

**Richland County Health and Human Services
Comprehensive Community Services (CCS)
Coordination Committee Meeting
November 11, 2015**

The November 11, 2015 meeting of the CCS Committee was held at 2:00 pm in Conference Room G at Richland County Health and Human Services.

Committee Members Present: Myranda Culver, Faye Burghagen, Ricki Bishop

Others Present: Meghan Rohn

Members Absent: Mary Chris Walling, Donald Seep

Call Meeting to Order: The meeting was called to order by Myranda Culver at 2:12 p.m.

Approve the Agenda and Posting: A motion was made by Faye Burghagen and was seconded by Ricki Bishop to approve the agenda and the postings for the November 11, 2015 meeting. Motion carried.

Approve Minutes: A motion was made by Faye Burghagen and was seconded by Ricki Bishop to approve the minutes for the August 26, 2015 meeting with a correction to the spelling of Mary Chris Walling's name. Motion Carried.

Citizen Comments:

Committee membership: Discussion was held regarding the resignation of Cathy Krulatz from the CCS Committee. Myranda Culver explained there is another consumer who has been expressing interested for a couple months. Recently another consumer has expressed a lot of interest as well.

A motion was made by Ricki Bishop and was seconded by Faye Burghagen to accept the resignation of Cathy Krulatz as a member of the CCS Committee. Motion Carried.

Review of the Annual Comprehensive Community Services Plan: Myranda Culver discussed the Annual Comprehensive Community Services Plan and noted this plan needs the Committee's approval.

A motion was made by Ricki Bishop and was seconded by Faye Burghagen to approve the Annual Comprehensive Community Services plan. Motion Carried.

Review CCS Quality Improvement Plan: Discussion was held regarding the CCS Quality Improvement Plan. Myranda Culver noted some of the few small changes such as the addition of the website and the Business Systems Supervisor. Faye Burghagen noted a typo on page two that Myranda Culver will correct.

A motion was made by Faye Burghagen and was seconded by Ricki Bishop to approve the CCS Quality Improvement Plan. Motion Carried.

Regional CCS updates: Myranda Culver noted there have been many changes this year and she is hoping next year will go smooth. There has been a large number of staff turnover. Ricki Bishop noted that large turnover in staff can not only be difficult for staff but for consumers as well. Myranda noted there have not been any formal complaints, but acknowledged the challenge this can create for consumers. Myranda Culver explained that programmatically services are looking to remain the same in 2016 but the hope is to eventually begin adding some services in certain programs. It was noted that December 9th will be our CCS recertification.

On a regional level it is hoped that there will be an annual meeting with the entire region. Myranda Culver noted we would need at least one or two committee members to attend this regional meeting. Discussion was held regarding a few of the accomplishments made by the region, such as the website and various trainings. Each county within the region has taken on different responsibilities.

Ricki Bishop wondered if there has been a change in the number of consumers in the program. Myranda stated we currently have 54 consumers, 10 children and 44 adults. Myranda noted this number is very fluent and the number is always changing, but overall we have grown this year.

Discussion was held regarding the Rosi survey. Ricki Bishop noted she has recieved back 7 of 46 and explained she normally expects to receive about a 50% return. Myranda Culver noted it would be best if she can have the surveys by the middle of next week. Ricki Bishop also mentioned they have two more peer specialists that can work in the area.

Myranda Culver stated a new Parent Peer Specialist has been hired, Tiffany Boyarski. Tiffany will be working up to 10 hours a week and this is wonderful news.

Next Meeting: January 12 1:00p.m:

Adjourn: A motion was made by Faye Burghagen and was seconded by Ricki Bishop to adjourn the meeting. Motion carried. Meeting was adjourned at 2:36p.m.

Respectfully Submitted,

Meghan Rohn
Confidential Administrative Secretary