeting is scheduled for Wednesday, July 13, 2016 at 1:00 p.m. in Conference Rooms A & B of the Community Services Building, 221 West Seminary Street, Richland Center, WI 53581.

**14. Adjourn:**

- Motion to adjourn until Wednesday, July 13, 2016 at 1:00 p.m. was made by Marilyn Marshall; second by Sharyn Knudson. Motion carried.

Respectfully submitted,

Linda Batten  
ADRC of Eagle Country - Richland Center Office