

**Richland County Health and Human Services
Coordinated Services Team (CST) Coordinating Committee
October 14, 2015**

The October 14, 2015 meeting of the Coordinated Services Team (CST) Coordinating Committee was held at 1:00 pm in Conference Room A/B at Richland County Health and Human Services.

Committee Members Present: Barbara Fullmer, Myranda Culver, Amanda Coorough, Stephanie Ronnfeldt, Ashley Hady, Amy Richardson.

Others Present: Meghan Rohn.

Members Absent: Shelly Anders, Jeff Van Den Berg, Linda Gentes.

Call Meeting to Order: The meeting was called to order by Amy Richardson at 1:00 p.m.

Approve Agenda and Posting for October 14, 2015 Meeting: A Motion was made by Amanda Coorough and was seconded by Stephanie Ronnfeldt to approve the agenda and the postings for the October 14, 2015 meeting. Motion carried.

Approve Minutes for June 18th, 2015 Meeting: A motion was made by Amy Richardson and was seconded by Barb Fullmer to approve the minutes for the June 18th, 2015 meeting. Motion Carried.

Citizen Comments: None.

CST Enrollment Status: Barb Fullmer gave an update on CST enrollments. The program currently has 4 families enrolled, and we are looking to enroll a few more before the end of the year.

Staff Training Barb Fullmer discussed a training opportunity that is being offered. As part of the additional funds given to us by the state, a training on Trauma Informed Care is being held in December. Curriculum that can be used for community and staff training will be shared. Amy Richardson noted if this is the same training she had it is very good, and most people are surprised to learn what constitutes as trauma.

Parent Peer Specialist Barb Fullmer discussed the creation of a Parent Peer Specialist. Amy Richardson and Jeff Van Den Berg have volunteered to do some peer mentoring in the past, however the program is still looking for ways to bring in a part time (6-10 hours/week) employee to be a Peer Support Specialist. Barb has obtained a list of criteria from Family Ties to consider when hiring someone. Barb has been working with Patrick Metz to figure out the details and what options are available. This person could help with outreach and education in

the community and then assist with the orientation of new families and those looking to move out of the program.

CST Funds Right now funds are being used for staff trainings and a Parent Peer Specialist. Discussion was held regarding various trainings and speakers that could be brought in. Ashely Hady discussed a speaker she saw regarding heroin use. Barb has contacted him and he is interested in coming from Oshkosh. Amanda Coorough also mentioned "Team Real", a group from Madison that would be good for both community and professional events. Amanda will get Barb her information.

Family Day is still being considered but the logistics of it are a bit overwhelming. Last year we provided gift cards with the intent to help families with gas, groceries etc. Barb was concerned that they would expire but they have not with exception of the Kwik Trip cards. There is a consensus we should try and do this again. Barb will need to see what money is left and decide what makes the most sense.

Other Agenda Items: The application and budget for funding has been distributed and is due the October 30, 2015. The Clinical Services Unit has a new Business Systems Supervisor who will be working with this. It will be brought back next month so people know what it will look like. Barb will also be working on goals for next year and people should bring ideas. Barb would like to see us get out into the community more next year.

Reminder that Center Focus is meeting on December 2nd at 11:30.

Next Meeting: November 12th 1:00, November 12, 2015 at 1:00pm

Adjourn: A motion was made by Amy Richardson and was seconded by Amanda Coorough to adjourn the meeting. Motion carried.

Respectfully Submitted,

Meghan Rohn
Confidential Administrative Secretary

